

DISTRICT ELECTION OFFICE: JAGATSINGHPURNo. 10615 / Elec. Dt. 01 / 10 / 2020**QUOTATION CALL NOTICE**

Sealed quotation in plain paper / letter pad are invited from intended Registered firms/ Printing Press having GST for printing of different materials for the ensuing Bye-Election to 102 Tirtol (SC) AC with following specifications.

| Sl. No. | Item | Specification / Size |
|---------|---|------------------------------------|
| 1 | Self Adhesive Sticker Printing | 1. 15 cm X 10 cm 2. 6 cm X 3 cm |
| 2 | Printing of Booklet | A4 size (per page) |
| 3 | I-card (Colour) with Cover and hanging ribbon | 8 cm X 11 cm |
| 4 | Xerox of documents | A4 size (per page) |
| 5 | Printing of formats | A4 size (per page) |
| 6 | Poster | Per Sq.ft. |
| 7 | Banner | Per Sq.ft. |

The Quotation should be submitted in a sealed envelope super scribed in as "**Quotation for printing materials**" containing the quotation and must be delivered to the District Election Office, Collectorate, Jagatsinghpur on or before **08.10.2020 by 1.00 P.M.** through Registered Post / Speed Post of Indian Postal Deptt. or dropped in the assigned box at the District Election Office, Collectorate, Jagatsinghpur. No other mode of delivery shall be accepted. The quotation received after the stipulated date & time shall not be entertained. The quotations will be opened on the same day at **4.00 P.M.** in the office chamber of the Addl. District Magistrate, Jagatsinghpur. Quotationers or their authorized agents may remain present at the time of opening of Quotation.

TERMS AND CONDITIONS OF THE QUOTATION CALL NOTICE.

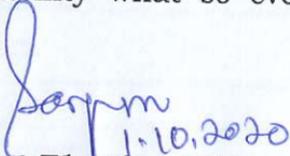
- (1) The Intending Quotationer must be bonafied registered body having valid GST Registration No. and IT return. Self attested photo copy of the GST registration certificate and IT return should be attached.
- (2) The Intending Quotationer should have valid PAN Card. Attested photo copy of PAN Card should be attached.
- (3) The approved quotationer should have to supply the materials in this office at his own costs.
- (4) The quotationer **shall deposit non-interest bearing earnest money of Rs.5,000/- (Rupees Five thousand) only** in shape of Account Payee Draft payable to the Collector and District Election Officer, Jagatsinghpur which will be refunded to the unsuccessful quotationer or whose quotations are not accepted. The EMD of the successful quotationer will be refunded after completion of the validity period.
- (5) The Supplying Agency must not have been blacklisted by any Govt. organization. (Attach declaration in Stamp Paper of Rupees Ten).

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- (6) The price quoted by the bidders shall be valid for the period of one year from the date of signing of agreement/ finalization of the quotation.
- (7) The required quantity of materials need to be supplied by the suppliers within 02 (Two) days in the District Election Office, Collectorate, Jagatsinghpur from the date of receipt of supply order for which the firms should be committed.
- (8) Failure to supply the order in full within the stipulated period from the date of issue of supply order amounts to cancellation of order automatically.
- (9) If any dispute arises, the matter shall be referred to purchase committee for settlement of dispute.
- (10) The quotations received in incomplete form or after the scheduled date & time shall be summarily rejected.
- (11) The authority reserve right to reject any or all the quotations without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


Collector & District Election Officer
Jagatsinghpur