

# OFFICE OF THE COLLECTOR, JAGATSINGHPUR

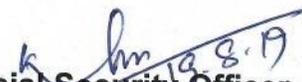
District Social Security Section

Tender Notice No. 973 /DSSO dt. 19.08.2019

## Tender Call Notice

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing one of NonAC/AC vehicle having sitting capacity not more than 5 including Driver, which shall conform to the terms and conditions (Annexure II) for official use in the District Social Security Section, Collectorate, Jagatsinghpur on monthly rental basis.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have Registration certificate, insurance Certificate, Fitness Certificate, Valid Contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The Driver should be well behaved, gentle and obedient in nature
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of District Social Security Officer, Jagatsinghpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 17 (seventeen) Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration on mileage (Kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Annexure III)
8. The Quotation/Tender completed in all respect should reach the undersigned on or before dt. 31.08.2019 by 02.00 PM and shall be opened on same day 31.08.2019 at 04.00 PM in presence of the bidders or their authorized representatives in the office chamber of Additional District Magistrate, Jagatsinghpur.
9. The application form of quotation / tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available in the office of District Social Security Officer, Collectorate Jagatsinghpur on payment of Rs.100/- form dt 21.08.2019 to dt.30.08.2019 or can be downloaded from District Website [www.jagatsinghpur.nic.in](http://www.jagatsinghpur.nic.in). In case the application form is downloaded from district website, the applicant shall furnish a Demand Draft for an amount Rs.100.00 (Rupees One Hundred) only towards the cost of application along with the application.

  
District Social Security Officer,  
Jagatsinghpur

Memo No. 974 / Dt. 19.08.2019 //

Copy submitted to the DIO, NIC, Jagatsinghpur with a request to get the above quotation notice published immediately in the official website of the district.

  
District Social Security Officer  
Jagatsinghpur

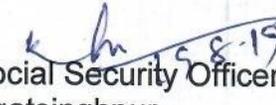
Memo No. 975 / Dt. 19.08.2019 //

Copy submitted to the Additional District Magistrate, Paradeep /Jagatsinghpur / PD,DRDA ,Jagatsinghpur /Sub-Collector ,Jagatsinghpur / DPC, SSA, Jagatsinghpur / District Welfare Officer ,Jagatsinghpur / Deputy Collector , Establishment , Collectorate, Jagatsinghpur / All Tahasildars / All CDPOs of Jagatsinghpur District with a request to publish the tender notice quotation in their office Notice Board.

  
District Social Security Officer  
Jagatsinghpur

Memo No. 976 / Dt. 19.08.2019 //

Copy submitted to the Deputy Secretary to Govt., SSEPD., Odisha, Bhubaneswar for kind information.

  
District Social Security Officer  
Jagatsinghpur

Memo No. 977 / Dt. 19.08.2019 //

Copy to Notice Board of Collectorate, Jagatsinghpur .

  
District Social Security Officer  
Jagatsinghpur

**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rene basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage Permit, proof of up to date Tax Payment etc. and Driving License of the driver available all the times. The Department / Office hiring the vehicles shall not be responsible for any damage / loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer of the vehicles shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but the fuel shall be provided by the DSSO in shape of coupon on actual consumption as per the existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box & Differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons what so ever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case the vehicle donot report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency ,the driver will have to report for duty as per the requirtement of hirer. No extra payment shall be demanded.
8. Monthly bidding hire charges of the Vehicle is Rs.16000/- (Rupees Sixteen Thousands) which will be paid in every succeding month on submission of bills by the service provider and no advance payment will be made.
9. The Vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contact.

**10.** If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

**11.** In case the service provider intends to withdraw the services of his vehicle and terminate the agreement , it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

**12.** If the bidder violates any of the term of the contract, Govt shall forfeit the entire amount of security deposit.

*R. M.*  
Signature of the

Quotationer/Tender Calling authority

## **GENERAL BID INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
2. Type of vehicle (AC/Non AC) :
3. Year of Manufacture :
4. Model
5. Date of Initial Registration :
6. Name of complete address :  
Of the owner of vehicle
7. Fitness certificate vilidity :
8. Permit vilidity :
9. Insurance vilidity :
10. Name & address of the Driver :
11. DL No.& Vilidity of DL of the Driver :
12. Bank Draft of Rs. 5000 in favour of DSSO, Jagatsinghpur:
13. Bank Draft of Rs.100 in favour of DSSO, Jagatsinghpur or  
Monery Receipt towards cost of Tender Paper:
14. Proposed hire charges of the pehicle per month :  
(excluding fuel cost)
15. Rate of fuel consumption /mileage pre liter :
16. Contaqt Number of the Service provider (Tender /Questioner)  
Mobile No.

### **N.B**

“ Certified that the information submitted above is true to the best of my knowledge and relief”