

OFFICE OF THE DISTRICT JUDGE, JAGATSINGHPUR

Advertisement No. 02 Dated the 30th day of April, 2021

In event of sudden sad demise of the selected retired Stenographer Grade-I, Fakir Charan Sahoo, for POCSO Court, Jagatsinghpur, applications are invited from eligible retired candidates for appointment of Senior Stenographer, Grade-I purely on ad-hoc and temporary (contractual) basis under *“The Odisha Fast Track Special Courts (Method of Recruitment and condition of Service of retired Judicial Officers of the Cadre of District Judges and Staff including in-service Judicial Officers in regular cadre of District Judge, Ministerial Staff and Group-D employees) Scheme-2020”*.

1. **The Last Date & Time for receipt of Application:-10.05.2021 at 09.00 A.M**

2. **Eligibility Conditions:-**

- a) The Senior Stenographer, Grade-I who has retired from service on attaining the age of superannuation or on voluntary retirement having a clean service record shall only be eligible to be considered for such appointment subject to fitness and suitability;
- b) The retired Senior Stenographer, Grade-I must not be above the age of 70 years as on the date of advertisement;
- c) The retired Senior Stenographer, Grade-I, who has been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against them shall not be eligible to be considered for such ad-hoc appointment.

3. **Pay and other Allowance:-**

A retired Senior Stenographer, Grade-I on appointment under the Scheme on Ad-hoc basis shall be entitled to received pay and allowances at the rate he/she was drawing at the time of retirement minus total amount of pension being received by him/her after commutation under the Pension Rules applicable to him/her. He/She shall also be entitled to all other regular allowances admissible to in-service staff of the respective cadres.

4. **Attendance & Leave:-**

- a) The Senior Stenographer, Grade-I appointed on ad-hoc basis under the Scheme shall be entitled to 10 days Casual Leave and 5 Days Special Casual Leave in a calendar year;
- b) They are not entitled to any other kind of leave during the period of appointment;
- c) Proportionate reduction of pay and allowances shall be made for unauthorized absence, so also for absence beyond permissible period of leave.

5. **No. of Vacancy:-**

Senior Stenographer, Grade-I:- 1(One)

6. **Date, Time and Place of Interview:**

10.05.2021 at 12.15 P.M

in the Chamber of the District Judge,
Jagatsinghpur.

7. **General:-**

- a) Applications, complete in all respects, must reach in the Office of the Registrar, Civil Courts, Jagatsinghpur- 754103 by 09.00 A.M of 10.05.2021 during the office hours on all working days either in person or by post.
- b) Incomplete and/or defective applications and applications received after due time and date shall be summarily rejected. No correspondence in this regard shall be entertained.
- c) Envelope containing application must be inscribed "Applicable for the post of _____".
- d) The candidates must be physically fit and shall be required to produce fitness certificate from a registered medical practitioner along with the application.
- e) Canvassing in any form will be a disqualification.

8. The applicant shall annex the following documents along with the application:

- a) Self-attested certificate in support of date of birth.
- b) Self-attested document (PPO) in support of superannuation/voluntary retirement;
- c) Medical fitness certificate from a registered Medical Practitioner;
- d) To submit an undertaking to that effect, he/she has not been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against him/her.

Date: 30.04.2021
Place: Jagatsinghpur


District Judge,
Jagatsinghpur
30/04/2021

FORMAT

Application for the post of _____

Affix recent
Passport size
Photograph

Advertisement No. _____ / Date _____

1. Name of the Applicant :
(In Block Letters)

2. Father's/Husband's Name :

3. Address for communication with:
Mobile No. & E-mail ID

4. Date of Birth(Certificate in support:
of date of birth been closed)

5. Age as on:-30.04.2021 : Years_____,Months_____,Days_____.

6. Date of Superannuation/
Voluntary retirement :
(Enclose the copy of PPO)

7. List of documents attached :
1)
2)
3)
4)
5)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place:
Date:

FULL SIGNATURE OF THE APPLICANT