

**OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY  
JAGATSINGHPUR**

Tender Call Notice No.243/Sports

Dated: 25.07.2018

**TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT**

Sealed Tenders are invited by District Rural Development Agency, Jagatsinghpur from reputed firms/agencies as per tender specification for **"Supply of Sports Equipment"** under Biju Yuva Vahini Programme for distribution to the Biju Yuva Vahini formed at the G.Ps & ULBs levels. The detailed tender document may be downloaded from the website <http://jagatsinghpur.nic.in>

Interested bidders may submit their sealed tender documents in the prescribed format mentioning **"Supply of Sports Equipments"** on the cover of the envelope to the Project Director, District Rural Development Agency, Jagatsinghpur by **13.08.2018 up to 5PM**. Bidders are required to submit technical bid and financial bid in separate envelope enclosed in a common envelope mentioning **"Supply of Sports Equipment" on the cover of the envelope** through Regd.Post/Speed Post Only & the **samples of the Sports Equipment** will be submitted by the tenderer or his authorized representative at the time of opening of tender.

The Technical Bid will be opened on the **next day i.e on 14.08.2018 at 4PM** in presence of the bidder or their authorized representative at the office chamber of the Collector & District Magistrate, Jagatsinghpur. The date and time opening of the Financial Bids will be intimated to the shortlisted bidders later.

Tender receive after due date and time will not accepted. **District Rural Development Agency, Jagatsinghpur** shall not be responsible for Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any will be uploaded in the above mentioned website.

**District Rural Development Agency, Jagatsinghpur** reserve the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at Cell: **9439953598**

Address for submission of tender documents:

**The Project Director,**

**Office of the District Rural Development Agency, Jagatsinghpur**

**At-Saanra Po/via-Nalibar Dist-Jagatsinghpur PIN-754104**

Email: [ori-djagatsinghpur@nic.in](mailto:ori-djagatsinghpur@nic.in)

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25-7-18

**Project Director  
District Rural Development Agency  
Jagatsinghpur District**

**Technical Evaluation Criteria**

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

**Technical Evaluation Criteria**

| S.L No | Criteria  | Supporting Documents to be submitted   |
|--------|---|--|
| 1      | The Bidder Should be a proprietorship/company established in India  | Bidder must submit the Proprietorship /Partnership/Company registration certificate incorporation details along with a copy of:- <ul style="list-style-type: none"> <li>➤ PAN Card</li> <li>➤ Income Tax Return of 3 Years Financial Year 2014-15,2015-16, 2016-17)</li> <li>➤ GST Registration Certificate</li> </ul> |
| 2      | The Bidder should have experience of executing supply of sports Equipments at least Rs.50 lakh order supplied in a single lot against a single work order in last three years | Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipments supplied.  |
| 3      | Supply capacity   | The Bidder must submit an undertaking stating that it has capacity of supplying sports Equipment up to Rs.1.5cr(Attached as Annexure-C)  |
| 4      | Financial Details of the Bidder   | The Bidder should have an average annual turnover of at least INR 5 crore in each of the immediately preceding last two Financial Years (i.e 2014-15,2015-16 and 2016-17)<br>Proof to be submitted by the Bidder in form of a statement by chartered Accountant/Audit Report.  |
| 5      | The Bidder should submit a Bid processing Fees of Rs.10,000/-   | Demand Draft in favour of Project Director, DRDA, Jagatsinghpur district Payable at Jagatsinghpur  |
| 6      | The Bidder should submit an Earnest Money Deposit(EMD) of Rs.5Lakh  | Demand Draft in favour of Project Director, DRDA, Jagatsinghpur district Payable at Jagatsinghpur  |
| 7      | The Bidder should submit an undertaking that there are no major legal cases pending against it.   | Attach self-certification/undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.(Attached as Annexure-D)   |

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|---|--|--|
| 8 | The Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Govt. of Odisha or any other Government authority | Attach Self-certificate /undertaking on company letterhead duly signed and stamped by the competent authority of the Bidder.                     |
| 9 | Samples of each items of sports Equipment  | The Bidder must submit samples of each items of Sports Equipment in conformity with the specifications mentioned in the tender without document. |

**Note: All the documents must be self-attested by the Bidder.**

The agency will be considered strictly on the basis of the quality of the sample of sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Jagatsinghpur district.

If the Technical Bid is found complete in all respect, than only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.

#### **Financial Bids**

The Financial Bids of only the bidder whose samples are selected by the evaluation committee (technical) will be opened .Financial Bid must be submitted as per the format at Annexure-B

**Contract shall be awarded to the firms(s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.**

#### **Earnest Money Deposit**

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit to INR Five(INR.5,00,000) in form of a Demand draft. The demand draft should be in favour of Project Director, DRDA, Jagatsinghpur payable at Jagatsinghpur .The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder the EMD will be returned upon signing of the contract and submission of performance security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said performance security shall be valid beyond 60days after the end of all contractual obligations on the part of the suppliers including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid

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- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a selected Bidder, the said bidder fails to sign the agreement in time or does not furnish the mandatory performance security.
- The Bidder materially alters his bid during the bid processing period.

#### **Bid Processing Fee**

As part of its Technical bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Ten thousand (Rs.10,000/-) in form of a demand draft payable at Jagatsinghpur. The demand draft should be in favour of **Project Director, DRDA, Jagatsinghpur** payable at **Jagatsinghpur**. The Bid processing Fee is Non Refundable.

#### **Delivery Mechanism**

The delivery of the sports equipment in a box (with lock & Key) as per the list of each BYV shall be made by Bidder at the respective Block Headquarters. A random quality and quantity check will be conducted at the time of each delivery. ***If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the order value.***

#### **Scope of Work**

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample

The selected bidder is required to make delivery at all Block headquarter (BDO Office) 08 nos. of blocks (Kujanga, Erasama, Tirtol, Balikuda, Naugaon, Raghunathpur, Biridi, Jagatsinghpur) & 2 nos. Municipality (Paradeep & Jagatsinghpur) of the district within 20days of assignment of the order/contract. The distance of Block/ULB from the District Headquarter Mentioned below:-

Paradeep-60KM, Kujanga-45KM, Erasama-45KM, Tirtol-25 KM, Balikuda-18KM, Naugaon-22KM, Raghuanthpur-25KM, Biridi-18 KM, Jagatsinghpur-0KM

**The PD, DRDA, Jagatsinghpur intends to procure sports equipment as per the indicative list (INR@50,000/- for each BYV) for 208 nos BYVs in the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and a kit Box (all the sports equipment to be kept in a box except like Carraom Board, Kho-Kho Post etc. specification of Kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items (Inclusive of all charges etc)**

**Kit Box-Specification-** It should be made of aluminum sheet (thickness 20gauge (0.8-0.9mm) Size-Length-42inches X Width 30inches X Height 24inches and with lock & Key at the both sides in the front of the box with branding of BYV logo at the front and top of the Box.

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**Technical Submission Checklist**

The checklist to be provided as first page of the Technical Bid:

| <b>S.L No</b> | <b>Documents</b>  | <b>Attached(Yes/No)</b> |
|---------------|---|-------------------------|
| 1             | Entry Registration Details<br>Income Tax                        |                         |
| 2             | Return Acknowledgement  |                         |
| 3             | PAN Card  |                         |
| 4             | GST Registration Certificate                                    |                         |
| 5             | Proof of Experience/Contracts                                   |                         |
| 6             | Undertaking for capacity to deliver in<br>stipulated time frame |                         |
| 7             | Turnover of the Bidder  |                         |
| 8             | Earnest Money Deposit   |                         |
| 9             | Undertaking for no pending legal cases                          |                         |
| 10            | Undertaking for no blacklisting                                 |                         |
| 11            | Undertaking for no cross ownership                              |                         |

**Signature of Tenderer**

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## Annexure-B

## Financial Bid

| S.L No   | Product  | Specification   | Brand                     | Maximum Price limit per Unit (in Rs) | Quantity                  | Rate Quoted by the Tenderer Per unit |      | Total cost In fig & Word |
|----------|--|---|---------------------------|--------------------------------------|---------------------------|--------------------------------------|------|--------------------------|
|          |  |   |                           |                                      |                           | In fig                               | word |                          |
| <b>1</b> | <b>Football</b>  |   |                           |                                      |                           |                                      |      |                          |
| (a)      | Football   | Spherical, made of Leather, circumference not more than 70 cms(28 ins and not less than 28 cm (27ins) | Nivia, Cosco              | 550/-                                | @4nos per BYV X208 =832   |                                      |      |                          |
| (b)      | Football Net   | Should cover 24X8ft area with mesh size such that ball should not pass through made of Nylon          | Vinex, Fenta              | 1300/-                               | @2nos per BYV X208 =416   |                                      |      |                          |
| (c)      | Goal Keeper Gloves   |   | Vinex, Fenta              | 250/-                                | @4nos per BYV X208 =832   |                                      |      |                          |
| <b>2</b> | <b>Kho-Kho</b>   |   |                           |                                      |                           |                                      |      |                          |
| (a)      | Post(Two wooden poles uniform, cylindrical and smooth all over ) | 120-125 cm above ground level, diameter 9 to 10cms and shall be uniform                               |                           | 900/-                                | @2nos per BYV X208 =416   |                                      |      |                          |
| <b>3</b> | <b>Cricket</b>   |   |                           |                                      |                           |                                      |      |                          |
| (a)      | Cricket Bat  | Specifically made for Tennis ball   | SG, SS, Gray Nicolls, G&M | 900/-                                | @9nos per BYV X208 =1872  |                                      |      |                          |
|          | Cricket Tennis Ball  |   | Vickey, Vinex, Nivia      | 60/-                                 | @30nos per BYV X208 =6240 |                                      |      |                          |
|          | Stumps   | Wooden  | -                         | 80/-                                 | @12nos per BYV X208 =2496 |                                      |      |                          |
|          | Batting Gloves   |   | SG,SS                     | 375/-                                | @10nos per BYV X208 =2080 |                                      |      |                          |

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|          |   |  |                        |        |                           |  |  |  |
|----------|---|--|------------------------|--------|---------------------------|--|--|--|
| <b>4</b> | <b>Volleyball</b>                       |  |                        |        |                           |  |  |  |
| (a)      | Volley ball                             | Synthetic Leather materials Multi colour, Weight 260-280gm, circumference:65-67cms, 18 stripes   | Nivia, Cosco           | 600/-  | @4nos per BYV X208 =832   |  |  |  |
| (b)      | Volley ball Net                         | The Net is 1m wide and 9.5 to 10mt long(with 25 to 50cm on each side of the side bands)Top horizontal band 7 cm wide and bottom 5 CM wide made of Nylon. | Vinex, Fenta           | 700/-  | @2nos per BYV X208 =416   |  |  |  |
| <b>5</b> | <b>Badminton</b>                        |  |                        |        |                           |  |  |  |
|          | Racquet(2 team)                         | Frame shall not exceed 680mm in overall length and 230mm in overall width  | Yonex, Silvers, Lining | 400/-  | @8nos per BYV X208 =1664  |  |  |  |
|          | Shuttle cock(Plastic )                  | Plastic  | Vinex, Vicky           | 30/-   | @23nos per BYV X208 =4784 |  |  |  |
|          | Badminton Net                           | Depth of the Net 760mm & length 6.1mt.made of Nylon  | Vinex , Fenta          | 600/-  | @2nos per BYV X208 =416   |  |  |  |
| <b>6</b> | <b>Chess</b>                            |  |                        |        |                           |  |  |  |
| (a)      | Chess Board (1set)                      | Made of Plastic  | Vinex, MTG             | 600/-  | @4nos per BYV X208 =856   |  |  |  |
| <b>7</b> | <b>Carrom</b>                           |  |                        |        |                           |  |  |  |
| (a)      | Carrom Board set (with striker & coins) | Size 29"X29"   | Stag, Vin ex           | 1450/- | @4nos per BYV X208 =832   |  |  |  |
| <b>8</b> | <b>Tug of War</b>                       |  |                        |        |                           |  |  |  |
| (a)      | Rope(sisal/ Jute/ Polymer)              | Length- 20mt, thickness -25mm  | Vinex, Esskay          | 3500/- | @1nos per BYV X208 =208   |  |  |  |
| <b>9</b> | <b>Skipping</b>                         |  |                        |        |                           |  |  |  |
| (a)      | Skipping Rope                           | Length -260cm  | Nivia, Neulife         | 200/-  | @6nos per BYV X208 =1248  |  |  |  |

|     |  |  |                                 |        |                         |  |  |  |
|-----|--|--|---------------------------------|--------|-------------------------|--|--|--|
| 10  | Gym.Kit  | 20Kg PVC weight(2Kgx4=8 Kg +3Kgx4=12Kg), 1X4feet plain Rod(Shoulder/Bicep)+2X14" Dumbbell Rods 100% pure leather gym gloves +1 skipping ropes+1 Hand Gripper+2 Locks and clippers comes with the rod | NELCO, Vinex, Viva, Fitzon, KRK | 6000/- | @1nos per BYV X208 =208 |  |  |  |
| (a) | 1(one)complete set PVC-20Kg Combo-9 Width-121.92cm Hight-33.02 |  |                                 |        |                         |  |  |  |

Total cost of each items/equipment(in words INR)

**The cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a Kit Box with printing of BYV logo on it and any other costs involved.**

**Signature of the tenderer**

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**Annexure-C**

Undertaking that Firm/Institution has the capacity to supply Rs.....lakhs sports equipment in the time frame of 20days firm awarded of contract

**UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENTS**

We confirm that we have the capacity to supply the required sports equipments amounting Rs.....lakhs to all BYV of the district (.....nos)as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of :-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal)

**To:  
The Project Director,  
District Rural Development Agency,  
Jagatsinghpur District.**

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**Annexure D**

Undertaking that Firm/Institution is not blacklisted.

**UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENTS**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority

**For and on behalf of :-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature (with Seal)**

**To:  
The Project Director,  
District Rural Development Agency,  
Jagatsinghpur District.**

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**UNDERTAKING FOR NO CROSS OWNERSHIP**

We confirm that \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**For and on behalf of :-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature (with Seal)**

**To:  
The Project Director,  
District Rural Development Agency,  
Jagatsinghpur District.**

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**OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY  
JAGATSINGHPUR**

**TENDER PAPERS**

**PURCHASE OF SPORTS EQUIPMENT FOR  
JAGATSINGHPUR DISTRICT**

Name of the Tenderer: \_\_\_\_\_

Name of the Firm & Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GST No \_\_\_\_\_

PAN \_\_\_\_\_

Detail Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No/FAX. \_\_\_\_\_

Mobile No \_\_\_\_\_

Email \_\_\_\_\_

**Signature of the Tenderer**