

**OFFICE OF THE COLLECTOR, JAGATSINGHPUR**  
(Gen & Misc. Section)

No. 14699 / Dt. 15.12.2021

**Quotation Call Notice**

Sealed Quotations in plain paper are invited from the intending Local Press (es) / DTP Firm(s) for printing of ward wise Electoral Rolls in respect of 19 wards of Paradeep Municipality and 21 Wards of Jagatsinghpur Municipality of Jagatsinghpur district .

The last date of receiving of quotation is **2.00 P.M. of dt.20.12.2021** and the same will be opened on the same day i.e. on **20.12.2021 at 3.30 P.M.** in the office chamber of Additional District Magistrate (Gen.), Jagatsinghpur in presence of Committee Members. The quotationers or their authorized agents may remain present during opening of quotation.

The Quotationers must write on the top of the envelope "QUOTATION FOR PRINTING OF ELECTORAL ROLLS FOR GENERAL ELECTION TO ULBs-2022".

The quotation shall be sent in the following address through Registered Post/Speed Post and Courier only.

**The Deputy Collector (Gen & Misc.)**  
**Collectorate, Jagatsinghpur,**  
**Po/Ps/Dist-Jagatsinghpur,**  
**Pin-754103**

The undersigned will not be held responsible for any postal delay and the Quotations received after the due date and time shall not be accepted.

**Term & Conditions**

1. The firm must have valid PAN, GST, IT, Clearance.
2. The firm shall be selected taking into consideration of their reliability, printing capacity, quality of machines and past experience in successfully executing important printing works of Government.
3. The Printing Press/DTP firm shall prepare 4(four) copies of Preliminary, Draft, Final Electoral Roll and print one Master Copy and 30(thirty) Xerox copy of Electoral Rolls on A4 size paper.
4. The Electoral Roll of each Ward/ULB shall be printed in odia language with 50 entries on the first page with heading and 62 entries in subsequent pages without heading.

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5. The selected Press (es)/ DTP Firm(s) shall have to deposit of Rs. 1,000/- (Rupees two thousand) only in shape of cash as security deposit with the Collector, Jagatsinghpur on the day of execution of agreement prior to issue of printing order.
6. The Press (es)/ DTP Firm(s) shall be made responsible for cent percent of accuracy of printing and shall make their own arrangement for proof reading. Some responsible Officers/Staff shall also be assigned to supervise the printing work and check proof reading.
7. The Press (es)/ DTP Firm(s) shall without fail print the name(s) of their Press(es)/ DTP Firm(s) , qualifying date of voter, date of publication of draft electoral roll ,signature & seal of the Election Officer and page at the bottom of each page of the electoral roll.
8. The rates of printing of Electoral Rolls, binding charges, cover page and index page for 4(four) copies of Preliminary, Draft, final Electoral Roll and print of one Master copy and 30 Xerox copy of Electoral Roll on A4 size paper and one soft copy as prescribed by the State election Commission, Odisha is stated as follows:-

1	Full Page	Including four copies of Preliminary, Draft, Final electoral Roll and one printed master copy and 30 (thirty) other Xerox copies.	Rs.50.00
2	Half Page	-do-	Rs.32.00
3	Cover Page	-do-	Rs.30.00
4	Index Page	-do-	Rs.32.00
6	Binding Charge	Per copy	Rs.6.00

9. As per the guidelines of ECI, the following Foot Note (in Odia) shall be printed at the bottom of the final Electoral Roll of each ward of the ULBs.

ଏହି ଭୋଟର ତାଲିକା ଯୌର ନିର୍ବାଚନ ନିମନ୍ତେ ଗୂଢ଼ଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭାର ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ନିର୍ବାଚନ କମିଶନ, ଭାରତୀୟ ଦ୍ଵାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ଦୟାକରି ଚେକ୍ କରିବେ ।

10. Besides, the following certificate shall be given at the end of Electoral Roll of each ward:-  
**“Certified that the electoral Roll of ward No.\_\_\_\_\_ of \_\_\_\_\_ Municipality has been duly published as per the provision of Odisha Municipal (DW, RS & CE) Rule, 1994 on dated\_\_\_\_\_.**

**ELECTION OFFICER**

The authority reserves the right to cancel any or all the quotations without assigning any reason thereof.

  
Collector & District Magistrate  
Jagatsinghpur

Memo No. 14700 /Dt. 15.12.2021

Copy forwarded to the Project Director, DRDA, Jagatsinghpur/ Sub Collector, Jagatsinghpur / All Tahasildars/ All BDOs/All CDPOs of Jagatsinghpur district /DI & PRO of Jagatsinghpur / Executive Officer, Jagatsinghpur Municipality / Executive Officer, Paradeep Municipality / General Manager D.I.C, Jagatsinghpur for information and request to publish the Quotation Call Notice in the Notice Board of their offices for wide publicity.

  
Collector & District Magistrate  
Jagatsinghpur

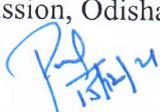
Memo No. 14701 /Dt. 15.12.2021

Copy to the D.I.O, NIC, Jagatsinghpur for information and necessary action. He is requested to publish this quotation in District website <http://www.jagatsinghpur.nic.in> .

  
Collector & District Magistrate  
Jagatsinghpur

Memo No. 14702 /Dt. 15.12.2021

Copy forwarded to the Secretary, State Election Commission, Odisha, Bhubaneswar for information and necessary action.

  
Collector & District Magistrate  
Jagatsinghpur