

Standard Bidding Document
Government of Odisha
Office of the Chief District Veterinary Officer, Jagatsinghpur
Sealed ^{Short} Quotation Call Notice.

No.....1324.....Date.....08.07.2021

Sealed short quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01(One) nos of AC Diesel/Petrol driven vehicles(Tiago/Bolt/Celerio) for the year 2021-22 which shall confirm to the terms and conditions (Annexure-I) for official use in Office of the Chief District Veterinary Officer , Jagatsinghpur on monthly rent basis:

- 1) The vehicles must be in Road Worthy condition, shall not be more than 3 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying vehicles.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature and should be free from narcotics & alcohol.
- 4) A sum of R.5000/-shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the C.D.V.O., Jagatsinghpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).(Annexure-II)
- 6) The Vehicle must achieve a fuel efficiency of 17 kms per litter.
- 7) The details of the make and year of manufacture of the vehicles, registration no., mileage (Kms covered per litter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Annexure-II)
- 8) The Quotation completed in all respect should reach the undersigned on or before 15.07.2021 by 05 P.M and shall be opened on 16.07.2021 at 11.30.A.M. in presence of the bidders or their authorized representatives.
- 9) The application form of sealed quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the Chief District of Veterinary Office, Jagatsinghpur; on payment of Rs.500/- from 09.07.2021 to 15.07.2021 or can be downloaded from Jagatsinghpur District Portal, (www.jagatsinghpur.nic.in) from 09.07.2021 to 15.07.2021 if the application form downloaded from Jagatsinghpur District portal the quotationer have to deposit Rs. 500/- in shape of Demand Draft in favour of CDVO, Jagatsinghpur at the time of submission of quotation.

Seal & Signature of
Quotation/~~Tender~~ Calling Authority

Designation
Chief District Veterinary Officer
Jagatsinghpur

Annexure-I

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration certificate, insurance Certificates ,Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Departmental/Office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
- 2) The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicles towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
- 3) It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- 4) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicles/bidder.
- 5) In case of the vehicles do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6) The vehicles shall report for duty for minimum of 25 days in a month.
- 7) In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 8) Monthly hire charge and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, subject to availability of funds as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.


Chief District Veterinary Officer
Jagatsinghpur

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicles :-
- 2) Type of Vehicles (Non-AC) :-
- 3) Year of Manufacturer :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name & Complete address
of the owner of Vehicle :-
- 7) Fitness Certificate Validity :-
- 8) Permit Validity :-
- 9) Insurance Validity :-
- 10) Name & Address of the Driver :-
- 11) DL No. & Validity of the DL of the Driver :-
- 12) Proposed hire charge of the Vehicles per
Month excluding fuel cost :-
- 13) Rate of fuel consumption Mileage per litter :-
- 14) Contact Number of the Service Provider
(Tender/Quotation) :-
- 15) Mobile No :-
- 16) Telephone No: :-

“Certified that the information submitted above is true the best of my Knowledge and belief”.

Signature of the Tenderer