

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER: JAGATSINGHPUR**

Advt. No. 1978

Date 26.06.2019

Applications are invited from eligible candidates for filling up the following posts under Revised National Tuberculosis Control Programme (RNTCP)-NHM Jagatsinghpur on contractual basis for a period of 11 months and subject to renewal as per the society norm. The age limit is minimum 21 years and maximum 65 years as on date of publication of advertisement. Application form with details of advertisement and TOR can be downloaded from the official website i.e., <http://jagatsinghpur.nic.in/>. Interested candidates fulfilling the eligibility criteria mentioned above are requested to apply to the undersigned on or before 17/07/2019 up to 5.00 PM by Speed Post/ Regd. Post only.

Sl. No.	Name of the Post	Vacancy	Salary Per Month (Rs.)
01	Senior Treatment Supervisor (STS)	02*	18,291/- + PI
02	Senior Tuberculosis Laboratory Supervisor (STLS)	02*	18,291/- + PI

* ORV Act will not be applicable for the above posts.

Sd/- Chief District Medical & Public Health Officer,
Jagatsinghpur


Chief District Medical &
Public Health Officer
Jagatsinghpur

Sl. No.	Name of the Post	No. of Vacancy & Category	Base Remuneration (In ₹ Per Month)	Qualifications / Preferences	Mode of Selection
02.	Senior Tuberculosis Laboratory Supervisor (STLS)	02*	(As per 2018-19 PIP) ₹ 18,291/- + P.I.	<u>Essential Qualification:</u> 1. Graduate 2. Diploma in Medical Laboratory technology or equivalent from a govt. recognized institution. 3. Permanent two wheeler driving license & should be able to drive two-wheeler. 4. Certificate course in computer operation (minimum two months) <u>Preferential Qualification:</u> 1. One year experience in RNTCP	1. Marks secured in HSC-10Marks 10+2-00Marks (No marks to be given, as earlier minimum qualification for admission to Diploma course are 10 th pass) DMLT- 20Marks Graduate- 20 Mark. 2. Computer Practical Skill Test 20 Marks.*** 3. Personal Interview 20 Marks. 4. Experience in RNTCP work 10 Marks. (each year 2marks maximum 5years)

* ORV Act will not be applicable for the above posts.

1. Computer Practical Skill Test: - As the Computer Qualification is essential for the post, a computer practical test for 20 Marks will be held. The practical skill tests will be on MS Office i.e. MS Word, MS Excel & Power Point.

2. Preferential Qualification: - Any one preferable qualification having higher percentage will be taken in to consideration. So out of 10 marks the weight-age will be calculated based on % of secured marks in any of the following preferential qualification.

In the case of STS the preferential qualification is (a). Tuberculosis health visitor's recognized course. (b). Govt. recognized degree / diploma in Social work or Medical Social work. (c). Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers.

3. Experience: - Experience may be defined as the experience in Govt. Health Establishment / Govt. Programmes with RNTCP working & experience i.e. Nikshay Tools / DP Monitoring & Supervision (For STS) and Sputum Smear Microscopy / Lab. Monitoring & Supervisions (For STLS).

Initial appointment to all the posts will be on contractual basis for a maximum period of eleven months or till the end of the programme period whichever is earlier. It can be renewable for another period of eleven months subject to satisfactory performance evaluated by appropriate authority. Also the appointment is purely temporary and may be terminated at any time without assigning any reason there off. For the post of STLS the candidate must have registered his / her name in Laboratory Technician Council in the State and have possessed valid registration certificates as on the date of the advertisement. The candidate will not claim Govt. post / Regular appointment in future on the basis of this appointment. Those candidates who are already working in Health Department either regular or contractual basis have to submit No Objection Certificate (NOC) from their respective employer (Appointing Authority) at the time of submission of application. The age limit is minimum 21 years and maximum 65 years as on the date of publication of advertisement. Over / under aged, under qualification as mentioned above for this post shall be liable for rejection. Candidates who are disengaged earlier from District Health Society / OSH & FW Society, NHM program on administrative ground such as disobedience / poor performances / misconduct or misbehavior / criminal activity etc. are not eligible to apply. In case the mark obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. The Remuneration / Allowances are subject to the provision in Financial Guidelines / Programme Implementation Plan (PIP) as approved/issued/amended by the concerned authority from time to time.

Application form and detail TOR can be downloaded from the official website i.e., <http://jagatsinghpur.nic.in/>. Interested candidates fulfilling the eligibility criteria should submit the application addressed to **Chief District Medical & Public Health Officer, Jagatsinghpur, At/Po/Dist-Jagatsinghpur & Pin No. 754103**. The application must be super scribed as **“APPLICATION FOR THE POST OF _____ (R.N.T.C.P.)”** and sender address with contact number should be mentioned on left-hand corner of the envelope. Application in sealed cover should reach the above mentioned address through Registered / Speed post only on or before **17/07/2019 up to 5.00PM**. Incomplete / canvassing application in any form is liable for rejection. This office will not be held responsible for any postal delay.



All documents are to be attached should be signed by the applicant. If the last date is declared by Govt. as a holiday next date will be considered as last date. Applications received after due date will not be taken into consideration. No personal correspondence / queries will be entertained. All communications will be made through E-mail / Official Website / Notice Board only. **The undersigned reserves the right to cancel / reject any or all the applications without assigning any reason thereof.**

The following documents are to be attached with the application form.

1. Two passport size recent photographs, one is duly affixed / pasted at the designed space of the application form.
2. Self attested photo copy of HSC / Equivalent Examination Certificate (for proof of age).
3. Self attested photo copy of passed certificates and mark sheets of essential qualification and preferential qualification as per requirement of the post.
4. Self attested photo copy of valid registration certificate issued by laboratory technician council in the state.
5. Self attested photo copy of residence / nativity certificate.
6. Self attested photo copy of valid driving license.
7. Self attested photo copy of experience certificate if any.
8. Self attested photo copy of No Objection Certificate if any.
9. Self attested photo copy of identity proof like Voter Identity Card / Adhar Card / PAN Card.



**Chief District Medical & Public Health Officer,
Jagatsinghpur**

Application Form

Advertisement No.		Photograph
Post applied for		

1. Name of the Candidate:
(In Capital Letters)

2. Father's / Husband Name:
(In Capital Letters)

3. Date of Birth:	DD	MM	YYYY	4. Age as on Date of publication of advertisement:	Year	Month	Days	5. Sex:

6. Nationality:	7. District of Domicile:	8. Marital Status:
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9. Present Contact Address with Telephone No:	10. Permanent Contact address with Telephone No:
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11. Email Address:	12. Mobile No.
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13. Languages spoken / written

14. Educational Qualification :

Name of the Examination Passed	Institute / Board & Location	Year	Marks (Excluding 4 th / Extra Optional)			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	

(Handwritten signature and date)

15. Employment Record

Total years of post qualification experience :

Years of experience in the Development Sector :

Years of experience in Government :

16. Details of Employment: (Use separate sheets without changing formats if required).

Starting with your present employment, list in reverse order all the employments you have had.

17 A . Current Employment

From Month / Year	To Month / Year	Designation

Location of Employment:

Description of your duties:

17 B . Previous Employment

From Month / Year	To Month / Year	Designation

Location of Employment:

Description of your duties:

Declaration: I do hereby declare that all the information's furnished above are correct to the best of my knowledge and belief. If at any stage it is found that any of the above information is false or incorrect or suppressed by me, my candidature / appointment is liable to be rejected / terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience / poor performance / misbehavior / criminal activity etc.

Date:

Signature of the Applicant

[Handwritten Signature]
26.6.19

Revised National Tuberculosis Control Program (RNTCP)

Job Specification / Responsibility

Senior Treatment Supervisor (STS): -

1. Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM.
2. Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB.
3. Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU.
4. Ensure retrieval of defaulters as per schedule.
5. Maintain the TB Register, incorporating required information with respect to all cases diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit.
6. Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit
7. In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO.
8. Supervise each PHI in the area at least once every month, on a systematic schedule.
9. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit.
10. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; monitoring of consumption of drugs with respect to their shelf life and ensure that no drugs get expired.
11. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc. and assist in reconstitution of medicine boxes at the district level.
12. Visit all patients at home before registration and provide health education and counseling to the patients and family.
13. Facilitate organizing patient provider interaction meetings and community meetings.
14. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action.
15. Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS.
16. Identify and facilitate the training of recognized DOT Providers.
17. Any other job assigned as per program need.


24/6/15

Senior Tuberculosis Laboratory Supervisor (STLS): -

1. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services.
2. Organize smear examination at the designated microscopy centres of the sub-district,
3. Organize regular training and continuing education of the laboratory technicians.
4. Supervise all designated microscopy centres at least once a month.
5. Promote AFB microscopy as primary tool for diagnosis of TB.
6. Check the record-keeping pertaining to sputum microscopy services.
7. Ensure Proper disposal of contaminated lab material in designated microscopy centres.
8. Implementation of all components of RNTCP lab Quality Assurance.
9. Co-ordinate with STS to ensure that all TB patients diagnosed are initiated on treatment.
10. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports.
11. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines.
12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action.
13. Any other job assigned as per program need.


26.6.19