

Standard Bidding Document
Government of Odisha
Office of the Chief District Veterinary Officer, Jagatsinghpur
Quotation Call Notice.
No. 655 Date. 26.02.2020

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators and private individuals for providing of one no of Non AC Petrol driven Vehicles (Tiago/Bolt/Celerio) Which shall conform to the terms and conditions (Annexure-I) for official use in Office of the Chief District Veterinary Officer, Jagatsinghpur on monthly rent basis:

- 1) The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- (Rupees Five thousand only) shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of the C.D.V.O. Jagatsinghpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of 17 Kms per litter.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation.(Annexure-II)
- 8) The Quotation completed in all respect should reach the undersigned on or before 03.03.2020 by 03.00 P.M and shall be opened on 03.03.2020 at 04.00 P.M in presence of the bidders or their authorized representatives.
- 9) The application form of quotation containing General Bid information & Terms and Conditions for Hiring of Vehicles etc. will be available with Office of the Chief District Veterinary Officer, Jagatsinghpur against Bank Draft in favour of C.D.V.O., Jagatsinghpur of Rs. 200/-(Rupees Two hundred) from 27.02.2020 to 03.03.2020 or can be downloaded from Jagatsinghpur District Portal, the applicant shall furnish a Demand Draft for an amount Rs.200/- (Rupees Two hundred) in favour of C.D.V.O, Jagatsinghpur only towards the cost of Quotation Paper.

Seal & Signature of
Quotation calling Authority,
Designation.

Memo. No. 656 Date. 26.02.2020

Copy to the Notice Board of all district level Officers/ Office Notice Board of Collectorate, Jagatsinghpur/ Notice Board of Municipality Office, Jagatsinghpur/ Notice Board of BDO, Jagatsinghpur/ Tahasildar, Jagatsinghpur, for wide publication. The DIO, NIC, Jagatsinghpur is requested for web hoisting of the same in the district web site for wide publication up to Dt. 03.03.2020.

Chief District Veterinary Officer,
Jagatsinghpur.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The Hired vehicles during period of contract , shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate , valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, Replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The Vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and advance payment will be made.

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (Non-AC) :
3. Year of Manufacturer :
4. Model :
5. Date of Registration :
6. Name & Complete address
of the owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name & Address of the Driver :
11. DL No. & Validity of the
DL of the Driver :
12. Proposed hire charge of the
Vehicle per month excluding
Fuel cost :
13. Rate of fuel consumption
Mileage per litre :
14. Contact Number of the Service
Provider (Tender/Quotation) :
15. Mobile No. :
16. Telephone No. :

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the Tenderer