



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, JAGATSINGHPUR
(G.P SECTION)

NO. 581 / G.P Dt. 03.09 /2021

Quotation Call Notice.

Sealed Quotations in plain paper are invited by Registered Post or Speed Posts only addressed to the District Panchayat Officer, Jagatsinghpur from the intending Local Press(es) / DTP Firm(s) for printing of ward wise Electoral Rolls of all Gram Panchayats of 8 Blocks of Jagatsinghpur district for ensuing General Election to PRIs-2022 with following terms and conditions.

1. The firm must have valid PAN, GSTIN, IT, Clearance having regards to their reliability, printing capacity, quality of machines and past experience in successfully executing important printing works of Government.
2. The Tenderers / Quotationers must write on the top of the envelop superscribing "TENDER FOR PRINTING OF ELECTORAL ROLLS FOR GENERAL ELECTION TO PRIs-2022". The undersigned will not be held responsible for any postal delay and the Quotations/Tenders should reach within stipulated date line.
3. The Electoral Roll of each Gram Panchayat shall be printed in 30 copies in 60 GSM Cream Wove paper. This shall be printed with 84 entries on first page with heading on the top and qualifying date, date of publication of Electoral Roll and page at the bottom. In the subsequent pages there shall be 96 entries with short heading at the top and qualifying date, date of publication of electoral roll and page at the bottom. The electoral roll shall be printed in Odia and each page of the Electoral Roll shall be of A-4 size.
4. The selected Press(es)/ DTP Firm(s) shall have to deposit of Rs. 10000/- (Rupees Ten thousand) only as security deposit with District Panchayat Officer, Jagatsinghpur on the day of execution of agreement prior to issue of printing order.
5. The Press (es)/ DTP Firm(s) shall be made responsible for timely delivery of all final printed electoral rolls of Gram Panchayats allotted to them in the office of the District Panchayat Officer, Jagatsinghpur on the scheduled date as per printing order. They shall be responsible for cent percentage accuracy of printing for which they shall have to make their own arrangements for proof reading. Some responsible Officers/Staff shall also be assigned to supervise the printing work and check proof corrections.

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3-9-2021

6. The Press (es)/ DTP Firm(s) shall without fail print the name(s) of their Press(es)/ DTP Firm (s) at the bottom of each page of the electoral roll.
7. The rates of printing of electoral roll for Full Page Half Page, Cover Page, Index Full Page, Index half page and Binding charges per Book of Gram Panchayat wise have been prescribed by the State Election Commission, Odisha as follows:-

1	Full page	For 30+1 copies	Rs.50.00
2	Half page	-do-	Rs.25.00
3	Cover page	-do-	Rs.30.00
4	Index full page	-do-	Rs.32.00
5	Index half page	-do-	Rs.16.00
6	Biding charges	-do-	Rs.6.00

The intending Press Owners/ DTP Firms are to quote their rates for printing charges of above items. The rate is applicable for one soft copy in C.D, one Master copy and 30 spare copies either by printing/ DTP.

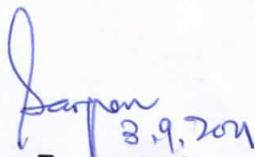
The Press(es)/ DTP Firm (s) shall supply one soft copy in C.D, one master copy and 30 spare copies either by printing/DTP.

8. As per the guidelines of ECI, the following Foot Note (in Odia) shall be printed at the bottom of the final Electoral Roll of each ward of all Gram Panchayats.

ଏହି ଭୋଟର ତାଲିକା ପଞ୍ଚାୟତ ନିର୍ବାଚନ ନିମନ୍ତେ ଗ୍ରହଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭାର ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ନିର୍ବାଚନ କମିଶନ, ଭାରତଙ୍କ ଦ୍ୱାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ଦୟାକରି ତନଖି କରନ୍ତୁ ।

The Quotations/Tenders shall be received by the undersigned on or before 20.09.2021 by 5.30 P.M in the office chamber of District Panchayat Office, Jagatsinghpur on any working day and the same will be opened on 21.09.2021 at 3.00 P.M in the office chamber of Collector, Jagatsinghpur in presence of the quotationers/Tenderers or their authorized agents.

The authority reserves the right to cancel any or all the quotations without assigning any reason thereof.


Collector, Jagatsinghpur