

ଜିଲ୍ଲା ଶିକ୍ଷା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଜଗତସିଂହପୁର

କୋର୍ଟ ଛାକ, ଜଗତସିଂହପୁର - ୭୫୪୧୦୩,

ଫୋନ୍ ନଂ- ୦୬୭୨୪ - ୨୨୦୮୨୬

ଇ ମେଲ - deojagatsinghpur12@gmail.com

DISTRICT EDUCATION OFFICE: JAGATSINGHPUR

COURT CHHAK, JAGATSINGHPUR-754103

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ODISHA ADARSHA VIDYALAYA : JAGATSINGHPUR At - Salajanga

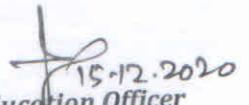
No. 10448 Date. 15.12.2020

### **SHORT TENDER CALL NOTICE**

Sealed Tenders are invited from the firms / suppliers / Manufacturers as approved by the Directorate of EP & M, Bhubaneswar having valid DIC Registration Certificate, GST Certificate, PAN / TAN and IT return filings for last 3 years for supply of furniture to **Odisha Adarsha Vidyalaya, Jagatsinghpur at Salajanga.**

The Tender Documents containing detailed specifications, terms and conditions, Technical Bid & Financial Bid are available in the district website [www.jagatsinghpur.nic.in](http://www.jagatsinghpur.nic.in). The Tender Papers shall be submitted through Speed Post / Registered Post to the **District Education Officer, Jagatsinghpur on or before 28.12.2020.** The sealed tender papers are to be super scribed "**Tender for supply of Furniture to Odisha Adarsha Vidyalaya at Salajanga for Jagatsinghpur Block**". **The Financial Bid (Format - II) must be in a separate sealed envelope along with the Tender Documents.** The Tender papers shall be opened on 29.12.2020 at 11.00 AM in the office chamber of the District Education Officer, Jagatsinghpur in the presence of the bidders or their authorized representatives.

Any incomplete tender documents / papers received late shall not be entertained and such tender papers shall be rejected. The Authority reserves the right to reject or accept any or all tenders or otherwise without assigning any reason thereof.

   
District Education Officer  
Jagatsinghpur

## FORMAT - I

1. Name of the Bidder :
2. Detailed Contact Address of the Bidder with Contact No.:
3. Application Cost of Rs. 500.00 (DD No. Dt):
4. Details of EMD submitted (Term Deposit , Details of the Bank):
5. Details of the item quoted (Put Tic Mark):
  - a) Desk - cum - Bench (1 seater)
  - b) Teacher Classroom Chair
  - c) Teacher Class Room Table
6. Valid Registration of the Firm (DIC / Company - Documents to be enclosed):
7. Valid PAN (Documents to be enclosed):
8. GST Registration Certificate (Documents to be enclosed):
9. Income Tax Return Statement (Documents to be enclosed) for the last 3 years :
10. Tender Documents (Technical Bid - Format - I, Financial Bid - Format - II, Terms & Conditions - Format - III) duly signed by the bidder / authorized person in each page.
11. At least one work order / agreement in support of past experiences (Documents to be enclosed):
12. Original copy of the affidavit that the bidder has not been black listed.

### Declaration

I hereby declare that all the statements made above are true to the best of my knowledge and belief. If any documents / statements are found to be false / fraudulent / incomplete, my candidature as the bidder will be cancelled. I further declare to obey the orders / decisions of the authority in this regard.

**Date:**

**Seal & Signature of the Bidder**



**FORMAT - II**

(Details of the items to be quoted)

Sl	Name of the Items with specification	Quantity	Amount quoted per item (including all types of taxes and Transport Cost)	Total Amount quoted for all item (including all types of taxes and Transport Cost)	EMD shape of TD (in Rs)
1	<p><b>Desk - cum - Bench (1 seater)</b></p> <p>The Compact Desk-cum-Bench (Dual Desk) is for the High School, Upper Primary School and Lower Primary School students. The frame shall be made out of M.S. Square tube of sizes 25x25x1.25mm thick, material conforming to IS: No.7138. The desk-top, shelf, bench seat, back rest and book protector shall be made out of cut to size ISI marked Pre-laminated Medium Density Fibre Board of 18mm thick conforming to IS No.14587/98, Grade-2, Type-2. Each cut to size M.D.F. Board shall bear ISI mark and hologram. The pre-laminated Medium Density Fibre Board shall be fixed by fully threaded parallel sunk steel screw of size No.8x38 mm with the square tubes. The square tube frame shall be painted with red-oxide primer and bright colour Olive Green paint. The edges of the pre-laminated M.D.F boards shall be painted with bright teak wood colour paint with proper adhesion. The Desk Cum-Bench shall be made as per the drawing and design approved by the School &amp; Mass Education Department, Govt. of Odisha. The Compact Desk-cum Bench (Dual Desk) shall be of following sizes.</p> <p>A 42" x 33" x 30" ( L x W x H )</p>	84			5000/-
5	<p><b>Teacher Class Room Table (5" x 3")</b></p> <p>Composite office table conforming to IS : 8126/93 and top made out of 18mm thick ISI Marked Pre-laminated Board, suitable for Office table top application with the following specifications.</p> <p>Frame &amp; Foot rest made out of ERW mild steel square tube, size: 25 x 25 x 1.25 mm.</p> <p>Top made out of ISI Marked 18mm thick pre-laminated board for Office table applications.</p> <p>Drawer Box made of 1mm thick C.R. Sheet.</p> <p>Lock - The lock shall be 6 levers with duplicate keys of non-corrosive materials conforming to IS : 729/79.</p> <p>Handle : Each drawer shall be fitted with corrosion resistant metal handle.</p> <p>Knee space width - 560 mm (min).</p> <p>1524mm (60)(W) x 914mm (36)(D) x 762mm (30)(H) with three drawers and one cup board.</p> <p>Drawer Box Size: - 559mm (22)(D) x 356mm(14)(W) x 432mm (17)(H).</p> <p>Cup Board Size: - 559mm (22)(D) x 356mm(14)(W) x 432mm (17)(H).</p>	02			600/-
7	<b>Teacher Classroom Chair</b>	02			400/-

Steel Chair made out of steel square tube, consisting of seat and back, plastic woven, made of seasoned Non-Teak, Non-Sal, hard wood such as Dhaura, Asan, Kangra, Chakunda, Kasi & Tenra frame and Hand rest made out of the same wood.

Specification :

1. Frame- 25x25x1.25mm square steel tube
2. Seat size- 450mmx450mm made out of seasoned Non-Teak, Non-Sal, hard wood such as Dhaura, Asan, Kangra & Tenra frame with plastic woven canes.
3. Seat height- From the ground level- 450mm
4. Hand rest- Made from Non-Teak, Non-Sal, hard wood such as Dhaura, Asan, Kangra, Chakunda Kasi & Tenra. Height of top of seat to top of hand rest - 235mm.
5. Back- Inclined back wards 5° to 10° from the vertical height having size of 450mmx250mm.

**Date:**

**Seal & Signature of the Bidder**



## FORMAT - III

### TERMS AND CONDITIONS

1. The intending bidders will apply in prescribed proforma / forms after downloading the same from the District Website with a payment of Rs. 500/- only through D.D towards application cost (non - refundable) drawn in favour of **District Education Officer, Jagatsinghpur** at any scheduled Nationalised Bank. Earnest Money (refundable) as specified in respect of each items in Format - II shall be furnished along with the tender paper in shape of **Term Deposit duly pledged in favour of Principal, Odisha Adarsha Vidyalaya, Jagatsinghpur at - Salajanga**. Incomplete tender forms / tender forms received after due date shall not be entertained. The EMD of the unsuccessful bidders shall be refunded after finalization of tender. EMD shall be refunded to the successful bidder only after completion of the assignment and in full compliance to the terms and conditions stipulated. Exemption of EMD at any case shall not be entertained.
2. The intending bidders must possess valid firm registration certificate, valid PAN, GST Registration Certificates, EP & M, Bhubaneswar affiliation and other documents as mentioned in the tender paper. The bidder should submit both the bid forms i.e. Technical Bid (Format - I) and Financial Bid (Format - II) in the prescribed format.
3. The rate to be quoted in the financial bid format should be inclusive of all taxes, transport charges. Delivery and installation of items at **Odisha Adarsha Vidyalaya, Jagatsinghpur at Salajanga** will be made by the successful bidder(s).
4. The bidders who successfully fulfilled the terms and conditions of the Technical bid shall only be considered for the participating in the financial bid. The Authority reserves the right to take any type of decision on the matter or otherwise during tender process.
5. The Tender Papers shall be submitted through Speed Post / Registered Post to the **District Education Officer, Jagatsinghpur** on or before 28.12.2020. The sealed tender papers are to be super scribed "*Tender for supply of Furniture to Odisha Adarsha Vidyalaya at Salajanga for Jagatsinghpur Block*". *The Financial Bid (Format - II) must be in a separate sealed envelope along with the Tender Documents.*
6. The Tender papers shall be opened on 29.12.2020 at 11.00 AM at the office chamber of the District Education Officer, Jagatsinghpur in the presence of the bidders or their authorized representatives. In case of any unavoidable circumstances, if the tender papers are not opened on the scheduled date and time, the reschedule shall be notified as per the decision of the authority.
7. Payment will be released to the selected firm within 1 month after supply of the requisite items as per the specification, submission of the bills and due verification at this end.
8. The authority reserves the right to reject or accept any or all tender papers and to increase or decrease the quantity of items without assigning any reason thereof.

Date:

Seal & Signature of the Bidder

