

DISTRICT PROJECT OFFICE, RTE-SSA, JAGATSINGHPUR

(File No.01/Ped/19)

Notice No...198.../Ped/18

Date...25...01/19

**TENDER CALL NOTICE FOR PRINTING, PACKING AND SUPPLY OF CHILD
REPORT CARD- 2018-19.**

Sealed Tenders are invited in the prescribed format from reputed offset Printing firms having up to date DIC,NSIC,OSIC TAN/PAN, GST registration certificate for printing, packing and supply of Report Card- 2019 pertaining to Class-I to Class -VIII in respect of all Govt. & Govt. Aided (Primary & Upper primary schools) of Jagatsinghpur District.

Tender should be submitted abiding by the terms and conditions as specified in the detailed tender call notice. The detailed specification along with term and conditions can be obtained from the District website i.e .<http://www.jagatsinghpur.nic.in> and OPEPA web site <http://www.opepa.in>. Bidders are to submit their bid document in prescribed format in the envelop duly marked "Tender for printing Packing and Supply of Child Report Card 2018-19". The last date and time for submission of Tender Paper is on 06.02.2019 at 05 P.M (except holidays) in the District Project Office, SSA, Jagatsinghpur.

The bid will be opened on 07.02.2019 at 03 PM in the Office Chamber of Collector- cum- Chairperson, RTE-SSA, Jagatsinghpur, Where the bidder or his authorized representative or agent shall attend at the time of finalization of Bid. The authority reserves the right to accept/reject in full/part of any quotation without assigning any reason thereof.

The details is also available in NIC website www.jagatsinghpur.nic.in

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No...199.../Ped/19, Date 25.1.19

Copy along with enclosure forwarded to all the Block Education Officers, Jagatsinghpur District for information and necessary action. They are requested to publish this 'Tender Call Notice' of their Office Notice Board for wide publicity for information of general public.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur

Memo No...250.../Ped/19, Date 25.01.19

Copy submitted to the Nizarat Officer of Collectorate, Jagatsinghpur for information and necessary action. He/ She is requested to make necessary arrangement to get the 'Tender Call Notice' published in the Office Notice Board for information of all concerned and general public as a whole.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No...201.../Ped/19, Date 25.1.19

Copy submitted to the General Manager, DIC, Jagatsinghpur for information and necessary action. He/ She is requested to make necessary arrangement to get the 'Tender Call Notice' published in your Office Notice Board for information of all concerned and general public as a whole.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No. 202.... /Ped/19, Date 25.1.19

Copy submitted to the District Education Officer, Jagatsinghpur for favour of kind information and necessary action. She is request to pass an order to get this 'Tender Call Notice' published in his Office Notice Board for wide publication and information of general public.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No. 203.... /Ped/19, Date 25.1.19

Copy submitted to the Project Director, DRDA, Jagatsinghpur for favour of kind information and necessary action. He/ She is request to pass an order to get this 'Tender Call Notice' published in his Office Notice Board for wide publication and information of general public.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No. 204.... /Ped/19, Date 25.1.19

Copy to the advertisement Managers, "Dharitri / "Pragativadi. Odia dailies" for information and necessary action. They are requested to publish this 'Tender Call Notice' in all editions of their daily newspapers by **27.01.2019** for wide publicity. After publication, the proof of publication along with the proforma bill at the latest approved PR Rate may please be furnished in this office for payment.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur.

Memo No. 205.... /Ped/19, Date 25.1.19

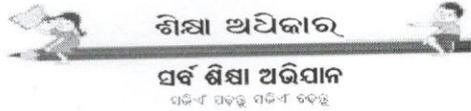
Copy along with enclosure forwarded to the D.I.O., NIC, Jagatsinghpur for information and necessary action. He is requested to publish this 'Tender Call Notice' in the NIC website i.e. www.Jagatsinghpur.nic.in for wide publicity for information of general public.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur

Memo No. 206.... /Ped/19, Date 25.1.19

Copy along with enclosure forwarded to the Assistant Director, MIS for information and necessary action. He is requested to publish this 'Tender Call Notice' in the OPEPA website i.e. www.opepa.in for wide publicity for information of general public.

24.1.19
District Project Coordinator
RTE-SSA, Jagatsinghpur



DISTRICT PROJECT OFFICE, RTE-SSA, JAGATSingHPUR

TERMS AND CONDITIONS WITH SPECIFICATION FOR PRINTING PACKING & SUPPLY OF CHILD REPORT CARD 2019

1. Sealed Tenders are invited in the prescribed format from reputed printing firms having up to date DIC, NSIC, OSIC, TAN/PAN, GST registration certificate for printing, packing and supply of Child Report Card, 2019 pertaining to Class-I to VIII in respect of all Govt. & Govt. Aided (Primary & Upper Primary school) of Jagatsinghpur District.
2. The interested Offset printer/ Bidder are advised to submit their bid document in prescribed format in the envelop duly marked "Tender for Printing and Supply of Child Report Card-2019 through Speed Post, Registered Post & Courier only kept for the purpose up to 06.02.2019 by 05 P.M in the District Project Office, RTE-SSA, Jagatsinghpur.
3. The tender documents can be obtained from our District website. www.jagatsinghpur.nic.in The bidder will have to deposit Rs.1000/- (Rupees One Thousand) only (non-refundable) in shape of Demand draft favoring District Project Coordinator, RTE-SSA, Jagatsinghpur payable at Jagatsinghpur towards bid cost. Non submission of bid cost will be summarizely rejected.

Specification for Printing Packing & Supply of Child Report from (Class-I to VIII)

- i. **Paper Quality:-**
 - (a) Size :- Demi 1/4th
 - (b) Paper: - 220 GSM Pulp Board.
 - (c) Printing :- Bi-Colour
- ii. Only prescribed paper is allowed in tenders/ quotations. No. other paper shall be allowed to take into consideration.
- iii. The attach sample paper is to be duly marked for printing of Child Report Card.
- iv. **Quality of Printing:-** Sample size & Letter size of Printed report Card (which can be had from the Office of the District Project Coordinator, SSA, Jagatsinghpur)
- v. **Rate of Printing, Packaging & Supply:-** The Quotationer has to quote the rate for printing, packing & supply Child Report Card-2018-19 pertaining to (Class-I to VIII) including all taxes, Plate making, Printing, Packing, and transportation cost from printing press to eight number of block point.
- vi. **Payment:-** Payment will be made only after obtaining clearance from Text Book Production & Marketing, Bhubaneswar and No Objection Certificate obtaining from the Blocks, to whom the Child Report Card will be duly delivered by the firm.
- vii. A sample copy of Child Report Card supplied by the concerned firm will be sent to the Director Text book Production and Marketing, Bhubaneswar for verification of paper quality on receipt of the quality report of the paper the payment will be made in favour of concerned firm.

- viii. **Penalty:** - Penalty will be imposed on the bidder under following conditions.
In case of any short supply comes to the knowledge of the authority regarding Report Card from Class-I to VIII @ Rs, 15/- per short supply will be deducted.
Packing:- Child Report Card shall be packed and supplied as per the indent of the school by the offset printer. The list of school wise indent will be supplied to the successful bidder for proper packing & supply of Child Report Card. The bidder will be responsible for proper counting and packing of exact number of Child Report Card as per the indent.
- ix. The tentative number of Child Report Card is to be printed 94889 (Approximately). The actual number may be varying when final order will be given.
- x. Actual requirement shall be given to the selected agency at the time of issue of the work order.

General Term & Condition.

- (i) Printing must be Offset Process using eco friendly ink (I.S.O.I.S.I) standard as directed by Hon'ble High court Odisha.
- (ii) Conditional tender shall not be considered.
- (iii) Late submission and incomplete tender application form will not be entertained.
- (iv) All entries in the Technical & Financial Bid Form should be legible and filled clearly. No overwriting or cutting is permitted in the financial Bid form.
- (v) Exemption certificate in respect of EMD & security deposit will not be accepted. Exemption of EMD under DICs, OSIC, & NSIC certificate holder will not be entertain.
- (vi) The tender has to quote the price including all taxes as prescribed under Govt. norms.
- (vii) In case of any deviation in quality aspects i.e if the bidder printing the material in low quality paper other than prescribed paper the EMD & Security deposit of the bidder will be forfeited. If necessary possible steps for penalty rules will be initiated along with legal action.
- (viii) Date of completion of printing & supply of Child Report Card:- It should be printed and supplied within 15(Fifteen) days from the date of placement of order.
- (ix) **Place, Date & Time for receipt of tender Paper:-** Tender paper should be submitted in the office of the District Project Coordinator, SSA, Jagatsinghpur by 06.02.2019 on or before 05 P.M, through Speed post, Registered Post & Courier only. The envelope containing tender papers should be super scribed as "Tender for printing packing & Supply of Child Report Card,2018-19.
- (x) **Opening of Tender:-** A committee has been constituted for selection of supplier out of the participants of the Tender Process. The bid will be opened in presence of Committee member on **07.02.2019 at 03 P.M** in the office Chamber of Collector-cum- Chairman, RTE-SSA, Jagatsinghpur.
- (xi) **Deposit of Earnest Money:-** Any firm participated in Tender process, He/ She should have deposit an amount of Rs.60000/- (Rupees Sixty Thousand) only along with tender paper, in shape of Bank Draft from any Nationalized Bank drawn in favour of District Project Coordinator, RTE-SSA, Jagatsinghpur(refundable without interest).
- (xii) **Deposit of Security Money:-** The successful bidder will have to deposit 5% of the order value as security money in shape of Bank Draft drawn in favour of

- District Project Coordinator, RTE-SSA, Jagatsinghpur.(refundable without interest) from any Nationalized Bank at the time of agreement.
- (xiii) The EMD of successful bidder will not be treated as security money and that will be refunded after completion of entire work.
- (xiv) **Forfeit of EMD and Security Deposit :-**(a) If bidder fail to perform satisfactorily or in case any Terms & Conditions of contract are infringed by the bidder.(b) The bidder fails to make complete supply satisfactorily or fail to complete the work in time.(c) If the successful bidder fail to execute the order of supply in the scheduled date and time, the EMD and security deposit money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action.
- (xv) **Agreement:-** The successful Offset Printer will have to execute an agreement with the District Project Office, SSA, Jagatsinghpur soon after finalization of tenders in non-judicial stamp paper of worth Rs.10/- for printing and supply of Child Report Card-2019 as per the terms & conditions.
- (xvi) If successful bidder (L1) fail to execute an agreement within the due date, then negotiation will be made with L2 bidder by the committee for execution of agreement, the EMD amount deposited by L1 bidder will be forfeited accordingly.
- (xvii) Certificate to be given:- Bidder must be accompanied with the following documents failing which the quotations shall be out rightly rejected.
- (a) GST Registration Certificate.
- (b) PAN/TAN certificate.
- (c) IT Return Statement last 03 years.
- (d) DIC registration certificate.
- (e) Sample Paper : As prescribed in point no.(i)
- (xviii) The bidder shall deliver printed material at 08 nos. of Block point.
- (xix) All the documents must be self attested by the bidder.
- (xx) The financial bid form must be submitted by the bidder in a separate envelop.
- (xxi) In case of any dispute in the process or contract would be subject to the court of jurisdiction of District Headquarter, Jagatsinghpur only.

24.1.19
District Project Co-ordinator
RTE-SSA, Jagatsinghpur.

TENDER PAPER FOR PRINTING,PACKING& SUPPLY OF CHILD REPORT CARD 2019

TECHNICAL BID FORM

Sl No.	Document to be attached	Paticular
1	Name, Contact No, Address of the Firm	
2	Up to date GST Registration Certificate(Photo Copy to be attached)	
3	DICs, OSIC, NSIC Registration Certificate	
4	IT Return statement for last 03 years(Photo Copy to be attached)	
5	TAN/PAN(Photo copy to be attached & also mention the number of the same in paticular coloum)	
6	Number & Date of EMD(Original demand Draft to be attached and also mention the number & date of the DD in paticular coloum)	
7	Number & Date of Tender Paper Cost (Original Demand Draft to be attached and also mention the number & date of the DD in paticular coloum)	
8	Attach sample Paper for Child Report Card Paper 220 GSM(PLUP BOARD)	
NB(i)	Bidder must be attach the sample paper as prescribed in the Tender Call Notice with seal and signature of the dealer.	
ii	No over writing or cutting is permitted in the Technical bid form.	
iii	Non submission of the above document will disqualify.	

Full Signature of Bidder with Seal & date.



TENDER PAPER FOR PRINTING,PACKING& SUPPLY OF CHILD REPORT CARD 2019

FINANCIAL BID FORM

Sl No.	Document to be attached	Paticular
1	Name, Contact No, Address of the Firm	
2	Rate to be Quoted for One (01) Card only in figures.	
3	Rate to be Quoted for One (01) Card only in words.	
NB:(i)	No over writing or cutting is permitted in the Financial bid form.	
(ii)	Non submission of the above document will disqualify.	

Full Signature of Bidder with Seal & date.

