

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER -CUM-PROJECT  
DIRECTOR, ATMA , JAGATSINGHPUR**

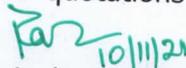
Notice No. 339

/ATMA/Date. 10.11.2021

**Short Quotation Call Notice**

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or Private individuals for providing for 1 no of AC/ Non AC petrol driven/ ecofriendly vehicle Bolero having sitting capacity not more than seven including driver, which shall confirm to the term and conditions (Annexure-II) for official use to the office of the Chief District Agriculture Officer cum Project Director, ATMA, Jagatsinghpur on monthly basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for providing the vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature, should not have any criminal records and should provide clearance from the police station concerned.
4. A sum of Rs.5000/- (Five Thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Director, ATMA, Jagatsinghpur & the receipt should be submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hiring charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency not less than 10 K.Ms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., Mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III ).
8. The Quotation completed in all respect should reach the undersigned on or before 18<sup>th</sup> November 2021 by 02:00 P.M. and shall be opened on the same day at 4:30 P.M. in presence of the bidders or their authorized representatives.
9. The application form of the quotation containing general bid information and term conditions for hiring of vehicle etc will be available with the Accounts section ATMA scheme, O/o CDAO cum PD, ATMA, Jagatsinghpur on payment of Rs. 100/- from Dt. 11<sup>th</sup> Nov 2021 to 18<sup>th</sup> Nov 2021 up to 11.00 AM.
10. The Authority reserves the right to reject or accept any or all the quotations without assigning any reason thereof.

  
Chief District Agriculture Officer  
-cum-Project Director, ATMA,  
Jagatsinghpur

**P.T.O**

Memo No. 340

/ATMA/ Date. 10.11.2021

Copy forwarded to the Agriculture District Officer, Jagatsinghpur/ Tirtol / Assistant Director of Horticulture, Jagatsinghpur / District Fishery Officer, Jagatsinghpur / Chief District Veterinary Officer, Jagatsinghpur for information and necessary action. He is requested to display the quotation call notice in his notice board for wide publication.

*For 10/11/21*

Chief District Agriculture Officer  
-cum-Project Director, ATMA,  
Jagatsinghpur

Memo No. 341

/ATMA/Date. 10.11.2021

Copy forwarded to District Information Officer, NIC, Jagatsinghpur for information with a request to hoist the short quotation call notice in the Govt. web portal for wide publicity.

*For 10/11/21*

Chief District Agriculture Officer  
-cum-Project Director, ATMA,  
Jagatsinghpur

Memo No. 342

/ATMA/Date. 10.11.2021

Copy submitted to the Collector & District Magistrate Cum Chairman, ATMA, Jagatsinghpur for favour of kind information and necessary action.

*For 10/11/21*

Chief District Agriculture Officer  
-cum-Project Director, ATMA,  
Jagatsinghpur

**Copy to Notice Board**

**TEAMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms & condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit , proof of upto date tax payment etc and DL of the driver available all the times. The Department / Office hiring the vehicle / injury made to any person or damage to any property on account of use of all such litigation.
2. Undertaking for supply of desired vehicle from the bidder will be entertained / accepted, if all the bidders have given the undertaking to supply the vehicle within a stipulated time to be decided by the tender committee. But preference will be given to the bidders having vehicle ready with him. In that case if one or more then such bidder having vehicle will apply, than only their case will be considered / accepted, in spite of the price quoted in the financial bid by the bidder nor having vehicle. However necessary negotiations of pricing may be insisted.
3. The hired charges to be paid for monthly basis is final but does not include cost of fuel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating the oil of engine, gear box & differential coolant, tyres & tubes, battery etc will be borne by the bidder.
4. It shall be the responsibility of the hidden to provide a good driver and the salary of the driver shall be borne by the bidder.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or the better model shall be provided by the owner of the vehicle / bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bill by provider and no advance payment will be made.
9. The vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him a grant one month notice before such withdrawal of service and termination of the agreement.
12. If the bidder violates any of the term of contract, Govt. shall forfeit the entire amount of security deposit.

  
Chief District Agriculture Officer  
cum-Project Director, ATMA,  
Jagatsinghpur

Annexure - III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address  
of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month  
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)  
Mobile ..... Telephone.....

" Certified that the information submitted above is true to the best of  
my knowledge and belief ."

Seal & Signature of the  
Quotationer/Tenderer