

OFFICE OF THE MUNICIPAL COUNCIL, JAGATSINGHPUR

No. 135 Dt. 10-1-2020

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited by way of retendering from interested reputed travel agencies /Tour Operators/ Private Agencies for providing 1(One) **A/C Tiago/ Bolt/Celerio vehicle (Petrol variant)** having sitting capacity not more than four including Driver till the financial year 2020-21, which shall confirm following terms & conditions for official use in this departments/office on monthly rent basis.

Conditions for Hiring of Vehicles:

(Attested photo copies of the documents/certificates will be given by the quotationer)

1. The vehicle must be in good road worthy condition and shall not be older than two years from the date of initial registration after purchase with minimum fuel efficiency 17km/ltr.
2. The hire charges do not include fuel and lubricant cost which is to be paid separately basing on actual consumption of fuel and lubricants in the shape of coupons per existing Government norms. Any damage/loss to the vehicle /life/ other property caused or legal action arose during plying of the vehicle, then it will be borne by the vehicle owner and the Municipality will no way responsible. All other expenses of the vehicle & its driver will be borne by the hired vehicle owner.
3. The driver of the vehicle must have valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving passenger vehicle.
4. The driver should be well behaved gentle and obedient in nature.
5. When the hired vehicle cannot be supplied by the owner by any reason, at that case, the Owner will supply another vehicle with almost all facility and conditions.
6. It is preferable to hire BS-IV compliant Petrol vehicles instead of diesel vehicle to avoid pollution of air.
7. It will be ensured through Service Providers of Hired vehicles that the vehicles are kept under optimum running conditions and avoid accidents attributes to lack of

maintenance/upkeep. The hired vehicles cannot be used for any private /commercial purpose beyond office hours or during holidays.

8. The Service provider must have Pollution certificate, Insurance certificate, registration certificate, Fitness certificate, and certificate of up-to-date Tax payment, GST Regd. Certificate, MV documents and other certificates which are mandatory for plying of vehicle. The authority has a liberty to ask to deposit other certificates/documents as provided under law.
9. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded for the said purpose
10. The hiring may be discontinued immediately when the vehicle is no longer required for the office.
11. Security deposit of Rs.10,000/- (Rupees Ten thousand)only shall be deposited in shape of STDR/NSC duly pledged in favour of Executive Officer, Jagatsinghpur Municipality and after completion of tender process , the deposited amount will be refunded to the unsuccessful bidder without intrest. The paper cost of Rs.2000/- will be deposited in the shape of Bank draft in favour of Executive Officer, Jagatsinghpur Municipality, Jagatsinghpur.
12. The owner of the hired vehicle will kept the vehicle in his own risk or as desired by the undersigned depending upon the situation.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to issue one month notice before such withdrawal of service and termination of agreement.
14. The registration of the hired vehicle preferably would be under the jurisdiction of RTO, Jagatsinghpur district.
15. If the bidder violates any of the term of the contract, Municipality shall forfeit the entire amount of security deposit including contract Agreement.

The quotation completed in all respect should reach/ drop before the undersigned on or before dt.21.01.2020 by 4 PM through registered post/ in person respectively and shall be opened

Handwritten signature and date: 21/01/2020

same day at 4.30 PM in presence of the bidders or their authorized representatives in the chamber of the undersigned.

The quotation particulars such as quotation call Notice including conditions, Terms & conditions for hiring of vehicles and quotation paper may be downloaded from the District website i.e. **www.jagatsinghpur.nic.in**. The quotationer is hereby advised to download the quotation paper from the website to quote his/her offer rate of hiring charge and drop/sent the same by attaching the required documents/certificates as given in the quotation Notice. The offer rate will be considered after checking of such dropped certificate/documents. After signing of agreement the hiring of vehicle will be given.

The authority shall reserve the rights to cancel or reject all the tender papers without assigning any reason thereof.

10/1/2020
Executive Officer
Jagatsinghpur Municipality

Memo no. 136 Dt. 10-1-2020

Copy submitted to DIO, NIC, Jagatsinghpur with a request to get the above quotation Notice published immediately in the official website of the district i.e. **www.jagatsinghpur.nic.in**.

10/1/2020
Executive Officer
Jagatsinghpur Municipality

Memo no. 137 Dt. 10-01-2020

Copy submitted to office of Collectorate, Jagatsinghpur with a request to publish in their Notice Board for general information.

10/1/2020
Executive Officer
Jagatsinghpur Municipality

Memo no. 138 Dt. 10-01-2020

Copy submitted to office Notice Board for general information.

10/1/2020
Executive Officer
Jagatsinghpur Municipality

QUOTATION PAPER

Name of the Item (Supply of 1 (One) no. of A/C Bolt / Tiago/ Celerio Vehicle)

Quotation Paper Cost Rs.2000/-

Security Cost Rs. 10,000/-

SI No.	Name of the Particulars	Rate Quoted			
		Hire charges Per month	Offered Hire charges Rate (in figure)	Offered Hire charges Rate (in word)	Service charges
1	1 no. of A/C Bolt / Tiago/ Celerio Vehicle	Should not be above Rs.20,000/-			

Terms & conditions:

1. The contract period is valid till end of the financial year 2020-21 i.e till dt.31.03.2021.
2. The supplier has to submit all the relevant documents/papers of the vehicle which is to be engaged.

Sold to

Sri.....

Paper cost of Rs.2000/- deposited vide....., dt.....

Security deposit of Rs.10,000/- vide no....., dt.....

Raj
20/1/2020

Executive Officer

Jagatsinghpur Municipality

Raj

Signature of Supplier: