

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
JAGATSINGHPUR**

Phone No.:06724-220064, Fax No.:06724-221850

E-mail: cdmojagatsinghpur@gmail.com

Tender Reference No. 4265 /CDM&PHO/2018-19/ Date: 26/10 /2018



**TENDER DOCUMENT FOR SUPPLY OF EQUIPMENT, INSTRUMENT,
LABORATORY REAGENTS, FURNITURE, BEDDING & CLOTHINGS(BCL)
ITEMS UNDER NIDAAN, NCD & MCH WING ON RATE CONTRACT FOR A
PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL OF TENDER
FOR CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
JAGATSINGHPUR**

BID SUBMISSION START DATE : 29.10.2018
LAST DATE OF SUBMISSION : 26.11.2018 UP TO 5 P.M
OPENING OF TENDER PAPERS : 28.11.2018 AT 11.00 A.M

PLACE OF OPENING OF TENDER
AND

ADDRESS FOR COMMUNICATION: OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER, JAGATSINGHPUR
AND
AT/PO/DIST- JAGATSINGHPUR-754103

RECEIPT OF TENDER DOCUMENTS

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26/10/18

CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
JAGATSINGHPUR

TENDER DOCUMENT: 2018-19

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26/10/18



**OFFICE OF THE CHIEF DISTRICT
MEDICAL & PUBLIC HEALTH OFFICER:
JAGATSINGHPUR**

Tel :06724220064, Fax:06724221850

E-Mail :cdmojagatsinghpur@gmail.com

No. 4265 /Date. 26.11.2018 /

SHORT TENDER CALL NOTICE

Quotations in sealed cover are invited by the undersigned from the intending Manufacturers / Authorized distributors / Agency for supply of Equipment, Instrument, Laboratory Reagents, Furniture, Bedding & Clothings (BCL) items under NIDAAN, NCD & MCH wing to the Chief District Medical & Public Health Officer, Jagatsinghpur. The Bidders may download the Tender Documents directly from the website available at <http://jagatsinghpur.nic.in> The said quotation should reach in the office of the undersigned by 26.11.2018 up to 05.00 P.M through **Regd. Post / Speed Post / Courier Service** only. The tender will be opened on 28.11.2018 at 11.00 A.M. in the Meeting Hall of New OPD Building, DHH-Jagatsinghpur. The bidders or their authorized agents may remain present at the time of opening of the Tender, if they so wish. The Tender will accompany two parts, i.e. Technical Bid (Cover – A) and Price Bid (Cover – B) separately in two envelops and should be put in to another envelop with all superscribed with “**TENDER FOR SUPPLY OF EQUIPMENT, INSTRUMENT, LABORATORY REAGENTS, FURNITURE, BEDDING & CLOTHINGS (BCL) ITEMS UNDER NIDAAN, NCD & MCH WING** ” as the case may be and must contain the bidders full address with Telephone No., Mobile No. and e-mail id. The undersigned is not responsible for any postal delay and reserves the right to reject any or all of the tenders without assigning any reason thereof.

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26/11/18

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
JAGATSINGHPUR**

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26-10-18, 26-7-18, 26/11/18, 26/11/18, 26/11/18, 26/11/18

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**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER - JAGATSINGHPUR
SECTION -I
NOTICE INVITING TENDER**

Tender Reference No. 4265 /CDM&PHO/2018-19/ **Date:** 26 / 10 /2018

TENDERS ARE INVITED FROM ELIGIBLE BIDDERS AS PER THE ELIGIBILITY CRITERIA FOR SUPPLY OF EQUIPMENT, INSTRUMENT, LABORATORY REAGENTS, FURNITURE, BEDDING & CLOTHINGS (BCL) ITEMS UNDER NIDAAN, NCD & MCH WING.

1	Period of Availability of Tender Document	From 29.10.2018 to 26.11.2018 (Downloadable from website : http://Jagatsinghpur.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay/omission on part of the bidder.
2	Date, Time and Place of Pre-bid Meeting	Date : 16.11.2018 Time: 11:30AM Place : Office of the Chief District Medical & Public Health Officer, DHH-Jagatsinghpur
3	Last date & time for submission of Tender	Date: 26.11.2018 , Time: 5.00 PM Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER ; Jagatsinghpur. Dist- Jagatsinghpur, State Odisha (Through Speed post / Registered post/Courier Service)
4	Date, time and place of opening of Tender	A. Technical Bid (Cover A) opening 28.11.2018 at 11.00 A.M in the address mentioned above. a) B. Financial Bid(Cover B) opening: 28.11.2018 at 3.00 P.M. <i>The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation if not opened in the scheduled date.)</i> (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)

SECTION -II
IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE
TENDERERS

1	Mode of Procurement	Through Open Advertisement
2	Purchaser	Chief District Medical & Public Health Officer, Jagatsinghpur
3	Consignee	DHH,CHC & PHC(New) etc of District Jagatsinghpur
4	Delivery Period	Within 30 days from issue of the purchase order.
5	Mode of Delivery	By Air / Road / Rail
6	Tender Document Cost	Rs. 2000/- (Two Thousand only) . The tender document cost is to be submitted in the shape of bank draft in favour of the CDM&PHO,JAGATSINGHPUR from any Nationalised / Scheduled Bank payable at Jagatsinghpur.
7	Earnest Money Deposit (EMD) (The approx. no. of items mentioned in the Schedule of requirement – Section III.	The bidder may quote for any or all the equipment by Submitting the required EMD of Rs 30,000.00 (Thirty Thousand only) The Earnest Money Deposit will be paid in the shape of demand Draft only in favour of CDM&PHO, Jagatsinghpur from any Nationalised / Scheduled Bank payable at Jagatsinghpur . EMD exemption is not permitted except to local SSI units registered in Odisha only as mentioned in Section – III Clause 5 (i)
8	Pre-qualification (Eligibility Criteria)	Detail eligibility criteria is mentioned at Clause 2.1 to 2.5 in Section –III

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SECTION -III

TERMS AND CONDITIONS FOR ACCEPTANCE OF TENDER FOR SUPPLY OF EQUIPMENT, INSTRUMENT, LABORATORY REAGENTS, FURNITURE, BEDDING & CLOTHINGS(BCL) ITEMS UNDER NIDAAN, NCD & MCH WING TO THE CDM&PHO, JAGATSINGHPUR ON RATE CONTRACT FOR A PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL.

- 1.1 Sealed tenders will be received by **Dated 26.11.2018 up to 05.00 P.M** in the office of the Chief District Medical & Public Health Officer, Jagatsinghpur for purchase of Equipment, Instrument, Laboratory Reagents, Furniture, Bedding & Clothings (BCL) items under NIDAAN, NCD & MCH wing. Any tender received after the due date & time will be rejected / returned unopened to the sender. **The Tenders will be received through Regd. Post / Speed Post / Courier Service only.**
- 1.2 Pre-bid conference shall be held in the office chamber of Chief District Medical & Public Health Officer, Jagatsinghpur, on Dt.16.11.2018, Time: 11:30AM. The perspective bidder may attend and clarify any doubts on the terms and conditions of the bid document.
- 1.3 The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **commercial bid** by superscribing Cover **"A" (Technical Bid) & Cover "B"(Financial Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscripted as "Tender for supply of Equipment, Instrument, Laboratory Reagents, Furniture, Bedding & Clothings (BCL) items under NIDAAN, NCD & MCH wing.

Tender Reference No. 4265 /CDM&PHO/2018-19/ Date: 26/10 /2018

- 1.4 The sealed tender "Cover A"(Technical Bid) submitted by the tenderer will be opened by the Purchase Committee at the Meeting Hall of New OPD Building, DHH-Jagatsinghpur at on 28.11.2018 at 11.00 A.M. The tenderers or their duly authorized representative are allowed to be present during the opening of the tenders if they so like.

ELIGIBILITY CRITERIA:

- 2.1. Tenderers shall be a manufacturer / Distributor / Agency having valid up-to-date manufacturing License / Drug License, Valid ISO Certificate, Good Manufacturing Practices (GMP) Certificate or WHO GMP certificate (in case of drugs only), PAN Card, Last 3 years IT return, Sale Tax /VAT/GST Return Filing up to 31.03.2018.
- 2.2. The annual average turnover of the bidder should be `10 Lakhs (Ten Lakhs) or more during the last three financial years certified by a Chartered Accountant.

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- 2.3. Tenderer / manufacturing unit which has been blacklisted for any item either by the Tender inviting authority or by any State Govt. or Central Govt. organization cannot participate in the Tender for that item during the period of blacklisting supporting to court affidavit (Annexure - V).
- 2.4. The tenderer should have typically not less than 1 (One) year of marketing experience in lab. Materials, Medicines / pharmaceutical products / Instruments supplying to the Government organization/ Corporate Hospital / PSU Hospitals/ UN agencies in India duly supported by documentary evidence (Notarized copy of Purchase Order).
- 2.5 Tenderer/firm/manufacturing unit is not eligible to participate in the present tender who will have history of supply of four(4) or more NSQ items during 2015-16, 2016-17 & 2017-18 (all financial year added together) supporting to court affidavit (Annexure-V)

Note:-

A. "Tenderer" means the Manufacture / Distributor / Agencies participating in this tender.

B. Valid up to date means the certificate should be valid on the date or beyond the opening of Tender (Cover-A) as per tender condition.

Sealed cover containing the tender in the prescribed form should be submitted in two sealed covers, Cover "A" (Technical Bid) & Cover "B" (Price Bid) as indicated below. Both the covers should be put into a third Cover, which should be superscripted as "Tender for supply of Equipment, Instrument, Laboratory Reagents, Furniture, Bedding & Clothings (BCL) items under NIDAAN, NCD &

MCH wing. Tender Reference No. 4265 /CDM&PHO/2018-19/ Date: 26/10 /2018

The following certificate should be submitted in Cover "A" i.e. Technical Bid by tenderer. **All the Photocopies are to be attested by a Notary Public.**

DOCUMENTS TO BE SUBMITTED

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

All the photocopies are to be attested by a Notary Public / Gazetted Officer.

TECHNICAL BID (COVER – A):

- 3.1. Bank Draft of `2000/- (Rupees Two Thousand) only towards bidding document in favour of Chief District Medical & Public Health Officer, Payable at Jagatsinghpur.

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- 3.2. ₹30,000/- (Rupees Thirty Thousand) only as EMD in shape of Demand Draft in favour of Chief District Medical & Public Health Officer, Payable at Jagatsinghpur (Not Applicable for SSI UNITS)
- 3.3. List of items quoted with strength / specification and packing.
- 3.4. Valid up-to-date Manufacturing License / Drug License.
- 3.5. Detail name, address, telephone no., Mobile No., Fax, e-mail of the firm and of the Director / Managing Partner / Proprietor of the firm. (As per Annexure - IV).
- 3.6. Address, Telephone No., Mobile No., e-mail, Fax of the Branch Office / Contact Person in Odisha (Annexure-IV).
- 3.7. The Tenderer have to submit their valid Sale Tax/GST Return Filing up to 31.03.2018, PAN Card & Last 3 years I.T return.
- 3.8. Valid up-to-date WHO GMP/Good Manufacturing Practice (GMP) certificate of Manufacturer from the Competent Authority (In case of Drugs only).
- 3.9. Valid and up-to-date ISO Certificate of the Manufacturer.
- 3.10. The original tender document should be duly signed & sealed in each page.
- 3.11. Checklist with detail of the documents enclosed in Cover 'A' (as per Annexure- I). The documents should be serially arranged as per this Annexure-VI and should be securely tied and bound.
- 3.12. Marketing Experience in Laboratory Materials supplying to the Government organization / Corporate Hospital / PSU Hospitals/ UN agencies in India duly supported by documentary evidence (Xerox copy of Purchase Order at least one).
- 3.13. Average turnover of ₹ 10 Lakhs (Ten Lakhs) for last 3 years certified by a Chartered Accountant (Notarized documentary evidence must be attached).
- 3.14. Authorization letter from the Manufacturer if the tenderer is an authorized distributor (The purchase order may be placed to the authorized distributors & bills can be raised by the authorized distributor on behalf of the manufacturer, if specifically authorized by the manufacturer).

COVER – B (PRICE BID):

- 4.1. The tender form giving the rates for various Equipment, Instrument, Laboratory Reagents, Furniture, Bedding & Clothings (BCL) items under NIDAAN, NCD & MCH wing. items should be submitted in a separate sealed cover hereafter called **Cover 'B' (Price Bid)**.

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- 4.2. The tender format (price schedule) in the prescribed form (**as per Annexure –II**) should be submitted inclusive of excise duty, insurance, packing, Central Sales Tax / GST & Entry Tax forwarding and freight (i.e door delivery). The rate should be quoted for each item / packet etc. i.e. only **absolute rate (both in figures and words)**. But supply will be made in unit pack as per Tender specifications. The hard copy of price schedule **must be signed & sealed in each page by the tenderer**.
- 4.3. The **Cover 'B'** of the successful bidders who will qualify in the Technical bid will be opened at the Office chamber of the Chief District Medical & Public Health Officer, Jagatsinghpur by the members of Purchase Committee in the presence of the tenderers or their authorized representatives if they like so.

NON RESPONSIVE / REJECTION CRITERIA

5. The tender paper will be rejected if any of the following documents are wanting.
- i) Earnest Money Deposit (EMD) (Not Applicable for SSI UNITS)
 - ii) Bank Draft of ₹.2000/- (Rupees Two Thousand) only towards price bidding document.
 - iii) Attested photocopies of up-to-date valid manufacturing license / Drug License.
 - iv) Duly attested valid up-to-date Good Manufacturing Practices (GMP) Certificate or WHO GMP certificate (in case of Drugs Only of the manufacturer)
 - v) Valid and up-to-date ISO Certificate of the Manufacturer.
 - vi) Price Bid / quoted rates (hard copy) without signature and seal of tenderer.
 - vii) Attested photo copy of Purchase Order from the Government organization/ Corporate Hospital / PSU Hospitals/ UN agencies in India in support of marketing experience for last 3 years in Tender for supply of Lab. Materials, Consumables, Reagents, Medicines & Medical Consumables (minimum five order).
 - viii) Attested copy of Last 3 years IT return & PAN Card.
 - ix) Attested copy of valid CST /VAT/ GST Return Filing up to 31.03.2018.
 - x) Authorization letter from the Manufacturer if the tenderer is an authorized distributor.
 - xi) Average turnover of ₹. 10 Lakhs (Ten Lakhs) for last 3 years certified by a Chartered Accountant. (Notarized documentary evidence must be attached)

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EARNEST MONEY DEPOSIT (BID SECURITY):

- 6.1 The EMD is to deposited to safeguard against a bidder's withdrawing or altering its bid during the bid validity period. The Earnest Money Deposit `30,000/- (Rupees Thirty Thousand) (Not Applicable for SSI UNITS) for tender will be submitted by the tenderer. The EMD must be paid in the shape of **Demand Draft in favour of the Chief District Medical & Public Health Officer, Jagatsinghpur** from any Nationalized / Scheduled Bank **payable at Jagatsinghpur** which will be deposited in the account of the CDM&PHO, Jagatsinghpur. This should be submitted with the tender in Cover 'A'. **E.M.D. in shape of Cheque / Cash / Postal Order will not be accepted.**
- 6.2 The E.M.D will be forfeited if the tenderer withdraws the tender / violet the tender condition in any respect within the validity of the bid or does not accept the approved rates by the bidder.
- 6.3 The E.M.D of the unsuccessful bidders only will be returned back without interest latest by the 30th days after the award of the contract & the E.M.D. will be refunded to the successful bidder on receipt of Performance Security.

TENDER CONDITIONS:

- 7.1 The quoted rate shall not vary with the quantum of order placed for destination points.
- 7.2 A copy of the original tender condition and the schedules should be signed by tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender in cover "A".
- 7.3 Tenders should be type-written or Computerized and every correction /over-writing in the tender should invariably be attested with signature of the tenderer with date before submission of the tenders to the authorities concerned. No revision of price (upward or downward) will be allowed once the tender is opened ("Cover B").
- 7.4 Each tender Format (price schedule) must contain the rate of each item which includes Excise Duty, Transportation (i.e. door delivery), Insurance and all other charges etc. and excludes C.S.T./VAT/GST & Entry Tax only. The absolute rate should be quoted both in figure and word.
- 7.5 If there is a discrepancy between words and figures, **the amount mentioned in words will prevail.**
- 7.6 If there is discrepancy in absolute and unit rate (which is obtained by multiplying the absolute rate with the total number in a unit pack) **the absolute price will prevail and the unit price will be corrected accordingly.**

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- 7.7 To ensure sustained supply without any interruption the CDM&PHO, Jagatsinghpur reserves the right to split orders for supplying the requirements among more than one tenderer provided that, the rates and other conditions of supply are equal and with sufficient grounds. In case of non-supply of any item by any approved lowest quoted firm, willingness of L₂ / L₃ / L₄ / L₅ etc. will be obtained to supply at L₁ rate. The unit packing should be uniform as prescribed for each item.
- 7.8 **The rates quoted and accepted will be binding on the tenderer for a period of one year from the date of publication of the approved list (Opening date of Price Bid) or that of publication of the next approved list whichever is earlier and on no account any increase in the price will be entertained till the completion of this tender period.**
- 7.9 No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rates quoted by him. Clerical error, typographical error etc. committed by the tenderers in the tender forms will not be considered after opening of the tenders. Conditions such as **“SUBJECT TO AVAILABILITY, SUPPLY WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED”** etc. will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and for that reason, shall be summarily rejected.
- 7.10 If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the CDM&PHO, Jagatsinghpur immediately about such reduction in the contracted prices. The CDM&PHO, Jagatsinghpur is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates. In case of any enhancement in Excise Duty due to statutory Act of the Govt. after the date of submission of the tenders and during the tender period, the additional excise duty so levied will be allowed to be charged extra as separate item without any change in price structure of the items approved under the tender. For claiming the additional cost on account of the increase in excise duty, the tenderer should produce letter from the concerned excise authorities indicating his commitment for the supply made to the CDM&PHO, Jagatsinghpur on account of the increase in excise duty.
- 7.11 The Tax will be charged as per the guidelines given by the Finance Deptt. from time to time. Only one Sales Tax either C.S.T /VAT/ GST will be paid to the supplier. In case of Entry Tax the supplier has to deposit the original receipt to claim it, if finished goods are brought from outside the State. The Sales Tax /VAT/ GST & E.T component should be shown separately in the cost price (Price Schedule) (**Annexure – II**).

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- 7.12 If the CDM&PHO, Jagatsinghpur desires, he can extend the period of validity of approval list by mutual consent.
- 7.13 In the event of the date being declared as a holiday for Govt. of Odisha, the due date of submission of bids and opening of bids will be the following working day at the appointed place & time.
- 7.14 The CDM&PHO, Jagatsinghpur will at liberty to terminate without assigning any reason thereof the contract either wholly or in part. The tenderer will not be entitled for any compensation what so ever in respect of each termination.
- 7.15 The authority will be at liberty to terminate by assigning any reason thereof the contract either wholly or in part. The tenderer will not be entitled for any compensation whatsoever in respect of such termination.
- 7.16 If the tenderer fails to execute the supply within the stipulated time, the authority is empowered to make emergency purchases or purchase from L₂, L₃, L₄ & L₅ as the case may be and apply the penal clauses on the defaulting firm.
- 7.17 The quantity of procurement may increase or decrease depending on the budget provisions, new schemes, natural calamities and epidemics etc.
- 7.18 The Tenderer has to accept all the term & conditions mentioned in the tender document.
- 7.19 **The tender document is not transferable.**

SUPPLY CONDITIONS:

- 8.1 The supplier / firm will supply as per the technical specification and print the generic name in bold letters and brand name if approved by the licensing authority may be printed in small font in bottle / packing / foil / carton /packet / box etc.
- 8.2 The tenderer should deliver the Lab. Materials, Consumables, Reagents, Medical Consumables at the Consignee (**Door Delivery**) in the district. The insurance, storage & transport charges / courier charges if any will be borne by the supplier. The short supply, damage if any at the time of delivery of consignment shall be replaced by the supplier within seven days of the first supply of indented items.
- 8.3 In all the cases the responsibility of the purchaser will start only after delivery and due verification of goods.
- 8.4 The Composition & strength of each item tendered should be as per the specification given in (Technical Specification).

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- 8.5 The supply should be started immediately & completed within 30 days from the date of issue of the purchase order. If supply is not completed within 30 days from the date of issue of purchase order, the authority may cancel the order or allow extension. The authority has also the liberty to cancel those orders and purchase the same item from L₂, L₃, L₄ & L₅ firm as the case may be if the other firms agree to supply at L₁ rate. The non-supplier will be penalized in form of forfeiture of E.M.D.
- 8.6 Each item & Medical Consumables must be accompanied with a test certificate that the supplied item and Medical Consumables is of standard quality and as per the standard.
- 8.7 The Lab Materials and Medical Consumables should arrive at the destination (warehouse) with remaining shelf-life of at least 5/6th of the stipulated total shelf-life from the date of manufacturing of that product.
- 8.8 The labels in all case of injectables should clearly indicate whether the preparations are meant for INTRA VENOUS, INTRA-MUSCULAR or SUB-CUTANEOUS or INTRADERMAL etc.
- 8.9 The packaging cartons must bear the name of the items (**Generic names**), strength, total quantity, total weight, name of the manufacturer, month of manufacturing and month of expiry.
- 8.10 Each Strip / Box / Carton / Bottle / Amp. / Vial / Packet shall bear the seal of the manufacturer and month of manufacturing, month of expiry & Batch No/Lot No.
- 8.11 Tenderer for the supply of tender items shall give an undertaking in his tender that he will print “**Odisha Govt. Supply – Not for Sale**” in bold letters in indelible ink on the Tender items.

QUALITY TESTING:

- 9.1 All the suppliers / manufacturers must submit test reports from approved laboratory of the batches of Medical Consumables being supplied to the consignee.
- 9.2 The district will also do random testing of the supplied drugs / consumables if required for which quality testing, packing & forwarding charges if any will be borne by the supplier.

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- 9.3 If the Medical Consumables as per report is found Not of Standard Quality in first test, the supplier will be required to replace the entire quantity of the batch declared NSQ or the cost of it in shape of demand draft in favour of CDM&PHO, Jagatsinghpur & take back the available stock (unused) in different health institutions of Jagatsinghpur district in his own cost within a period of 30 days of receipt of letter from authority.
- 9.4 If the supplier does not take back the NSQ stocks or does not challenge the 1st test report within 30 days of issue of letter by the authority, the concerned health institution can destroy the NSQ stocks with intimation to the authority following criteria mentioned in the Notification no.25061/H dt.22.09.2012 of Health & FW dept. Govt. Odisha.
- 9.5 If the items as been tested by the D.I & the CDM&PHO, Jagatsinghpur, the NSQ report of either of the authority will be accepted & actions will be taken accordingly. If the supplier challenges the test report in the above circumstances then it will go for testing to Central Drugs Testing Laboratory, whose report will be final.
- 9.6 The supplier shall be responsible for the full replacement in his own cost for any product, if the same is found on visual inspection to have deteriorated / not of standard quality before the expiry date.

TERMS OF PAYMENT:

- 10.1 No advance payments towards cost of Lab. Materials, Consumables, Reagents, Medicines and Medical Consumables etc. will be made to the supplier. The supplier has to submit 3 (three) copies of the bills or invoices with a photocopy of the purchase order at the place of supply for stock entry.
- 10.2 No claims shall be made against the authority in respect of interest on Earnest Money Deposit or delayed payment.

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PENALTIES:

- 11.1. If the tenderer withdraws or alters its bid or unwilling to accept the term & conditions of the tender after submission of bid & during the bid validity period, the EMD deposited by the said bidder will stand forfeited.
- 11.2. If the successful tenderer fails to execute the work order / replacement of NSQ stock within the time specified/ unable to undertake the contract or supply as per purchase order, his purchase order will be cancelled by him shall stand forfeited. He will also be liable for the damages sustained by the authority. Such damages shall be assessed by the authority, whose decision will be final in the matter. The defaulting firm will be de-recognized for 2 (two) years from the date of issue of letter. The authority can forfeit the performance security of the defaulting firms and de-recognize / black list the said firms for 2 (two) years from the date of issue of letter.
- 11.3 If any Medical Consumables supplied by the tenderer being partially used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or otherwise faulty or unfit for consumption, the supplier will be required to replace the entire quantity of that item or the cost of it in shape of bank draft in favour of CDM&PHO, Jagatsinghpur and take back the available stock (unused) in different health institutions of Jagatsinghpur district in his own cost within a period of 30 days of receipt of letter from CDM&PHO, Jagatsinghpur and also the firm will be de-recognized for 2 (two) years for that item from the date of issue of letter.
- 11.4 In the event of any litigation arising out of the tender such matters would be subject to the jurisdiction of the Courts of Jagatsinghpur.

(Handwritten signatures and dates)
28-10-18, 28-7-18, 28/10/18, 28/10/18, 28/10/18, 28/10/18

CHECK LIST

Please put in the respective box

DOCUMENTS: SUBMITTED OR NOT

Sl. No.	Details	Provided or not	
		Yes	No
1.	Earnest Money Deposit (Not Applicable for SSI UNITS)		
2.	List of items being quoted with specification and strength		
3.	Duly attested Valid up-to-date Photocopy of Manufacturing License/Drug License		
4.	Details of Manufacturing Unit / contract person for Liaisoning / local office in Odisha		
5.	Valid up-to-date WHO GMP/ GMP certificate		
6.	Valid up-to-date ISO Certificate		
7.	Attested photo copy for Purchase order of Lab. Materials, Consumables, Reagents, Medical Consumables, Instrument & Equipment from Govt./Corporate/PSU Hospitals in India in support of marketing experience for last 1 years.		
8.	Average Annual Turnover of ` 10 Lakhs or more during last 3 financial years duly certified by a Chartered Accountant.(Annexure VIII)		
9.	Authorization letter of the Manufacturer if the bidder is an authorized distributor (Annexure VII)		
10.	Attested Photocopy of Sales Tax /VAT/ GST Return Filing up to 31.03.2018. (whenever applicable)		
11.	Declaration form (Annexure - V) signed by the Tenderer & affidavit before Notary Public		
12.	Cover 'B' with price schedule (Annexure-II)		
13.	Photo copy of Last 3 years I.T. Return		
14.	Attested copy of PAN Card		

[Signature] 28-10-18 [Signature] 28-7-18 [Signature] 28/10/18 [Signature] 28/10/18 [Signature] 28/10/18

MODEL TENDER FORMAT (PRICE SCHEDULE)

Whether SSI Unit of Odisha :- Yes/No

SI No.	Generic Name of the Medical Consumables	Strength & Composition /Specification	Rates will be quoted for absolute only which includes excise duty, packing forwarding/transportation & (door delivery) excluding Sales Tax/VAT/GST & Entry Tax but supply will made in unit pack. Rate for each Tab/Cap/Amp/Vial/Bottle/Roll etc. (Absolute rate) in Rs. Both in words and figures.	Remarks
1	2	3	4	5

Signature of the Bidder:

Name:

Address:

Place :

Date:

Note:

1. Only generic names should be quoted
2. This model format which is also be filled up & submitted in Cover-“B” only.
3. Quoted Price
 - a. If there is difference in figure & word, the words will taken into consideration.
 - b. The rates should be quoted for absolute only both in figure and words but all supplies will be made in unit pack only
 - c. If there are discrepancies in absolute & unit rate the absolute price will prevail and unit price will be corrected accordingly.

[Handwritten signatures and dates in blue ink]

Annexure III

(To be submitted in Cover A -Technical Bid)

LIST OF ITEM(S) QUOTED

Sl.	Name of Item (s)	Specification	Manufacturer/Brand name

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ANNEXURE – IV

(To be submitted in Cover A -Technical Bid)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		

Signature of the Tenderer with seal:

Date :

Official Seal :

[Handwritten signatures and dates in blue ink]
28-10-18, 28-7-18, 28/10/18, 28/10/18, 28/10/18, 28/10/18

(To be submitted in Cover A -Technical Bid)
DECLARATION FORM

I / Wehaving My /
ouroffice the at
.....do declare that I / We have carefully
read all the terms & conditions of tender of the Chief District Medical & Public Health Officer,
Jagatsinghpur Odisha for the supply of medical consumables. The approved rate will remain
valid for a period of one year from the date of approval. I will abide with **all the terms &
conditions** of the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any State
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for
supply of Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit
and blacklist me/us for a period of 2 years if any information furnished by us proved to be
false at the time of inspection / verification and not complying with the Tender terms &
conditions.

I/We further declare that I/We possess valid manufacturing license / Drug License
bearing No. (s)Valid upto I / We
..... do hereby declare that I
/ we will supply the _____ as per the terms, conditions & specifications of the
tender document.

Signature of the bidder :
Seal Date :

Name & Address of the Firm:

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28-7-18, 28-7-18, 28-7-18, 28-7-18, 28-7-18, 28-7-18

(To be submitted in Cover A -Technical Bid)
MANUFACTURER'S AUTHORISATION FORMAT

To
The Chief District Medical & Public Health Officer,
Jagatsinghpur,

Ref: Tender No. _____ Dated _____ for supply of medical consumables.

Dear Sir,

We, _____ are the manufacturers of _____
_____ having factories at _____.

1. Messrs _____ (name and address of the agent) is our authorized agent for sale of _____ (name of items)
2. We confirm that Messrs. _____ (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above goods manufactured by us.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs _____
(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the **letterhead** of the **manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached to the technical bid.

[Handwritten signatures and dates]
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(To be submitted in **Cover A -Technical Bid**)

ANNEXURE – VII

(To be furnished in the **letter head** of the Auditor)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for 3 financial year of

M/s _____ who is
a manufacturing unit / Distributor for the last _____ years are given below and certified
that the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs(Rs.)
1.	2015 – 2016	-
2.	2016 – 2017	-
3.	2017 – 2018	-

Average Annual Turnover (for the above three years) in **Lakhs (Rs.)** _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-

Registration No. of Firm

Note:

- To be issued in the **letter head** of the Auditor.
- Separate certificates** should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.

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(To be submitted in **Cover A - Technical Bid**)

Annexure VIII

PROFORMA FOR PERFORMANCE STATEMENT
(For the period of last one year)

Name of Manufacturer

Sl.	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Value of Contract (Rs.)	Date of Completion		Reasons for delay if any
				As per contract	Actual	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Signature and seal of the Tenderer

- The documentary proof will be copies of the purchase order (during the last 1 year) indicating Contract No. and date/
- The documentary proof will be certificate from the consignee/end user indicating Contract No. and date.

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Laboratory Reagent, Chemicals, Kits and Consumables

Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
1	(N/10) Hydrochloride Solution (Haemoglobin Estimation)	Reagent/Chemicals: ❖ (N/10) Hydrochloride Solutions (HCL) ❖ Pack Size : 500ml ❖ Packed in narrow mouth polyethylene bottle ❖ Self Life Minimum : 24 months ❖ Manufacture should be ISO 13485 certified ❖ Product should be CE certified as per IVD directive			
2	Automated Haematology Analyzer (5part)	Technical characteristics (specific to this type of device) 1) Five-part differential. 2) 24 parameters, all different WBC's should be measured directly. 3) Advanced, integrated self-cleaning system. 4) On-screen patient results trending. 5) Stores 5, 000 test results with histograms and scattergrams. 6) Integrates with common practice management systems. 7) maximum sample required 100 µL sample size permits whole blood analysis from venous collections. 8) Parameters Total Leukocytes (White Blood Cells) and Differential (in absolute numbers and %) for: Neutrophils, Lymphocytes, Monocytes, Eosinophils, Basophils. 9) Sample Material Capillary or venous (EDTA) whole blood. 10) Linearity of all parameters. 11) Measuring Time Within 60 Sec. 12) System must have throughput of atleast 60 samples per hour in all discrete modes. 13) Manual mode. Capillary mode 14) Stat mode. 15) Pre-diluted mode and whole			
3	Haematology test Reagent (as per make & model of analyzer)	DxH reagents, including storage and handling requirements, are listed below: A. Coulter DxH diluent (store at 2 - 40° C). Coulter DxH diluent is shipped in ready-to-use containers. Coulter DxH diluent is a cyanide-free, isotonic buffered saline solution. Coulter DxH diluent dilutes the specimen, is used for rinsing SPM components between sample analyses, and provides a sheath stream to transport the specimen through the flow cell. B. Coulter DxH Lyse reagent (store at 2 - 40° C). Coulter DxH Lyse reagent is shipped in ready-to-use containers. Coulter DxH Lyse is a cyanide-free, CBC C. Coulter DxH Diff Pack (store at 2-25° C). Coulter DxH Diff Pack is shipped in ready-to-use containers. D. Coulter DxH cleaner (store at 2-25° C). Coulter DxH cleaner is shipped in ready-to-use containers. DxH cleaner is a cyanide-free, aldehyde-free cleaning agent that degrades residual materials so that they may be flushed from the system with diluent.			

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Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
4	Haematology test under microscope				
5	WBC Diluting Fluid (TLC)	--			
6	Total Eosinophil Count Fluid	--			
7	RBC Diluting Fluid (Total Red Blood Cell Count)	--			
8	Coombos Reagent (Direct & Indirect)AHG Anti C3d monoclonal)	Kit for Anti Human Globulin Serum with monoclonal Anti C3d for Direct and Indirect Coombs test. =>Ready to use reagent containing antibodies reactive with human complement component C3d. =>The Anti-complement antibodies are IgM class monoclonal and they impart the required sensitivity. =>Pack Size:5ml/10ml. =>Self-life : One year =>Supplied with Coombs Control Solution of 5ml Pack.			
9	Laboratory Stain (Giemsa Stain,)	1.Giemsa Stain Solution :Pack sizeof 250ml/500ml, Buffer solution of PH value lies:6.9-7.2, self life minimum 24 months. 2. Manufacturer should be be ISO 13485 certified. Product should be CE certified as per IVD directive.			
10	Occult Blood Rapid Test Card	--			
11	PT Reagent (Prothombin time) (Erba)	--			
12	3.2 % sodium citrate Glass Tube for PT Test	2ml/tube			
13	Rapid & Packed Kits				
14	RPR Card (Syphills)	--			
15	Hepatitis B & C Card Test	Intended of Use: HBsAg/HCV Ab Rapid Test is a lateral flow chromatographic immunoassay for the qualitative direction of Hepatitis B surface antigen (HBsAg) and anti-Hepatitis C virus antibodies (IgG, IgM, IgA) in human serum, Plasma and whole blood. It is intended to be used as a screening test and as an aid in the diagnosis of infection with Hepatitis B virus (HBV) and Hepatitis C virus (HCV). =>Should be immunoassay/capture principle. =>should be lateral flow device. =>Should have in built quality control band or dot. =>Should have short interpretation time not more than 10 minutes. =>Should have specificity and sensitivity of 100% =>Must have evaluated and approved by NI			

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Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
16	Troponin-I Rapid Test Card	Troponin I test is a rapid , qualitative test for the detection of cardiac troponin 1(cTnl) in serum, plasma, whole blood as an aid in the diagnosis of myocardial infarction of a patient. Test Principle : Immuno-chromatographic Detection of : Cardiac Troponin I (cTnl) It should detect cardiac Troponin I at a concentration of >0.5ng/ml. Sample Type : Serum, Plasma, Whole Blood Speificity : 98.9% Sensitivity : 96.9 % Time of result :10-15 minutes Storage Condition : 2-30 degree Celcius Self Life-24 months. Pack Size: 10 test cards individually scaled /packed in a box. The box should contain 1.Test Device 2.Disposable Droppers 3.Buffer Solution 4.Package Insert. CE marked as per IVD Manufacturer should be ISO 13485 certified.			
17	Biochemicals Reagents (Semiauto/Fully auto analyzer)	Compatible with above mention analyser.			
18	S.Total Protein	--			
19	S. Albumin	--			
20	S.Calcium/Potacium/S odium				
21	S. LDH	--			
22	S.Amaylase				
23	S.VLDL				
24	S.HDL				

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BEDDING & CLOTHING (BCL)

Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
25	Patna towels				
26	Table Cloth				
27	Doctor's overcoat				
28	Hospital worker OT Coat				
29	Patients house coat (for female)				
30	Patient Pylama (for male) shirt				
31	Abdominal sheets for OT				
32	Pereneal sheets for OT				
33	Leggings				
34	Mats (Nylon)				
35	Mosquito Net				
36	Mackin tosh sheet (in metters)				
37	Bedspreads				

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EQUIPMENTS

Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
38	Xerox Machine	20ppm colour /DADF/Duplex Print/High resolution of 1200 x 2400 dpi/Copy/Print/Scan. 1.Print, Copy, Scan, E-mail, optional fax. 2.Duplex automatic document feeder 3.Print of media up to A3 Size. 4.Standard paper capacity 350 sheet. 5.Maximum paper capacity 850 sheets.			
39	Instrument Tray (SS) Assorted	Instrument Tray with cover Made of 304 grades stainless steel. Size:310x195x63mm Manufacturer should be ISO 13485 approved. Product should be BIS/CE approved.			
40	Basin Assorted (SS)	Basin of 825ml. Ss (Stainless Steel)			
41	VIA Kit (Examination Lamp, Cusco's Speculum, Autoclave, Torch)	VIA-Visual Inspection with acetic Acid Kit: =>Acetic Acid 0.5%=100ml=2bottles =>Cotton swabs:1 pack of 100 swabs. =>LED focusing torch with chrome /steel ribbed body (medium size) with battery => Glass Slides: 1 packet of 100 slides. =>Cosco speculum made of SS 410 grade, medium size =>Sterilized disposable gloves – 1 packet of 100 gloves. => Good quality bag/pouch for storing the above mentioned itmes.			
42	VIA Kit Consumables				
43	Examination Lamp	Product & MFG.: Quality Standard :- 1.Should be USFDA/CE/BIS certified. 2.Electrical safety conforms to the standards for electrical safety IEC 60601- General requirements (or equivalent BIS Standard) 3.Manufacturer should have ISO 13485 certificate for quality standard. Technical Specification: 1.Colour temperature should be at least 4,500K or more , shadow less. 2.Maximum illumination level at 1m distance to be at least 60,000 lux. 3.Colour rendering index to be 93 or greater. 4.Minimum LED life required : 40,000 hrs (LED type) 5.Filed diameter required :16cm, field depth required :50cm. 6.Focal length required:65cm. 7.Heat to light ratio to be <=6mW/m2. 8.Brightness control to allow full adjustment from zero to maximum illumination. 9.Power consumption to be clearly labeled on external body. 10.Front Panel to include power switch.			
44	Cusco's Speculum	--			
45	Autoclave (12" x 12") Electrical Operated	--			
46	Torch LED	--			
47	Magna Visualize	--			

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Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
48	Focusing Light	<p>Product & MFG.: Quality Standard :-</p> <ol style="list-style-type: none"> Should be USFDA/CE/BIS certified. Electrical safety conforms to the standards for electrical safety IEC 60601- General requirements (or equivalent BIS Standard) Manufacturer should have ISO 13485 certificate for quality standard. <p>Technical Specification:</p> <ol style="list-style-type: none"> Colour temperature should be at least 4,500K or more , shadow less. Maximum illumination level at 1m distance to be at least 60,000 lux. Colour rendering index to be 93 or greater. Minimum LED life required : 40,000 hrs (LED type) Filed diameter required :16cm, field depth required :50cm. Focal length required:65cm. Heat to light ratio to be $\leq 6\text{mW/m}^2$. Brightness control to allow full adjustment from zero to maximum illumination. Power consumption to be clearly labeled on external body. Front Panel to include power switch. 			
49	Small Bowl for acetic acid	--			
50	Cotton Tipped Swab	--			
51	Glacial Acetic Acid	--			
52	Rubber / Plastic Sheet	--			
53	OVE Kit (Mouth Mirror & LED Torch)	--			
54	Crash Cart Trolley	<ol style="list-style-type: none"> Size shall be more than 900mm Lx500mmWx1500mm H. The Crash cart should be made 25mm of 18G stainless steel tubular frame work. Should have dual push handles on either side. Should have S.S. shelves, six colored removable bins & two polystyrene lockable storage units with three drawers each. Facility to carry ECG Monitors, Defibrillators etc on open areas at top centre and bottom shelves. It should have stainless steel saline rod fixed with. Two accessory mounting brackets to mount accessories anywhere without the need of pre-threaded holes. Crash cart should be mounted on 100mm dia non-rusting swiveling castor wheels with two having locking arrangement. Should have oxygen cylinder stand on one side. Warranty :3 year. 			

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FURNITURE

Sl. No.	Name of the Items	Specification	Rate / Unit (Excluding all Tax/VAT/GST)	GST (%)	Total Price (Inclusive of all Tax/VAT/GST)
55	Doctor's Chair for OP ward, Blood bank, Lab etc.	Executive with hydraulic fitting full arms.			
56	Racks-Steel	78" X 36" X 15" with five shelves.			
57	Attendants Cots	78" X 30" X 15" with ply fitting.			
58	Patients waiting chairs (moulded)	The chair should be heavy duty construction of three seater capacity. The Frame structure shall be constructed with durable steel able to resist to rust. All joints shall be welded and all exposed surfaces shall be right and true to line and curve. The entire structure shall be coated with a layer of anti-corrosion paint follow by another 2 fishing coats either powder coating or nylon polyester coating to withstand periodic cleaning and typical abuse. Color:Black and Silver Size⊗L) 1700mm*W550mm*480mm Approximate 10mm+/-. Material: Metal			
59	Steel Cup board	Particulars Description Height : 1980 mm, Width :900 mm, Depth :480 mm, Colour : Grey, Material :Steel Other features :With five fixed compartments and three way bolting systems with good quality lock and SS keys in duplicate.Made out of 20G sheet. All the metal should be powder coated			

*for Mr. P. K. Singh
26/10/18*

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
JAGATSINGHPUR**

*10/11
26-10-18* *K. N.
26-7-18* *26/10/18* *10/11
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