

**DISTRICT PROJECT OFFICE
SAMAGRA SIKSHA, JAGATSIKHPUR**

Phone No : 06724-222998

Fax No : 06724-222998

Letter No: 1390 /CW/21

E.No. → 11612/1/2021



email: dpcjpspurssa.opepa@nic.in

: stcjspurssa.opepa@nic.in

Date: 25/06/21

To

The Joint Director, MIS, OSEPA, Bhubaneswar,
The District Informatics Officer, NIC,
Collectorate, Jagatsinghpur

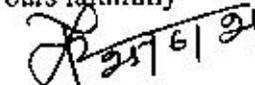
Sub: Uploading of Short Quotation Call Notice for "Documentation of Aspirational Schools of Jagatsinghpur District".

Sir,

Enclosed please find herewith the Short Quotation Call Notice for "Documentation of Aspirational Schools of Jagatsinghpur District" vide letter No.1316 dtd. 25.06.2021 of the office of the undersigned.

You are requested to upload the enclosed format in OSEPA website (<http://opepa.in>) and District website (www.jagatsinghpur.nic.in) for wide publication.

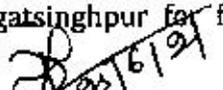
Yours faithfully


for District Education Officer cum
District Project Coordinator,
Samagra Siksha Jagatsinghpur

ENCL: Short Quotation Call Notice. With Terms and Conditions.

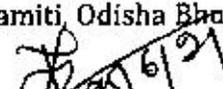
Memo No. 1391 / Date 25/06/21

Copy submitted to the Collector & District Magistrate, Jagatsinghpur for favour of kind information and necessary action.


for District Education Officer cum
District Project Coordinator,
Samagra Siksha Jagatsinghpur

Memo No. 1392 / Date 25/06/21

Copy submitted to the COO, Mo School Abhiyan Parichalana Samiti, Odisha Bhubaneswar for favour of kind information and necessary action.


for District Education Officer cum
District Project Coordinator,
Samagra Siksha Jagatsinghpur

Today's Call: Education for All

**DISTRICT PROJECT OFFICE
SAMAGRA SIKSHA ,JAGATSINGHPUR**

E-Mail: dpcispurssa.opepa@nic.in

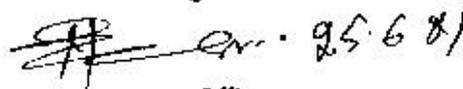
Letter No: 1376 // Date : 25/06/2021

SHORT QUOTATION CALL NOTICE

QUOTATION FOR DOCUMENTATION OF ASPIRATIONAL SCHOOLS OF JAGATSINGHPUR DISTRICT

Sealed quotations are invited in plain paper from registered experienced firms/agencies/personnel having valid GST, PAN/TAN certificate for documentation of 10 (Ten nos) of Aspirational Schools of Jagatsinghpur District. The quotation paper (Bid document) containing details specification with terms and conditions may be downloaded from District website www.jagatsinghpur.nic.in and OSEPA website <http://opepa.in>

By orders of Collector cum Chairman,SS,Jagatsinghpur


District Education Officer cum
District Project Coordinator,
Samagra Siksha,Jagatsinghpur

**DISTRICT PROJECT OFFICE
SAMAGRA SIKSHA ,JAGATSINGHPUR**

TERMS AND CONDITIONS FOR DOCUMENTATION OF ASPIRATIONAL SCHOOLS.

1. Tender paper should be submitted in sealed cover addressed to District Project Coordinator,Samagra Siksha Jagatsinghpur duly super scribed as "Tender for documentation of Aspirational School" will be accepted by Speed Post/Registered Post only. Submission of Tender paper by any other means shall not be accepted at any cost.
2. The date and time schedule relating to "Tender for documentation of Aspirational School"are cited as follows:

Sl No	Activity	Date & Time
1	Last Date for submission of Tender Paper	07.07.2021(5:00 PM)
2	Opening of Technical Bid & Financial Bid	08.07.2021(11:00 AM)

3. Tender must be accompanied with the following documents failing which the bids shall be out rightly rejected:
 - I. Tender paper cost of Rs 500/-(Rupees Five Hundred)only in shape of Demand Draft drawn on any nationalized bank in favour of the "District Project Coordinator, RTE-SSA, Jagatsinghpur" payable at Jagatsinghpur (Non- refundable)
 - II. Firm registration certificate under DIC/NSIC/MSME/I & PR Dept. Govt of Odisha.
 - III. GST Registration certificate.
 - IV. PAN/TAN certificate.
 - V. Copy of IT return for the last financial year i.e. for the year 2019-20 (AY 2020-21)
 - VI. EMD of Rs 10,000/-(Rupees Ten Thousand) only (Refundable without interest) only in shape of Demand Draft drawn on any nationalized bank in favour of the "District Project Coordinator, RTE-SSA, Jagatsinghpur" payable at Jagatsinghpur.
 - VII. Affidavit in original at notary that the firm/Agency/Person is not black listed or defaulted for similar type of order.
 - VIII. Self declaration with availability of High resolution Camera with details of specification for Still & Videography having expert person to operate the same. (High resolution camera will be given as preference)
 - IX. Experience certificate if any as regards to similar type of work along with sample of some documentation activity done with work order of the work done with due seal and signature of the bidder.
4. The successful bidder will have to deposit Rs 25,000/-(Rupees Twenty five Thousand) only (Refundable without interest) as Security Money at the time of execution of agreement in shape of DD in favour of "District Project Coordinator, RTE-SSA Jagatsinghpur" payable at Jagatsinghpur.
5. Exemption certificate in respect of EMD and Security deposit shall not be accepted.
6. All entries in the Quotation column should be legible and filled clearly. No overwriting or cutting is permitted in the financial Bid form.
7. Conditional Quotation shall not be considered.
8. If any Firm/Agency/Personnel deviates from the terms and conditions mentioned above the authority reserves all right to reject the quotation without assigning any reason thereof.
9. Documentation of Aspirational Schools will be done in three phases: Pre intervention, During intervention and Post intervention in the each schools individually. The bidder should quote

M

the rate activity wise inclusive of all taxes which is applicable for all ten nos. of schools in the format given below.

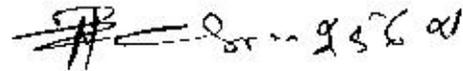
Sl No	Activity	Quantity/Duration	Total Amount in figure per school Rs	Total Amount in words per school
1	Still Photographs in three stages with photo album for hard copy for each school	50 Nos hard copy photographs with albums containing these photographs		
2	Videography & Documentation per school	5-10 minutes		

10. The successful bidder has to submit bill in duplicate along with photo album and video DVD & consolidated in one Pen drive after successful completion of the work order.
11. The successful bidder has to start the work within 7 days of receipt of work order at different stages as mentioned above.
12. The EMD of successful bidder will be forfeited if the bidder withdraws after opening of tender.
13. If the successful bidder fails to execute the order in the scheduled date and time the EMD and Security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action.
14. No Transportation Cost, Vehicle charge, Lodging Boarding charge, Man power charge or machinery charges will be paid separately.
15. The bidders have to submit their technical bid and financial Bid as per the enclosed at Annexure A & Annexure B in separate envelope and both the bids should be submitted in a sealed cover through Registered Post/Speed Post only on or before 14.07.2021 3:00 PM in the following postal Address:

**DISTRICT PROJECT COORDINATOR, SAMAGRA SIKSHA, JAGATSINGHPUR
At: COURT CHHAKA, BADA BAZAR, JAGATSINGHPUR, ODISHA-754103**

The Collector cum Chairman, Samagra Siksha Jagatsinghpur reserves all right to accept or reject any or all quotations without assigning any reason thereof.

By orders of Collector cum Chairman, SS, Jagatsinghpur



District Education Officer cum
District Project Coordinator,
Samagra Siksha, Jagatsinghpur

ANNEXURE A
APPLICATION FOR TECHNICAL BID
 (To be submitted in separately sealed envelope)
 All Documents will be self attested by the bidder

Name of the Firm/Agency/Personnel with Address: -

Contact No:

Documents Enclosed:

1. Tender Paper Cost details: Page No:

D.D No	Date	Amount	Bank	Branch

2. EMD details: Page No:

D.D No	Date	Amount	Bank	Branch

3. Photocopy of GST Registration Certificate (Yes/No) Page No

4. Photocopy of PAN/TAN (Yes/No) Page No

5. IT return acknowledgement (Yes/No) Page No

6. Original Affidavit by the bidder as regards to black listing/Defaulter (Yes/No) Page No

7. Self declaration regarding details of Camera & Operator (Yes/No) Page No

Brand Name of High resolution Camera for still photo and videography	Details of specification	No of availability	No of Expert person to operate the camera	

5. Experience Certificate if any (Yes/No) Page No

Full Signature of the bidder with Seal

Date:

ANNEXURE B
APPLICATION FOR FINANCIAL BID
(To be submitted in separately sealed envelope)
(No overwriting and cutting is allowed)

Name of the Firm/Agency/Personnel with Address:

Contact No:

Sl No	Activity	Quantity/Duration	Total Amount in figure (per school) in Rs	Total Amount in words (per school)
1	Still Photographs in three stages with photo album for hard copy for each school	50 Nos. of hard copies of photographs with albums containing these photographs		
2	Videography & Documentation per school	5-10minutes		

N.B: The rate quoted should be inclusive of all cost, taxes and duties if any and it is for Documentation of one School which is applicable for all ten nos of schools.

Full Signature of the bidder with Seal

Date: