

REQUEST FOR **PROPOSAL**

Selection of an architectural firm to develop containerized sales outlet and café at Special Circuit House, Paradeep, Jagatsinghpur.

**Office of the Superintending Engineer
Jagatsinghpur R&B Division, Jagatsinghpur**

DISCLAIMER

The information contained in this Request for Proposal document ("RFP") or any other information subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the Client or any of its employees or advisers, is provided to the Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Client to the prospective Bidders or any other person. The purpose of this RFP is to provide interested Bidders with information that may be useful to them in the formulation of their Proposals pursuant to the RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Client in relation to the Services. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Client, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Client accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Client, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense, which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this selection process.

The Client also accepts no liability of any nature whether resulting from negligence or otherwise however caused or arising from reliance of any Bidder upon the statements contained in this RFP. The Client may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or

assumption contained in this RFP.

The issue of this RFP does not imply that the Client is bound to select a Bidder to appoint the selected Applicant, as the case maybe, to provide the Services and the Client reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Client or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Bidder and the Client shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the selection process.

DATASHEET

Sl.No.	Particul	Details
1.	Name of the Client	ORMAS
2.	Method of Selection & Proposal Validity	Quality cum Cost-based Selection (QCBS)
3.	Date of Issue of RFP	06/05/2022
4.	Pre bid meeting at Office of the Superintending Engineer, Jagatsinghpur R&B Division	12/05/2022 at 1.00 PM
5.	Proposal Due Date	20/05/2022 up to 12.30 pm
6.	Date of opening of Technical Proposal	20/05/2022 on 1.00 pm
7	Date of Presentation of Bidders at Sadbhabana Sabhagriha at District Collectorate Jagatsinghpur	23/05/2022 at 4.00 pm
8.	Date of opening of Financial Proposal	23/05/2022 at 6.00 pm
9.	Expected Date of Commencement of Assignment	To be intimated later
10.	Contact Person	Superintending Engineer, Jagatsinghpur R&B Division Jagatsinghpur, Odisha 754103
11.	Address for Submission of Proposal	Superintending Engineer, Jagatsinghpur R&B Division Jagatsinghpur, Odisha 754103 Mode of Submission: Speed Post/ Registered Post / Courier/ Hand Delivery only to the address as specified above during the office hour only. Submission of bid through any other mode and late bid will be rejected.

Sl.No.	Particul	Details
12.	Place of Opening of Proposal:	Superintending Engineer, Jagatsinghpur R&B Division Jagatsinghpur, Odisha 754103

RFP can be downloaded from: <https://jagatsinghpur.nic.in/>

SECTION: 1

LETTER OF INVITATION

LETTER OF INVITATION

RFPNo: 01 _____

Dated: __06/05/2022

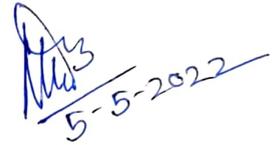
Name of the Assignment: Selection of an architectural firm to develop containerized sales outlet and café at Special Circuit House, Paradeep, Jagatsinghpur.

The Superintending Engineer, Jagatsinghpur R&B Division invites sealed proposals from reputed architectural firms "*Empaneled with OB&CC Ltd. for providing Comprehensive Architectural services*"; to provide Selection of an architectural firm to develop containerized sales outlet and café at Special Circuit House, Paradeep, Jagatsinghpur.

1. . More details are provided at **Section-3: Terms of Reference(ToR)** of this RFP Document.
2. A bidder will be selected under '**Quality cum cost based selection (QCBS)**' procedure as prescribed in the RFP Document.
3. The proposal must be delivered at the specified address as per the Bidder Data Sheet by **Speedpost/ RegisteredPost /Courier / Hand Delivery** only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
4. The last date and time for submission of proposal complete in all respects is **20/05/2022 on or before 12.30 pm** and the date of opening of the technical proposal is ___**20/05/2022**_____ at **01.00**__ PM in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet (**Sl.no.16**). Representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.
5. This RFP includes following sections:
 - a) Letter of Invitation [**Section-1**]
 - b) Information to the Bidder [**Section-2**]
 - c) Terms of Reference [**Section-3**]

- c) Terms of Reference **[Section-3]**
- d) Technical Proposal Submission Forms **[Section-4]**
- e) Financial Proposal Submission Forms **[Section-5]**
- f) Annexure **[Bid Submission Checklist & Performance Bank Guarantee Format and any other relevant assignment related material needs to be provided]**

6. While all information/ data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/ data included in this RFP. The Client reserves the right to accept/reject any /all proposals/ cancel the entire selection process at any stage without assigning any reason thereof.

A handwritten signature in blue ink, followed by the date '5-5-2022' written below it.

**Superintending Engineer,
Jagatsinghpur R&B Division**

SECTION: 2

INFORMATION TO THE BIDDERS

1. Pre-Qualification Criteria:

Bidders will be selected from the firms who are empaneled as “Architectural Firms for Providing Comprehensive Architectural Services” in OB & CC Ltd. Before opening and evaluation of the technical proposals, each bidder will be assessed based on the following pre-qualification criteria. The bidder is required to produce the copies of the required supportive documents/ information as part of their technical proposal failing which the proposals will be rejected.

Sl. No.	Eligibility Criteria	Supportive Documents
1	<p>Bidder must have successfully completed three (3) assignments of similar* nature having a total Project Cost \geq Rs. 50 lakhs for each assignment, under Central / State Govt. / Externally Aided Projects / Autonomous bodies operated under Govt. administrative control / International and National Organization / Private Organization during the last 10 Years as on the due date of bid submission.</p> <p><i>*Similar works refer to providing design consultancy and construction of projects with commercial/ retail outlets.</i></p>	Copies of Work Order / Contract Document / Completion Certificate from the previous Clients
2	<p>Bidder must have successfully completed three (3) assignments of similar* nature having Consultancy fees \geq Rs. 3 lakhs for each such assignment, under Central / State Govt. / Externally Aided Projects / Autonomous bodies operated under Govt. administrative control / International and National Organization / Private Organization during the last 10 Years as on the due date of bid submission.</p> <p><i>*Similar works refer to providing design consultancy and construction of projects with a mix of commercial/retail outlets.</i></p>	Copies of Work Order / Contract Document / Completion Certificate from the previous Clients
3	<p>The average financial turnover must be Rs. 50 lakhs from design consultancy business only during the last 3 financial years.</p>	Financial Details of the bidder along with copies of the audited balance sheet and P&L Statement duly sealed and certified by the Statutory Auditor
4	<p>Bid Document Fee & Earnest Money Deposit (EMD) as applicable</p>	

*** Consortiums / Joint Ventures are not allowed. In case, any proposal is received from Consortium/ Joint Venture, the same shall be rejected.**

2. Documents/ Formats need to be submitted along with TECHNICAL PROPOSAL:

The bidder has to furnish the following documents duly signed in along with their Technical Proposal:

- Filled in Bid Submission Check List in Original(**Annexure-I**)
- Certificate of empanement in OB &CC Ltd.
- Covering letter (TECH– 1) on bidder’s letterhead requesting to participate in the selection process.
- Copy of Certificate of Incorporation/ Registration
- Copy of PAN
- Copy of Goods and Services Tax Identification Number (GSTIN)
- Copies of IT Return for the last 3 assessment years (to be **decided accordingly**).
- General Details of the Bidder (TECH – 2)
- Financial Details of the bidder (TECH – 3) along with all the supportive documents as applicable duly signed as per the instruction.
- Power of Attorney (TECH – 4) in favour of the person signing the bid on behalf of the bidder / copy of board resolution, authorizing the signatory to sign on behalf on the bidding entity.
- List of completed assignments of similar nature (Past Experience Details, TECH – 5) along with copies of contracts / work orders / completion certificate from previous Clients.
- Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in the recent past.
- Self-Declaration regarding Conflict of Interest (TECH - 6)

Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions and other important information as mentioned in the RFP Document. The proposal

must be complete in all respect, indexed and hardbound. Each page should be numbered and signed by the authorized representative.

3. **Bid Processing Fee:**

Nil

4. **Earnest Money Deposit (EMD):**

Nil. Bidders shall fill up the bid securing declaration form and submit the same along with the technical proposal.

5. **Validity of the Proposal:**

Proposals shall remain valid for a period of 180 (One hundred eighty) days from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

6. **Pre-bid Meeting:**

A pre-bid meeting shall be held on 09/05/2022 at Office of the Superintending Engineer, Jagatsinghpur R&B Division for clarifying any queries regarding the RFP submitted/raised by the bidders.

7. **Submission of Proposal:**

Bidder must submit their proposals by **Registered Post / Speed Post/ Courier/ /Hand Delivery** only to the specified address on or before the last date and time for submission of proposals as mentioned in Bidder Data Sheet. The Client will not be responsible for postal delay/ any consequence in receiving of the proposal. The proposal must have to be submitted in two parts. Each part should be separately bound with no loose sheets. Each page of the two parts should be page numbered and in conformation to the eligibility qualifications and clearly indicated using an index page. The Client will not consider any proposal that arrives after the deadline as prescribed in the Bidder Data Sheet. Any Proposal received after the deadline will be outrightly rejected by the Client.

The procedure for submission of the proposal is described below:

(i). **Technical Proposal (Original + 1 Copy):**

The envelope containing technical proposal shall be sealed and superscripted as **“Technical Proposal-Selection of an architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur.”** and to be furnished inside one envelope. The duly filled-in technical proposal submission forms, soft copy in word form in CD along with all the supportive documents and information have to be furnished as part of technical proposal.

(ii). **Financial Proposal (Original + 1 Copy):**

The envelope containing financial proposal shall be sealed and superscripted as **“Financial Proposal-Selection of an architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur”**. The duly filled-in financial proposal submission forms should contain the detail price offer for the proposed assignment and to be furnished as per the prescribed format only along with soft copy in pdf form in CD as part of financial proposal.

The **"Technical Proposal"** and **"Financial Proposal"** must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/ information mentioned in the RFP Document. The first envelope must be marked as **"TECHNICALPROPOSAL (Selection of an architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur)"**.

The second envelope must be marked as “**FINANCIAL PROPOSAL (Selection of an architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur** and it should contain Financial Proposal only. Both the above envelopes have to be sealed and placed inside a third main envelope with proper labeling of following information in bold: **Selection of an architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur**

RFP NUMBER AND DATE:

NAME OF THE BIDDER:

DEADLINE FOR SUBMISSION OF BID:

NAME AND ADDRESS OF THE BIDDER

Any deviation from the prescribed procedures/ information/ formats/ conditions shall result in out-right rejection of the proposal. All the pages of the proposal have to be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be outrightly rejected. All pages of the proposal must have to be sealed and signed by the authorized representative of the bidder .Any conditional bids will be rejected.

8. Opening of the proposal:

The FIRST ENVELOPE containing **TECHNICAL PROPOSAL** will be opened in the initial stage by the Client in presence of the bidder’s representatives at the location, date and time specified in the Data Sheet. The Client will constitute a Consultant Evaluation Committee(CEC) to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to attend the bid opening meeting. The SECOND ENVELOPE containing **FINANCIAL PROPOSAL** only of the **technically qualified bidders** will be opened after completion of technical evaluation stage. The date and time for opening of the financial proposal will be intimated accordingly to the technically qualified bidders well in advance.

9. Evaluation of Proposal:

A Three-stage evaluation process will be conducted as explained below for the evaluation of the proposals:

- **Preliminary Evaluation(1ST Stage):** Preliminary evaluation of the proposals

will be done to determine whether the proposal comply with the prescribed eligibility condition and the requisite documents/ information have been properly furnished by the bidder or not. Submission of following documents/ information will be verified:

- Filled in Bid Submission Check List in Original (Annexure-I)
- Covering letter (TECH – 1) on bidder's letterhead requesting to participate in the selection process.
- Certificate of Empanelment with OB & CC Ltd.
- Copy of Certificate of Incorporation/ Registration.
- Copy of PAN.
- Copy of Goods and Services Tax Identification Number (GSTIN)
- Copies of IT Return for the last 3 assessment years
- General Details of the Bidder(TECH – 2).
- Financial Details of the bidder (TECH – 3) along with all the supportive documents as applicable duly signed and certified as per the instruction.
- Power of Attorney (TECH – 4) in favor of the person signing the bid on behalf of the bidder/ copy of board resolution, authorizing the signatory to sign on behalf on the bidding entity.
- List of completed assignments of similar nature (Past Experience Details, TECH – 5) along with copies of contracts / work orders /completion certificate from previous Clients.
- Self-Declaration on Conflict of Interest (TECH - 6).
- Undertaking for not having been black-listed by any Central / State Government /Any other Autonomous Bodies/ International & National Organization in the recent past.
- Duly filled in Technical Proposal Forms TECH - 7 to 9.
- All the pages of the proposal and enclosures/attachments are signed by the authorized representative of the bidder.

****Bids not complying with any of the above requirement will be outrightly rejected at the discretion of the Client's authority.***

- **TECHNICAL EVALUATION(2nd Stage):**

Technical proposals will be opened and evaluated for those bidders who qualify the preliminary evaluation stage. Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

S.N.	Bid Evaluation Parameters	Total / Maximum Marks
1	Specific experience of Agency relevant to the assignment	30
	For successful completion of each similar project – 20 marks. For every additional project 5 mark each shall be given subject to maximum marks of 30 marks.	
2	For turnover of Rs 50 lakhs, 20 marks shall be given. For every additional 10 lakhs 5 marks shall be given subject to maximum marks of 30	30
3	Technical presentation – Approach and methodology, work plan, experience and qualification of available manpower.	40

10. Evaluation Process:

Technical Scoring:

In the first stage, the Technical Proposal will be evaluated based on the parameters stated above. For each Technical Proposal, the total points that can be awarded for each Bidder are 100, and the minimum technical score (T) that a Bidder requires to qualify for opening of the Financial Proposal is **70**.

The highest evaluated Technical Proposal (T_h) shall be given maximum Technical Score (S_t) of 100. The formula for determining the Technical Scores (S_t) of all other proposals is calculated as following:

$S_t = 100 \times T/T_h$, in which “ S_t ” is the Technical Score, “ T_h ” is the highest Technical Score given, and “ T ” is the Technical Score of the proposal under consideration.

Financial Scoring:

The financial proposals of the bidders qualifying the technical evaluation (2nd Stage) only shall be opened at this stage in the presence of the bidder's representative who wishes to attend the meeting with proper authorization letter. The name of the bidder along with the quoted financial price will be announced during the meeting.

The lowest evaluated financial proposal (F_m) will be given a maximum financial score of 100 points. The formula for determining the financial scores of other proposals will be computed as follows:

$S_f = 100 \times F_m/F$, in which " S_f " is the financial score, " F_m " is the lowest price, and " F " the price of the Proposal under consideration.

Combined Scoring:

Proposals shall be ranked according to their combined technical (S_t) and financial (S_f) scores using the weights (T_w = the weight given to the Technical Proposal (0.7); P_w = the weight given to the Financial Proposal (0.3); $T + P = 1$) as following:

$$S = S_t \times T_w + S_f \times P_w,$$

The Selected Applicant shall be the First Ranked Applicant (having the highest combined score). The Second and third Ranked Applicant shall be kept in reserve and may be invited for negotiations in case the first ranked Applicant withdraws or fails to comply with the requirements specified in the RFP document.

11. Performance Bank Guarantee:(PBG)

Within 7 days of notifying the acceptance of a proposal for award of contract, each qualified bidder shall have to furnish a Performance Bank Guarantee **in the form of demand draft** amounting to **3% of the contract value** from a scheduled commercial bank having its branch in Bhubaneswar in Odisha in favour of "**Superintending Engineer, Jagatsinghpur R&B Division**", as per the format at **Annexure-II**, valid for a period of six months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a **period of 6 months beyond the contract period**) as its commitment to perform services under the contract. Failure

to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after six months of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG.

12. Contract Negotiation:

Contract negotiation, if required will be held at a date, time and address as intimated to the selected bidder. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed covering technical and financial aspects, if any and availability of proposed professionals etc.

13. Award of Contract:

After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notifying all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The contract will be valid for **3 months** from the date of effectiveness of the contract and will be extended on mutual consent.

14. Conflict of Interest:

Conflict of interest exists in the event of:

- (i). Conflicting assignments, typically monitoring and evaluation/ environmental assessment of the same project by the eligible bidder;
- (ii). Applicants, agencies or institutions (individuals or organizations) who have a business or family relation with the Client directly or indirectly; and
- (iii). Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The bidders are to be careful so as

not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.

15. Disclosure:

- (i). Bidders have an obligation to disclose any actual or potential conflict to interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
 - Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a reciver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- (ii). Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct;
 - Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
 - Failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

16. Anti-corruption Measure:

- (i). Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation forward of contract, will result in the rejection of the proposal.
- (ii). A recommendation forward of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged incorrupt, fraudulent, collusive, or coercive practices incompeteting for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

17. Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

18. Cost of Bidding:

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. A bidder is not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

19. Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of civil court of **Bhubaneswar, Odisha** only.

20. Governing Law and Penalty Clause:

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages and there after the Client holds the option for cancellation of the contract for pending activities and completes the same from any other agency. The Client may deduct such sum from any money from their hands due or become due to bidder. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the Client and the bidder under this contract will be governed by the prevailing laws of Government of India/ Government of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed time line will enforce a penalty **@1% per week subject to maximum of 10% of the total contract value**. The amount will be deducted from the subsequent payment. In addition ,the PBG amount shall also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.

21. Confidentiality:

Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Applicant of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the applicant or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

22. Amendment of the RFP Document:

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum in the website. of Collectorate Office, Jagatsinghpur. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

23. Client's right to accept any proposal and to reject any or all proposal/s:

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding/ selection/ evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason thereof and there by incurring any liability to the bidders.

24. Copyright, Patents and Other Proprietary Rights:

The Superintending Engineer, Jagatsinghpur R&B Division shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copy rights and trade marks, with regard to documents and other materials which be a redirect relation to or are prepared or collected in consequence or in the course of the execution of this contract. At the Client's request, the Applicant shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

25. Replacement of Key Personnel:

The key professionals to be deployed under this contract must be dedicated in nature. However, the Client reserves the right to request the Applicant to replace the assigned personnel if they are not performing to a level of satisfaction. After written notification, the Applicant will provide CV of appropriate candidates within Seven(7) days for review and approval. The Applicant must replace the personnel within seven(7) working days from the date of approval of replacement. If one or more key personnel become unavailable/ leave the project for any reason midway under the contract, the Applicant must notify the Client atleast fourteen(14) days in advance, and obtain the approval prior to making any substitution. In notifying the Client, the Applicant shall provide an explanation of circumstances necessitating the proposed replacement and submit justification and qualification of replacement personnel in sufficient detail to permit evaluation of the impact on the engagement. Acceptance of a replacement person by the Client shall not relieve the applicant from responsibility for failure to meet the requirements of the contract. Change in key professionals beyond the allowable limit of the contract leads to implication of liquidated damage of 10% of the contract value.

26. Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation

to compensate the agency in any manner for whatsoever reason.

27. Settlement of Dispute:

The Client and the agency shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the **the Superintending Engineer, Jagatsinghpur R&B Division, Jagatsinghpur**. The arbitration proceedings shall be held in **Bhubaneswar, Odisha**.

28. Disqualification of Proposal:

The proposal is liable to be disqualified in the following cases as listed below:

- Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP
- During validity of the proposal, or its extended period, if any, the bidder increases his quoted prices.
- Proposal is received in incomplete form
- Proposal is received after due date and time for submission of bid
- Proposal is not accompanied by all the requisite documents/ information
- A commercial bid submitted with assumptions or conditions
- Bids with any conditional technical and financial offer
- If the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest/ best value
- Proposal is not properly sealed or signed
- Proposal is not conforming to the requirement of the scope of the work of the assignment.
- Bidder tries to influence the proposal evaluation process by unlawful/ corrupt/ fraudulent means at any point of time during the bid process
- If, any of the bid documents (including but not limited to the hard and soft/ electronic copies of the same, presentations during evaluation, clarifications provided by the bidder), excluding the commercial bid

,submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bid;

- Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices
- Any other condition/ situation which holds the paramount interest of the Client during the overall section process.

29. Liability

The Liability of the selected applicant under this agreement in any case shall not be beyond the amount of fees payable to the selected applicant under this agreement.

30. Indemnity

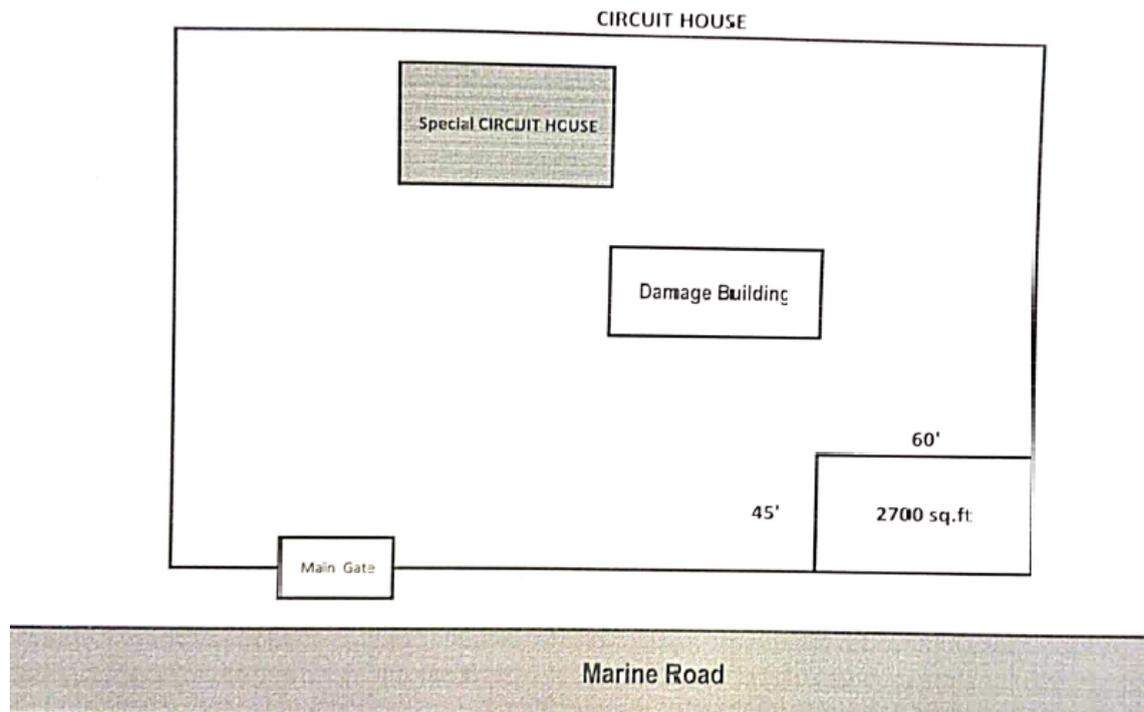
The Applicant at all times during the pendency of this agreement, keep the Client Indemnified to an amount not exceeding the total fees payable to the applicant under this agreement.

SECTION: 3

TERMS OF REFERENCE (ToR)

1. Detailed Scope of the Work:

The Scope of work for the Agency shall broadly include but not limited to the following: The firm/agency has to prepare detailed architectural drawings for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur near Government Circuit House.



Indicative location of the Site. A detailed presentation for the design is attached as **Annexure A**.

The scope of work has been divided into three stages:

Task A. Refurbishment of Containers as a Retail Outlet

Task B. Site Improvements and Landscaping detailed design

Task C. Periodic inspection and evaluation of Construction works

Task A. Refurbishment of Containers as a Retail Outlet

The Agency shall work with the already procured containers by the District Administration. The agency shall be responsible for:

- a) Preparation of appropriate foundation work for installation
- b) Installation of Container Cafe of size 20 ft X 8 ft X 8 ft (Standard Size) after applying necessary insulation – primer and enamel painting, 3mm thick ACP wall cladding with MS frame work and Rock wool thermal insulation at the back, ACP false ceiling, Flooring with concrete and anti-

skid tiles, UPVC louvres, Doors

- c) Utility fitting including water storage tank, quality washbasin, sink with all pipes and fittings, electrical conducting, wiring, switchboards, Signages, LED lights, solar panels on top of the container, display Panel with all necessary fittings and accessories complete etc. as per design, drawing, details.

Task B. Site Improvements and Landscaping Detailed Design

- a) The Agency shall perform a detailed review of available data – design of the site and corresponding available infrastructure services and amenities within the project area.
- b) The Agency shall develop the architectural designs for the entire area as an integrated Complex with café and retail outlet
- c) The Agency shall develop plans showing
- Streetscape including Vehicular and pedestrian access and lighting
 - Landscape & furniture Layout
 - Placement of the Containers
 - Shading & roofing plan
- d) The Agency shall prepare material specifications and techniques, which are sensitive to the local context and principles of sustainability.
- e) During the preparation of the detailed drawings, if any new component is required to be added in addition as per the requirement of the Agency, the same may be incorporated in the designs.

Deliverables: Consolidated facilities architectural and engineering drawings including plans, sections, and elevations, and 3d model in CAD and PDF (interior and exterior).

Task C: Periodic inspection and evaluation of Construction works

The Agency shall carry out the following activities.

1. The Agency shall prepare and issue working drawings and details for the proper execution of works during construction.
2. Approve samples of various elements and components.
3. Check and approve drawings submitted by the contractor/ vendors.

4. Visit the site of work, at intervals mutually agreed upon, to inspect and evaluate the Construction Works and where necessary clarify any decision, offer interpretation of the drawings/specifications, attend conferences and meetings to ensure that the project proceeds generally in accordance with the conditions of contract and keep the Client informed and render advice on actions, if required.

2. Client's Role and Responsibilities:

The Client shall discharge all his obligations connected with the project and engagement of the Architect as follows:

1. To provide detailed requirements of the project.
2. To provide property lease/ ownership documents.
3. To furnish specific conditions/ Statutory stipulations/ Codes of Practice/Schedule of rates, etc., desired to be followed.
4. To pay all the fees, levies, security deposits and expenses in respect of statutory sanction.
5. To give effect to the professional advice of the Architect and cause no changes in the drawings and documents without the consent of the Architect.
6. To honour Architect's bills within one month of its submission.
7. To appoint a nodal person (Clerk of Works/ Site Supervisor to oversee daily construction activities) as per the Architect's advice.

3. Teaming Arrangement

S. N	Key Personnel	Minimum Qualification	Minimum experience in Years
1	Urban Designer/ planner	Bachelor in Architecture /Urban Planning/Design or relevant field	<ul style="list-style-type: none"> • Should have architectural design development experience for at least 3 commercial/retail outlet
2	Architect	Bachelor in Architecture	<ul style="list-style-type: none"> • Should have 3+ years of experience in exterior and interior design for large building complexes • Should have experience in the space program, Master Plan of the site,

S. N	Key Personnel	Minimum Qualification	Minimum experience in Years
			concept architectural design & elevation, detailed structural drawing, detailed service drawing, etc.

4. Payment Milestones

Below is a detailed breakup of the various stages of payment due to the agency, while engaged on the project.

STAGE	MILESTONE	FOR SCOPE %
1	Upon preparation of working drawings, specifications and schedule of quantities sufficient to prepare an estimate of the cost	30% of the total fees payable
3	Commencement of Work On completion of 50% of actual work On completion of 80% of actual work	25% of the total fees payable 25% of the total fees payable
4	On submitting Completion Report and handing over the site	20% of the fees payable

5. Contract Period

Contract will be for a period of 3 months from the date of deployment of the personnel. The agreement can be renewed for a further period as required on mutually agreed terms and conditions.

6. Payment Terms and Schedule:

- (i). The Payment shall be made as per the rate quoted by the firm in its financial proposal.
- (ii). The payments will be subject to the issuance of successful and satisfactory deliverables for the period by the concerned controlling officer. The payments shall be made on receipt of invoice with all supporting documents within 30 days by the Superintending Engineer, Jagatsinghpur R&B Division.
- (iii). A committee to be formed by the Superintending Engineer, Jagatsinghpur

R&B Division to assess the performance of the Agency

- (iv). No payments will be made for any additional work (other than the contracted as per the scope of work of the RFP) which has not been approved in writing by the competent authority in Jagatsinghpur R&B Division, Jagatsinghpur

7. Penalty

- (i). If at any stage, as specified under section 4, "Timeline and Deliverables" is either not completed or not completed satisfactorily, due to reasons solely and entirely attributable to the selected Agency / Firm, an aggregated penalty @ 0.25% per day of delay (for individual activity) may be imposed from the quarterly invoice value.
- (ii). Total penalty would be subject to a maximum of 10%.
- (iii). If, the delay exceeds the penalty of more than 10%, then the contract is liable to be terminated with immediate effect and no clarification/justification shall be entertained.
- (iv). On pre-mature termination of the contract on account of delay, the PBG (Performance Bank Guarantee) shall be forfeited and other actions as deemed appropriate, which includes blacklisting/ legal proceeding may also be initiated. In such a case, Jagatsinghpur R&B Division shall be free to get the work done through any other Agency at the risk and cost of the Agency, whose contract has been terminated.
- (v). For calculation of penalty amounts based on delay / shortcomings on the part of the Agency and which are not attributable to the delay on the part of Jagatsinghpur R&B Division, Jagatsinghpur the decision of the Superintendent Engineer, will be final and binding.

8. Clients' inputs and Counterpart Services and Facilities:

- (i). Services, facilities, and property to be made available to the successful bidder by the Superintending Engineer, Jagatsinghpur R&B Division, Jagatsinghpur
- (ii). The successful bidder will be responsible to:
 - o Arrange for fully equipped office and office operation related facilities for project team.
 - o Arrange for data collection, survey and investigation,

preliminary design, report preparation for project.

- Arrange for communication related to contract, data processing, computers, printing equipment and stationeries.
- Arrange for all transportation and travelling including local travel required to deliver the contracted assignments

Section 4

Technical Proposal Submission Forms

TECH-1

COVERING LETTER
(ON BIDDER'S LETTERHEAD)

[Location,Date]

To,

**Superintending Engineer,
Jagatsinghpur R&B Division
Odisha 754103**

Subject: Selection of an architectural firm to develop containerized sales outlet and café at Special Circuit House, Paradeep, Jagatsinghpur.

.

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your Request for Proposal No. , Dated: . I hereby submit the proposal which includes this technical proposal sealed under a separate envelope. Our proposal will be valid for acceptance upto **<Nos.> Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in this technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ToR including of our technical & financial proposal is found to be deviated, then your department shall have rights to reject our proposal including forfeiture of the Earnest Money Deposit absolutely. I confirm that, I have the authority to submit the proposal and to clarify any

details on its behalf.

I understand you are not bound to accept any proposal you receive. I remain,

Yours faithfully,

Authorized *Signatory with Date and Seal:*

Name and Designation: _____

Address of Bidder: _____

TECH -2

Bidder's Organisation (General Detail)

Sl.No	Description	FullDetail
1	Name of the Bidder	
2	Address for communication: Tel: Fax: Emailid:	
3	Name of the authorized person Signing & submitting the bid on behalf of the Bidder: Mobile No.: Email id:	
4	Registration/ Incorporation Details Registration No: Date & Year.:	
5	Local office in Odisha If Yes, Please furnish contact details	Yes/No
8	PAN Number	
9	Goods and Services Tax Identification Number(GSTIN)	
10	Willing to carry out assignments as per the scope of work of the RFP	YES
11	Willing to accept all the terms and conditions as specified in the RFP	YES

Authorized

Signatory

[Infullandinitials]:

Name and Designation with Date and Seal: _____

TECH - 3

Bidder Organisation (FinancialDetails)

Financial Information in INR				
Data	FY _____	FY _____	FY _____	Average
Turnover (in Lakh)				
<p><i>Supporting Documents:</i></p> <p>Audited certified financial statements for the last Three FYs ending 2020-21(Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form)</p> <p><i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be outrightly rejected. No scanned copy will be entertained.</i></p>				

Signature and Seal of the Company Auditor with Date in original

Authorized Signatory[Infullinitials with Date and Seal]:_____

Communication Address of the Bidder:_____

[NB:No Scanned Signature will be entertained]

TECH - 4

FORMAT FOR POWER OF ATTORNEY
(On Bidder's Letter Head)

I, _____, the (Designation) of (Name of the Organisation) in witness where of certify that **<Name of person>** is authorized to execute the attorney on behalf of **<Name of Organisation>**, **<Designation of the person>** of the company acting for and on behalf of the company under the authority conferred by the **<Notification/ Authority order no.>** Dated **<date of reference>** has signed this Power of attorney at **<place>** on this day of **<day><month>, <year>**.

The signatures of **<Name of person>** in whose favour authority is being made under the attorney given below are here by certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED:

Signature, Name & Designation of person executing attorney:

Address of the Bidder:

TECH - 5

(BIDDER'S PAST EXPERIENCE DETAILS)

Table-1(List of completed assignments only of similar naturein any sector during last Five years)**

Sl. no.	Period	Name of the Assignment with details thereof	Name of the Client	Contract Value(in INR)and Duration inMonth	Date of Award/ Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							

Authorized Signatory[In full and initials]:_____

Name and Designation with Date and Seal:_____

Note: Bidders are requested to furnish the list of assignments of similar assignment undertaken during the last 5 Financial Years as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Workorder/ Contract Document/ Completion Certificate from the previous Clients need to be furnished along with the above information.

TECH - 6

**INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND
DECLARATION THERE OF**

Are there any activities carried out by your agency which are of conflicting nature as mentioned in Section2: [Information to the Bidder] under Eligibility Criteria: Para(4).

If yes, please furnish details of any such activities.

If no, please certify,

IN BIDDER'S LETTERHEAD

I, here by declare that our agency as Individual is not indulged in any such activities which can be termed as the conflicting activities as mentioned in **Section2:[Information to the Bidder] under Eligibility Criteria: Para(4).**

I, also acknowledge that incase of misrepresentation of any of the information, our proposal/ contract shall be rejected/ terminated by the Client which shall be binding on us.

Authorized Signatory [*In full initials with Date and Seal*]:_____

Communication Address of the Bidder:_____

TECH -7

Comments and Suggestions on the Terms of Reference/Scope of Work and Counterpart Staff and Facilities to be provided by the Client

A: On the Terms of Reference/ Scope of Work:

[The applicant needs to present and justify in this section, if any modifications to the Terms of Reference he is proposing to improve performance in carrying out the assignment (such as deleting some activity considering unnecessary, or adding another, or proposing a different phasing of the activities/ study process modifications). Such suggestions should be concise and to the point, and incorporated in the technical proposal. Modification/ suggestion will not be taken into consideration without adequate justification. Any change in manpower resources will not be taken into consideration]

B: On Input and Facilities to be provide by the Client :

[Comment here on inputs and facilities to be provided by the Client with respect to the Scope of Work and Study Implementation]

Authorized

Signatory

[In full and initials]:

Name and Designation with Date and Seal: _____

TECH -8

DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN TO UNDERTAKE THE ASSIGNMENT

[Technical approach, methodology and work plan are key components of the Technical Proposal. In this Section, bidder should explain his understanding of the scope and objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Further, he should highlight the problems being addressed and their importance, and explain the technical approach to be adopted to address them. It is suggested to present the required information divided into following four sections]

A. Understanding of Scope, Objectives and Completeness of response

Please explain your understanding of the scope and objectives of the assignment based on the scope of work, the technical approach, and the proposed methodology adopted for implementation of the tasks and activities to deliver the expected output(s), and the degree of detail of such output. ***Please do not repeat/copy the ToR here.***

B. Description of Approach and Methodology:

- a. Key guiding principles for the study.
- b. Proposed Framework.
- c. Information matrix
- d. Any other issues

C. Methodology to be adopted:

Explaining of the proposed methodologies to be adopted highlighting of the compatibility of the same with the proposed approach. This includes:

- a. Detail research design including sample design and estimation procedure.
- b. Field Process Protocol control
- c. Suggestive tools for data collection.
- d. Analysis of field data and preparation of reports
- e. Any other issues

Authorized

Signatory

[In full and initials]:

Name and Designation with Date and Seal: _____

<<The bidder may be asked to submit the required information with in a certain number of pages, with font specified>>

TECH - 9

Format of Curriculum Vitae (CV) for Proposed Key Professional

1. Proposed Position:

[For each position of key professional separate form will be prepared]

2. Name of Firm :

3. Name of Staff :

4. Date of Birth :

5. Years with Firm :

6. Nationality :

7. Education :

[Indicate college/ university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates]

8. Membership in Professional Associations:

9. Other Trainings :

10. Countries of Work Experience :

11. Languages :

[For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]

12. Employment Record:

*[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment(see format here below): dates of employment, name of employing organization, positions held. For experience in **last ten years**, also give types of activities*

Performed and Client references, where appropriate as per the prescribed format given below]

From[Year	To[Year
Procuring Entity Name:	
Position Held:	
Details of the Task Assigned [List all tasks to be performed under this Assignment/job]	

13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Among the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/ jobs that best illustrate staff capability to handle the tasks listed under point 12.]

Name of the Project	
Year	
Location	
Name of the Client	
Project Feature	
Position Held	
Activities Performed	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities there of. I understand that any misstatement here in leads to disqualification of CV.

Date:

Signature of Key Professional with Date_____

Authorized Signatory [In full and initials]:_____

Name and Designation with Date and Seal:_____

Section 5

Financial Proposal Submission Forms

FIN -1
COVER LETTER
(In Bidder's Letter Head)

To

**Superintending Engineer,
Jagatsinghpur R&B Division
Jagatsinghpur
Odisha 754103**

Subject: Selection of an architectural firm to develop containerized sales outlet and café at Special Circuit House, Paradeep, Jagatsinghpur.

·
Sir

I, the undersigned, offer to provide the consulting services for [*Insert title of assignment*] in accordance with your Request for Proposal No., Dated: _____. Our attached Financial Proposal is for the sum of [***Insert amount(s) in words and figures*** *].

The above quoted amount is inclusive of the taxes applicable as per GST Act. I do here by undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, upto expiration of the validity period of the proposal of **180days**. I have carefully read and understood the terms and conditions of the RFP and do here by undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive. I remain,

Yours faithfully,

Authorized Signatory [*In full and initials*]
Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

—

**Amount must match with the one indicated in Fin-2.*

FIN- 2

SUMMARY OF FINANCIAL PROPOSAL

Name of the Project	Lump sum Financial Quote
Selection of an Architectural firm to provide architectural services for construction of containerized sales outlet and café at Paradeep, Jagatsinghpur	Rs _____ /- Indian Rupees _____ _____ _____ _only(both in Words and figure) exclusive of applicable Goods & Service Tax
GST (as applicable)	<< Please Put This Figure>>
Grand Total <<Please put this figure>>	(both in words and figure) inclusive of applicable Goods & Service Tax

- *Bidders shall submit the financial proposal as per the prescribed format given above in both figures and words, and signed by the Bidder's Authorized Representative. In the event of any difference between figures and words, the amount indicated in words shall prevail.*
- *Taxes will be paid by the Client as per the applicable rate under GST Act from time to time. Consultancy fee proposed for the assignment shall remain fixed till completion of the contract.*

Authorized Signatory[Infullandinitials]: _____

Name and Designation with Date & Seal: _____

Section 6

Bid Submission Check List

Annexure-I

Sl. No.	Description	Submitted (Yes/No)	PageNo.
TECHNICAL PROPOSAL (ORIGINAL+1 COPY)			
1	Filled in Bid Submission Check List (ANNEXURE-I)		
2	Covering Letter (TECH-1)		
3	Certificate of empanement with OB & CC		
4	Copy of Certificate of Incorporation/Registration of the Bidder		
5	Copy of PAN		
6	Copy of Goods and Services Tax Identification Number(GSTIN)		
7	Copies of IT Returns for the last Three FYs (to be decided accordingly)		
8	General Details of the Bidder (TECH-2)		
9	Financial details of the bidder (TECH-3) along with all the supportive documents such as copies of Profit– Loss Statement and Balance Sheet for the concerned period		
10	Power of Attorney (TECH - 4) in favour of the person signing the bid on behalf of the bidder/ copy of board resolution.		
11	List of completed assignments of similar nature(Past Experience Details) (TECH-5) along with the copies of work orders for the respective assignments		
12	Self-Declaration on Potential Conflict of Interest (TECH - 6)		
13	Undertaking for not have been black-listed by any Central/ StateGovt./ any Autonomous bodies during its business career.		
14	Comments and Suggestions (TECH-7)		
15	Description of Approach, Methodology & Work Plan (TECH-8)		
16	CV of Key Professionals (TECH-9)		
FINANCIAL PROPOSAL (ORIGINAL+1 COPY)			
1	Covering Letter (FIN-1)		
2	Summary of Financial Proposal (FIN-2)		

Undertaking:

- *All the information have been submitted as per the prescribed format and procedure.*
- *Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.*
- *All pages of the proposal have been sealed and signed by the authorized representative.*

Authorized Signatory[*Infullandinitials*]:_____

Name **and** **Designation** **with** **Date** **and**
Seal:_____

Annexure-II

PERFORMANCE BANK GUARANTEE FORMAT

To,

**Superintending Engineer,
Jagatsinghpur R&B Division
Odisha 754103**

WHEREAS __ (Name and address of the Applicant) (hereinafter called "the Applicant") has undertaken, in pursuance of RFP No _____ dated _____ to undertake the service _____ (description of services (herein called contract) **AND WHEREAS** it has been stipulated by __ (Name of the Client) in the said contract that the Applicant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified there in as security for compliance with its obligations in accordance with the contract; **AND WHERE AS** we have agreed to give the supplier such a bank guarantee; **NOW THEREFORE** we here by affirm that we are guarantors and responsible to you, on behalf of the Applicant, up to a total of _ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the applicant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show round so reasons for your demand or the sum specified therein.

We here by waive the necessity of your demanding the said debt from the applicant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the applicant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of _____

_____ 41 _____, <Year>

Our branch at Bhubaneswar (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part there of under this Bank Guarantee only and only if you serve upon us at our Bhubaneswar branch a written claim or demand and received by us at our Bhubaneswar branch on or before to there wise bank shall be discharge do fall liabilities under this guarantee there after.

.....

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank & Branch

SALES OUTLET, PARADEEP

By ORMAS



Proposed site

Location: Paradeep, Odisha

Plot: 45'x60'



PARADEEP

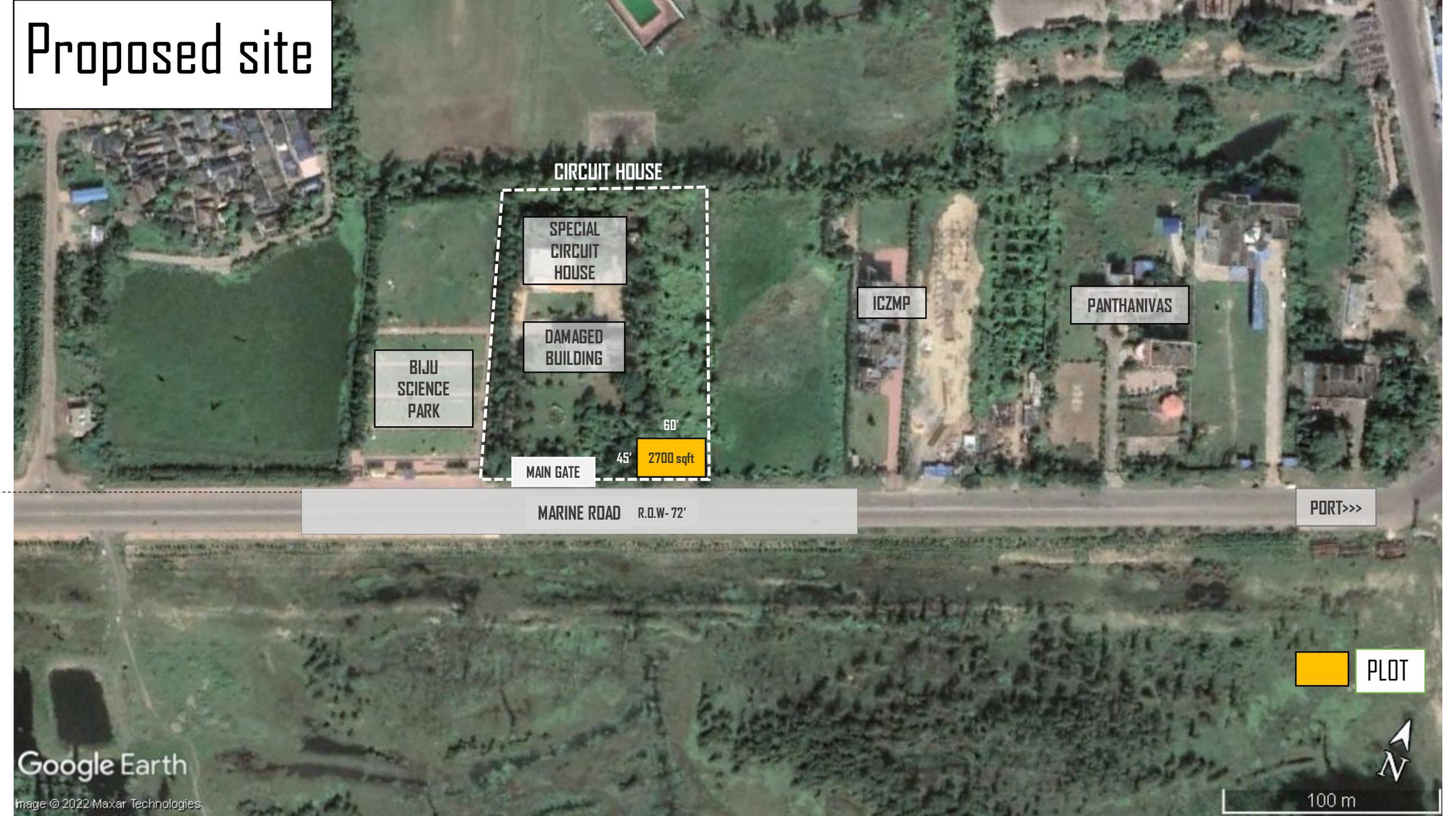


Site

Google Earth

70 m

Proposed site



CIRCUIT HOUSE

SPECIAL
CIRCUIT
HOUSE

DAMAGED
BUILDING

BIJU
SCIENCE
PARK

ICZMP

PANTHANIVAS

60'

45'

2700 sqft

MAIN GATE

MARINE ROAD R.O.W- 72'

PORT>>>

PLOT



100 m

Paradeep, Odisha

Jagatsinghpur Municipality



Seaport



Beach



Coastal Regulation Zone

Jagatsinghpur Municipality - Paradeep

CRZ-II : Built-up land with a ratio of built-up plots to that of total plots being more than 50 % and have been provided with drainage and approach roads and other infrastructural facilities, such as water supply, sewerage mains, etc



Legend

- Lighthouse
- Fish Landing Centre
- Fishing harbour
- Multipurpose Cyclone Shelter
- Port
- High Tide Line (HTL)
- Low Tide Line (LTL)
- Road
- Railway line
- Village Boundary
- Block Boundary
- District Boundary
- State Boundary
- Port Limit
- Jetty
- Fishermen Village

CRZ Lines & Boundary

- 20m CRZ Line for Islands
- 200 m CRZ Line - NDZ
- Hazard Line
- CVCA Boundary
- Sand Dune Beyond CRZ Boundary
- CRZ Boundary
(500m Line, 50m for Bay, 50 m or width of the creek whichever is less along the tidal influenced water bodies)

CRZ CATEGORY

- CRZ - I**
 - CRZ - IA
 - 50m Mangrove Buffer Zone - CRZ IA
 - CRZ - IB
- CRZ - II**
 - CRZ - II
- CRZ - III**
 - No Development Zone
 - 200 m to 500 m from HTL - CRZ III B
- CRZ - IV**
 - CRZ - IVA
 - CRZ - IVB

Site

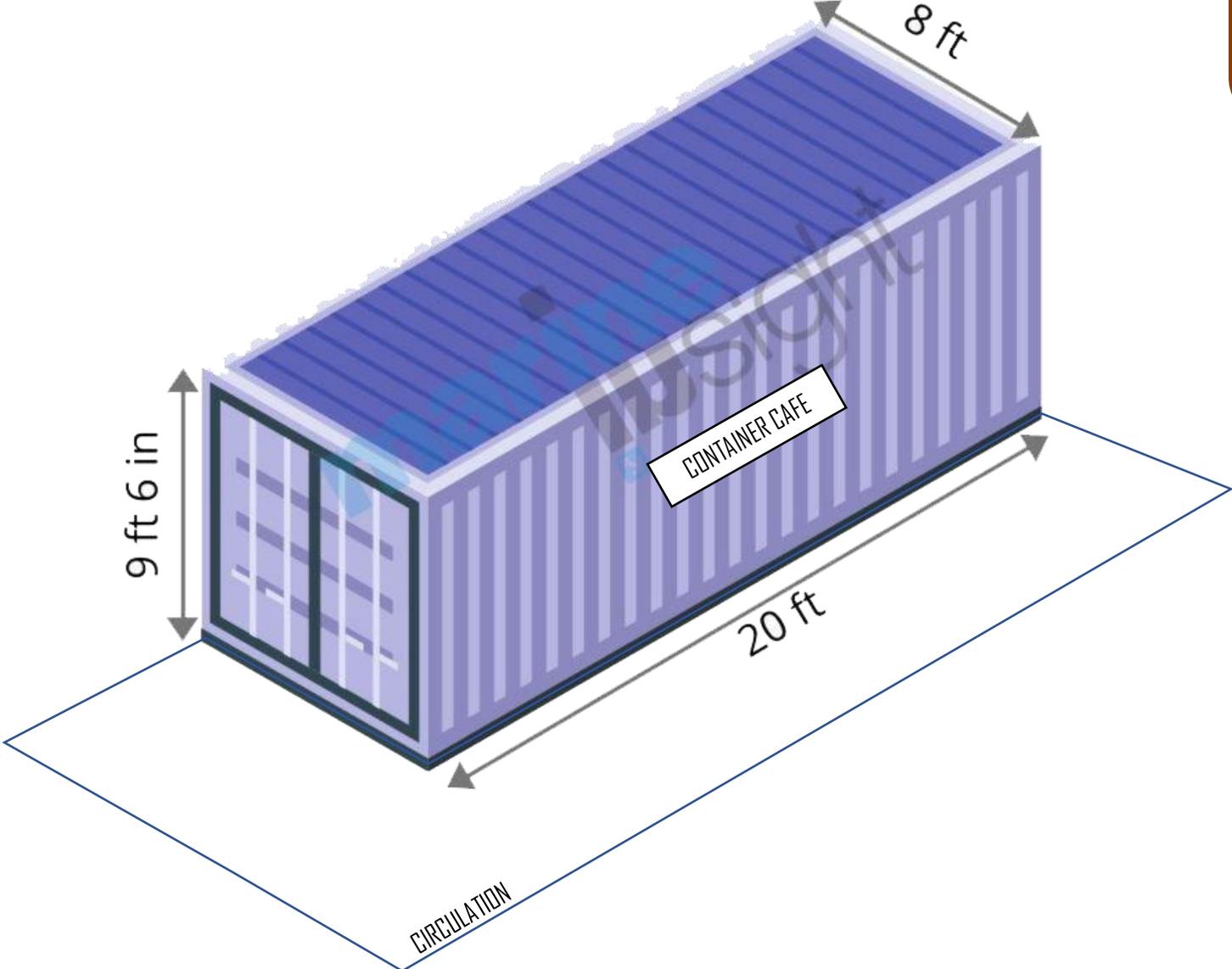
Area Program

Café

Container - 160 sqft

Circulation - 140 sqft

Total = **300 sqft**



Area Program

GF. Seating - (48 PEOPLE)

30 sqft for 4 people bench + 12 sqft circulation

No. of benches: 12 (48 people)

Area: 360 sqft + 140 sqft = **500 sqft**

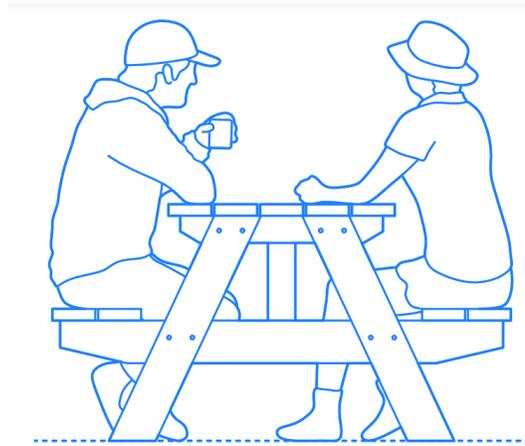
[seats] [circulation]

TERRACE SEATING- (10 PEOPLE)

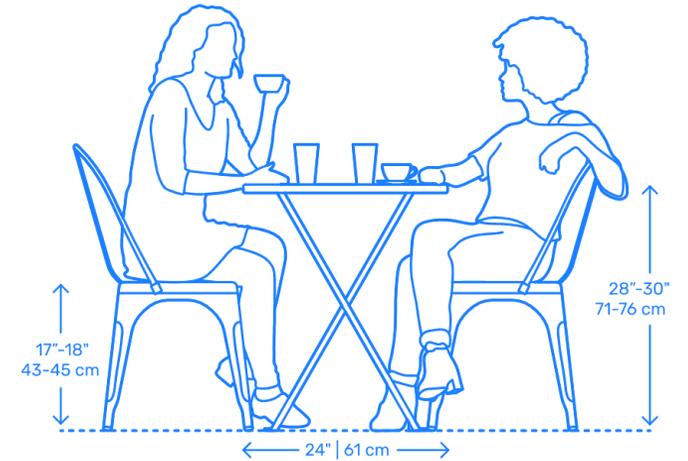
12 sqft for 2 people booth + 12 sqft circulation

No. of seats: 5 (10 people)

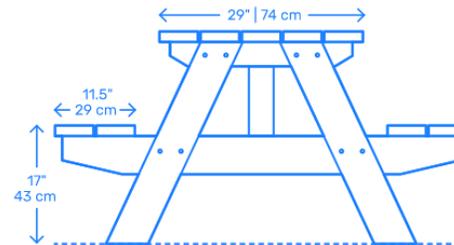
Area: 60 sqft + 60 sqft = **120 sqft**



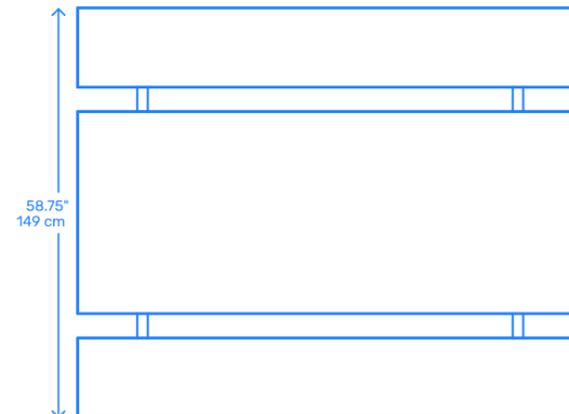
GROUND FLOOR SEATING (48 PEOPLE)



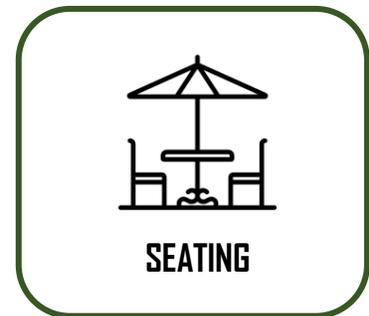
TERRACE SEATING (10 PEOPLE)



Side



Plan - Simple



SEATING

Area Program

➤ **Kiosks** for display of traditional crafts:

- No. of Kiosks: 9
- Area: **900 sqft**

Products:



150 sqft



150 sqft



150 sqft



100 sqft



100 sqft



100 sqft



50 sqft

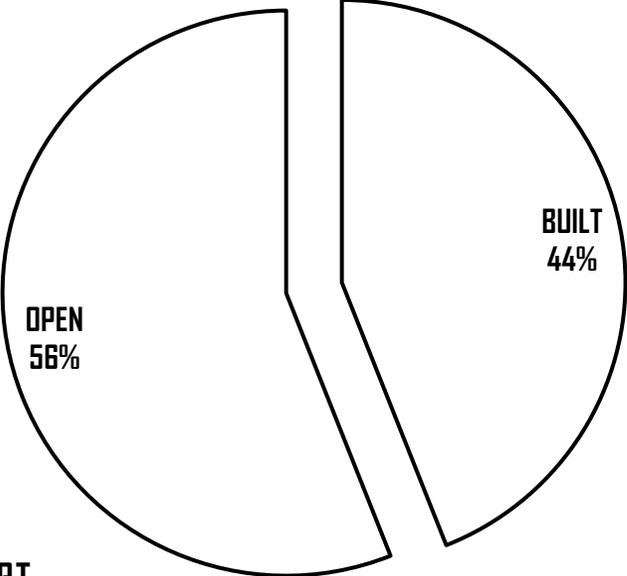


50 sqft



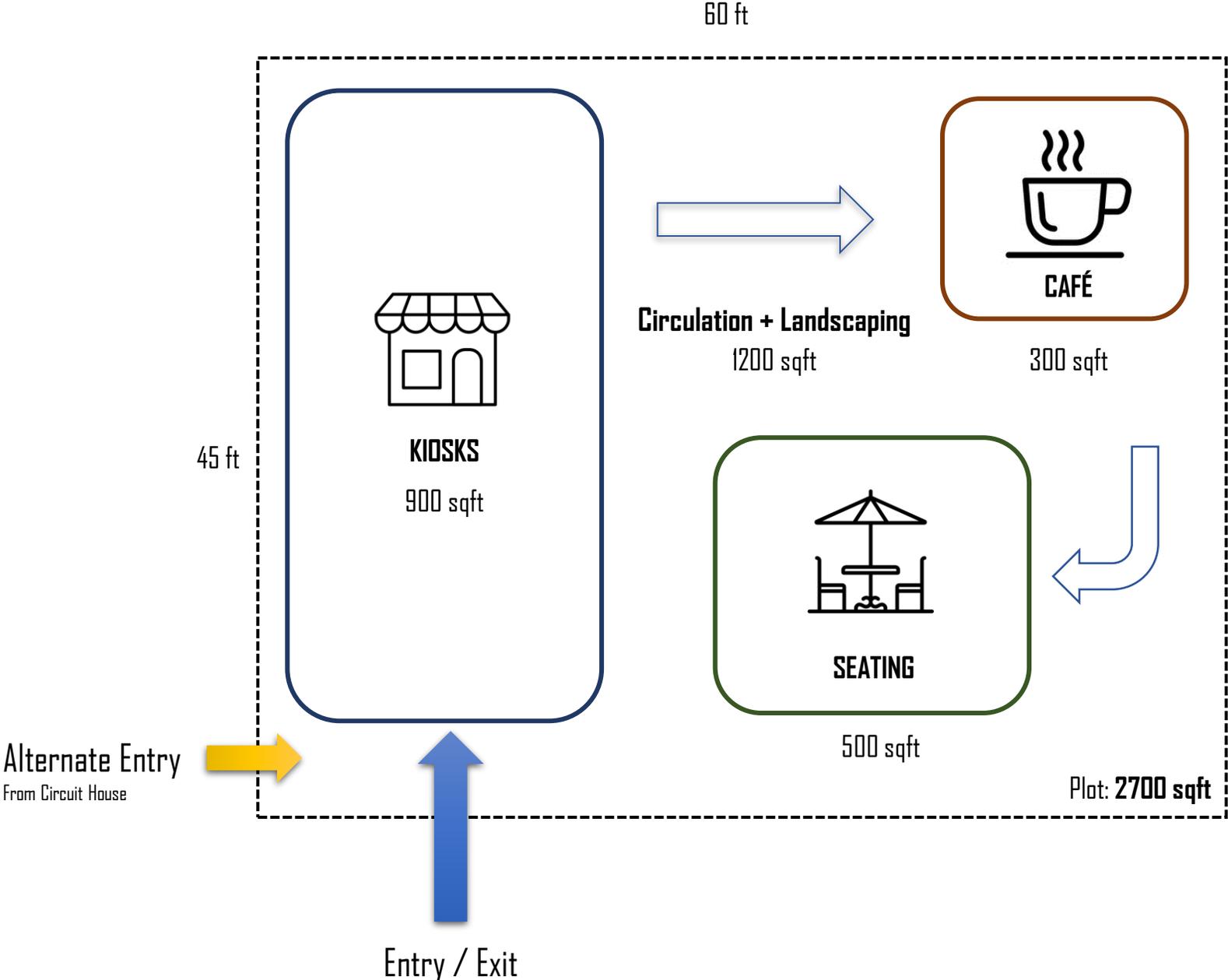
50 sqft

Zoning



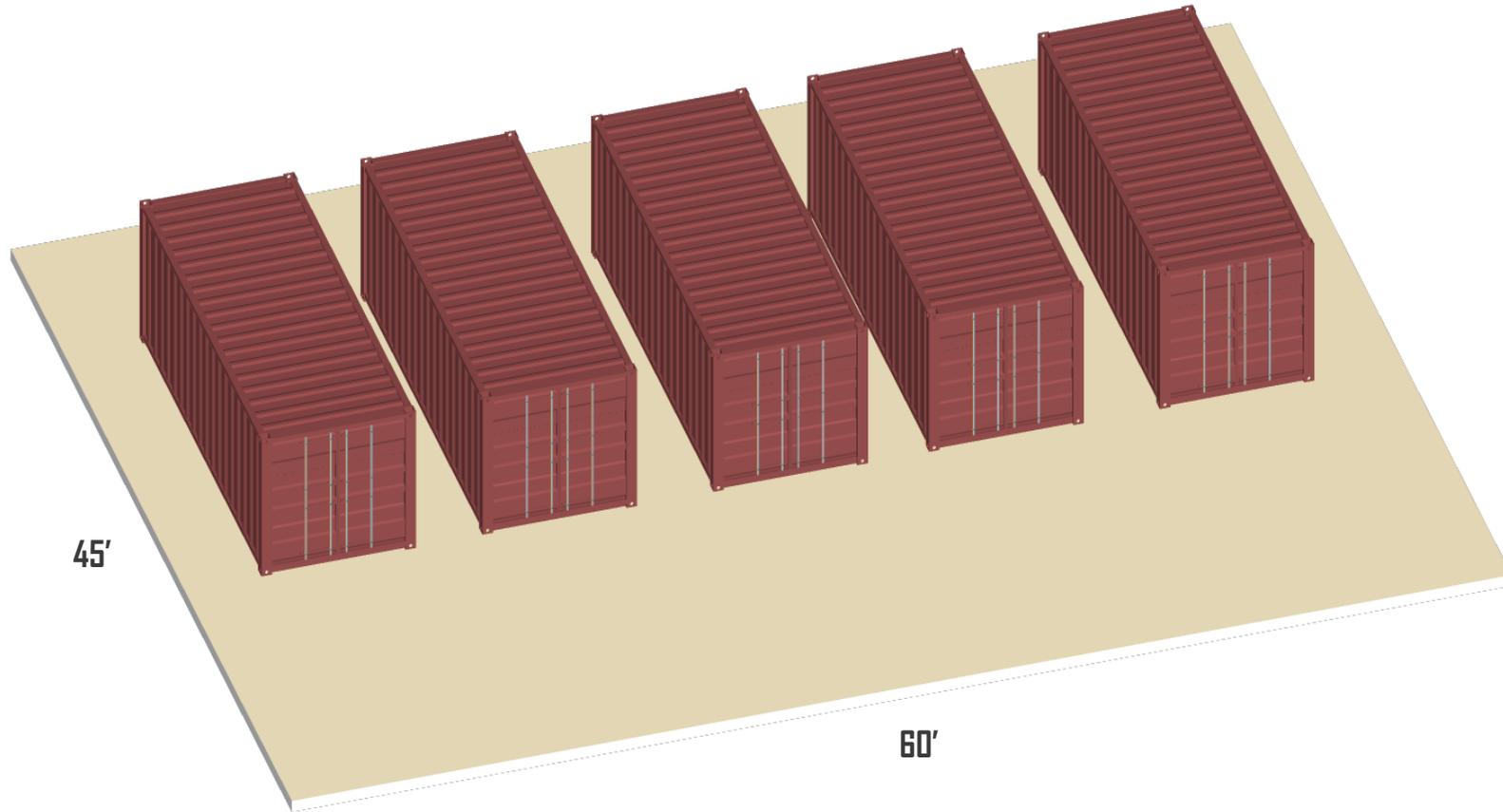
AREA CHART

CRZ II- 50% built-up



Massing

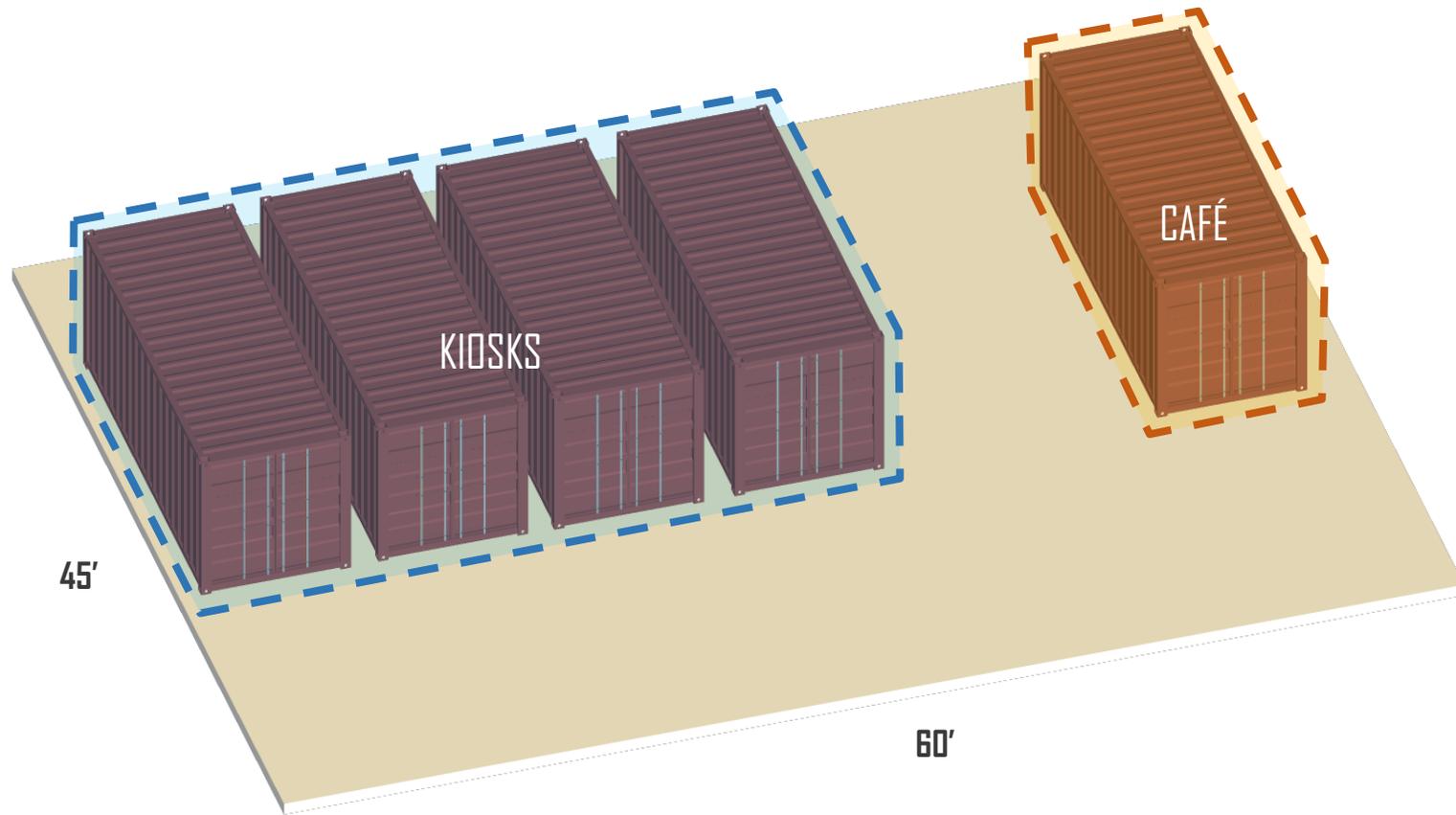
Concept



5 CONTAINERS

Massing

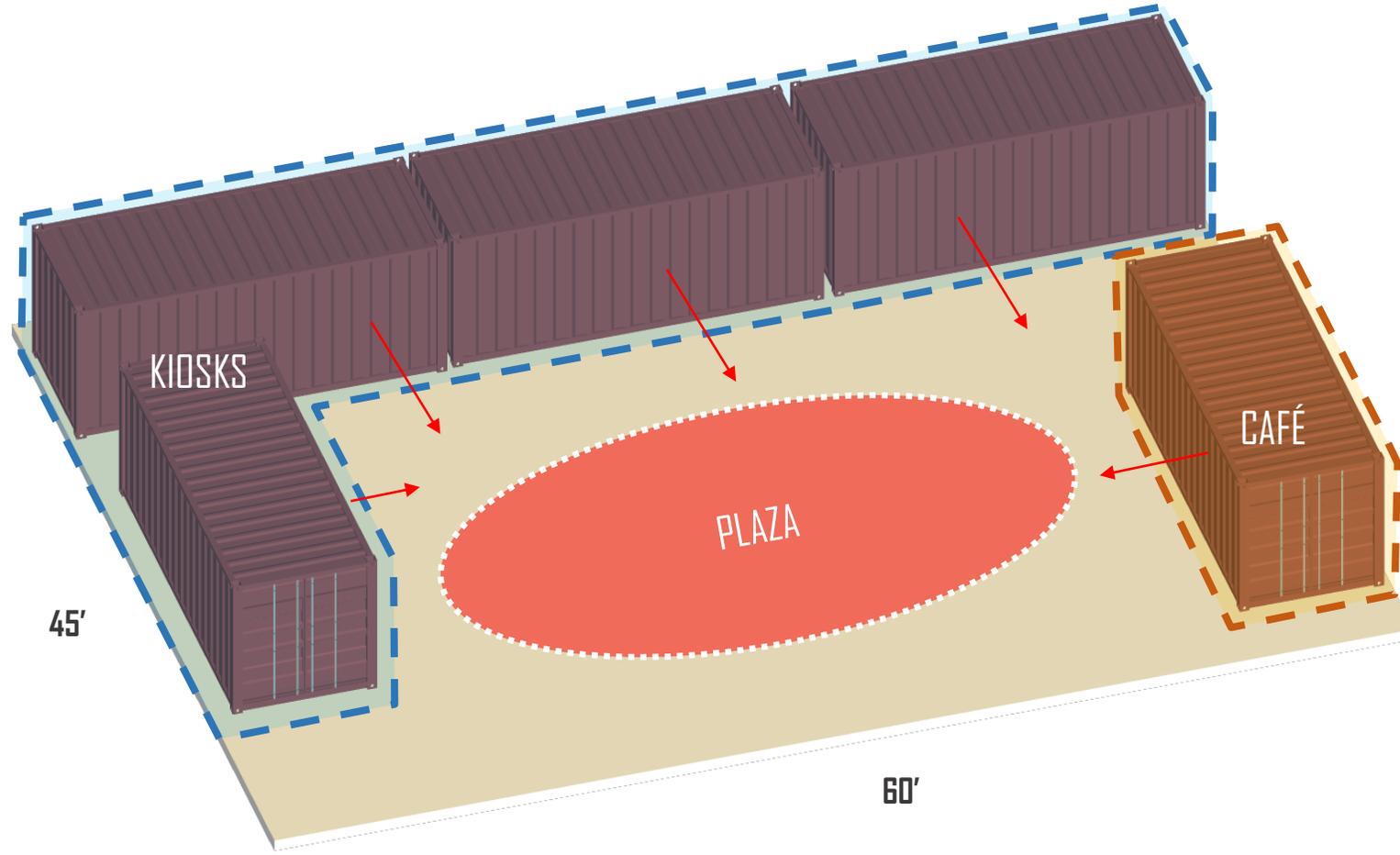
Concept



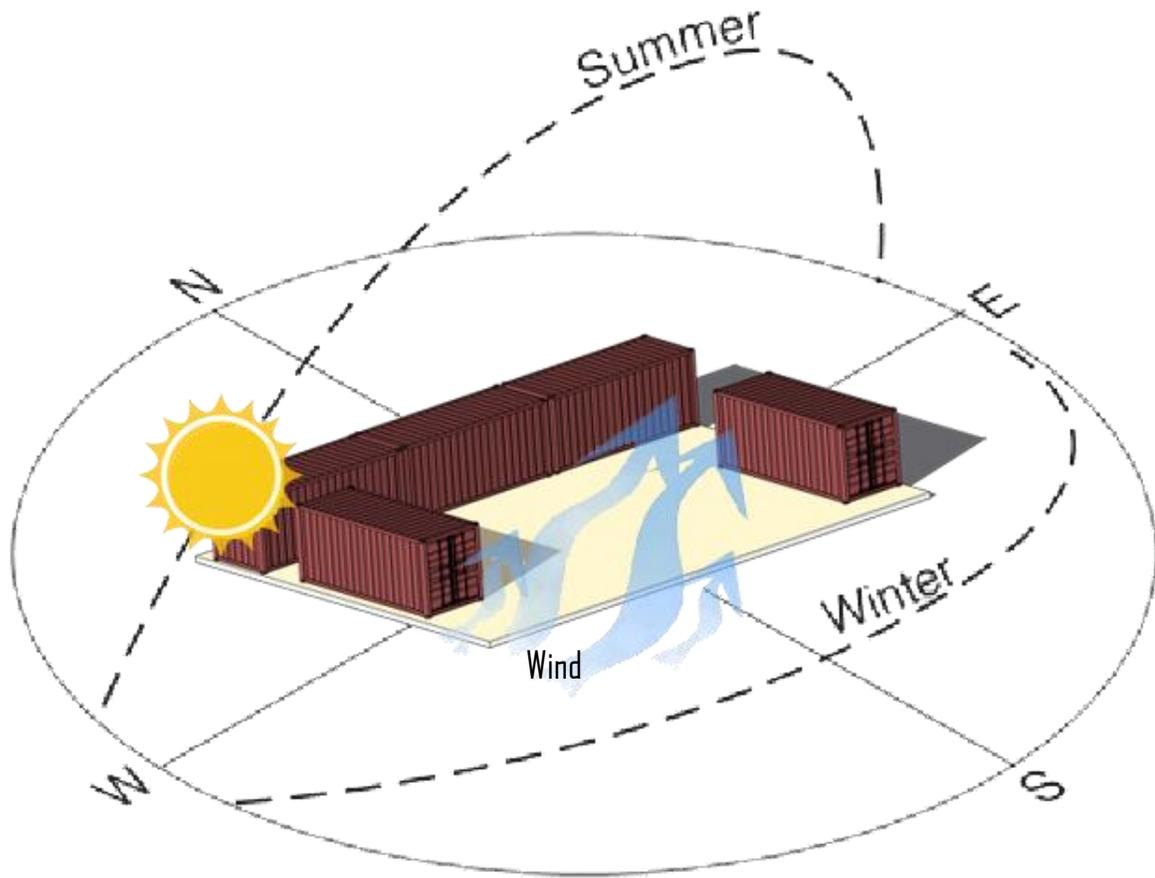
KIOSKS (4) + CAFÉ (1)

Massing

Concept

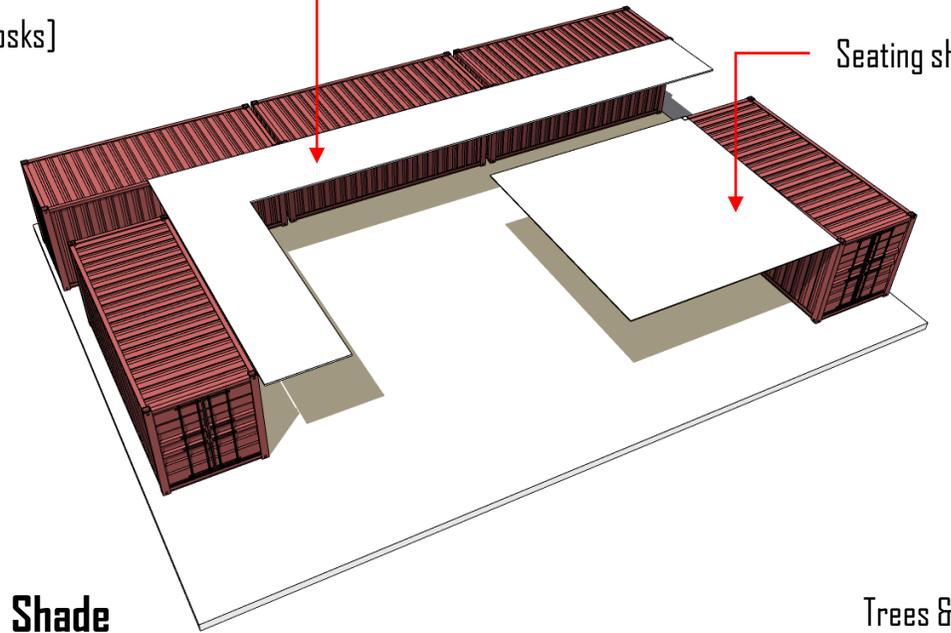


Climate Analysis



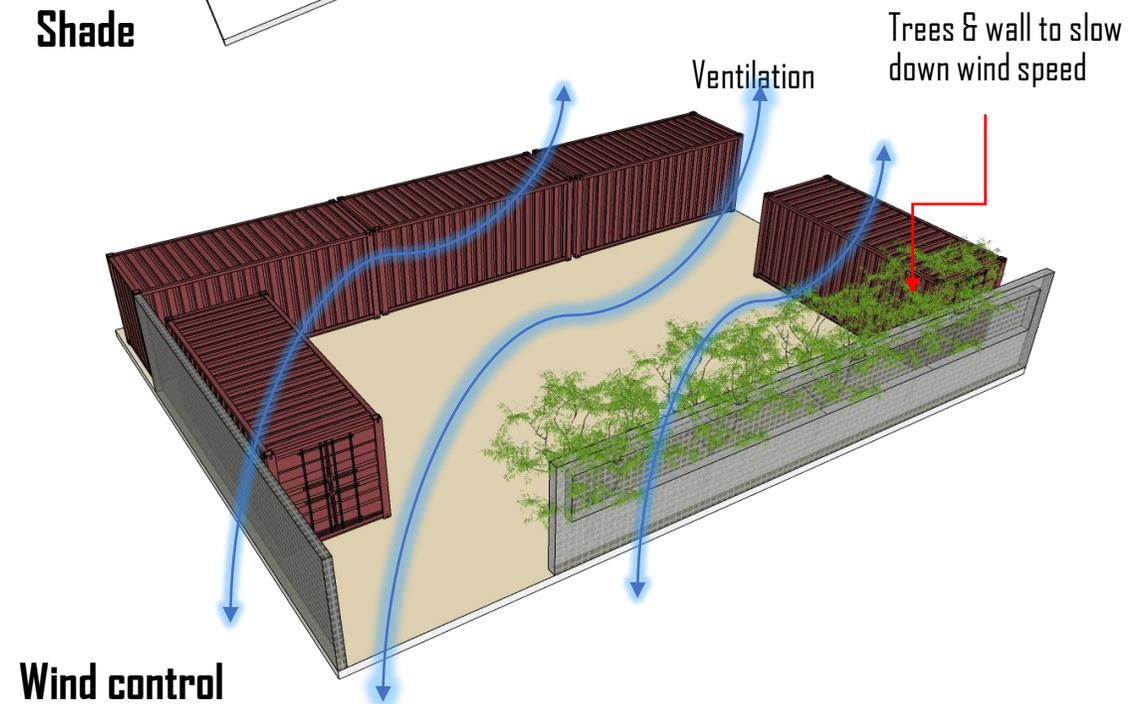
Sun path & Wind direction

Avoiding summer Sun
[Kiosks]



Shade

Seating shade [Café]



Wind control

Ventilation

Trees & wall to slow
down wind speed

Café

Option 1

SEATING- 48 PEOPLE



Café

Option 1

SEATING- 48 PEOPLE



BAMBOO THATCH SHADE

STEEL FRAME

BAMBOO STRUCTURE

CONTAINERS (5)

EXPOSED
BRICK
MASONARY

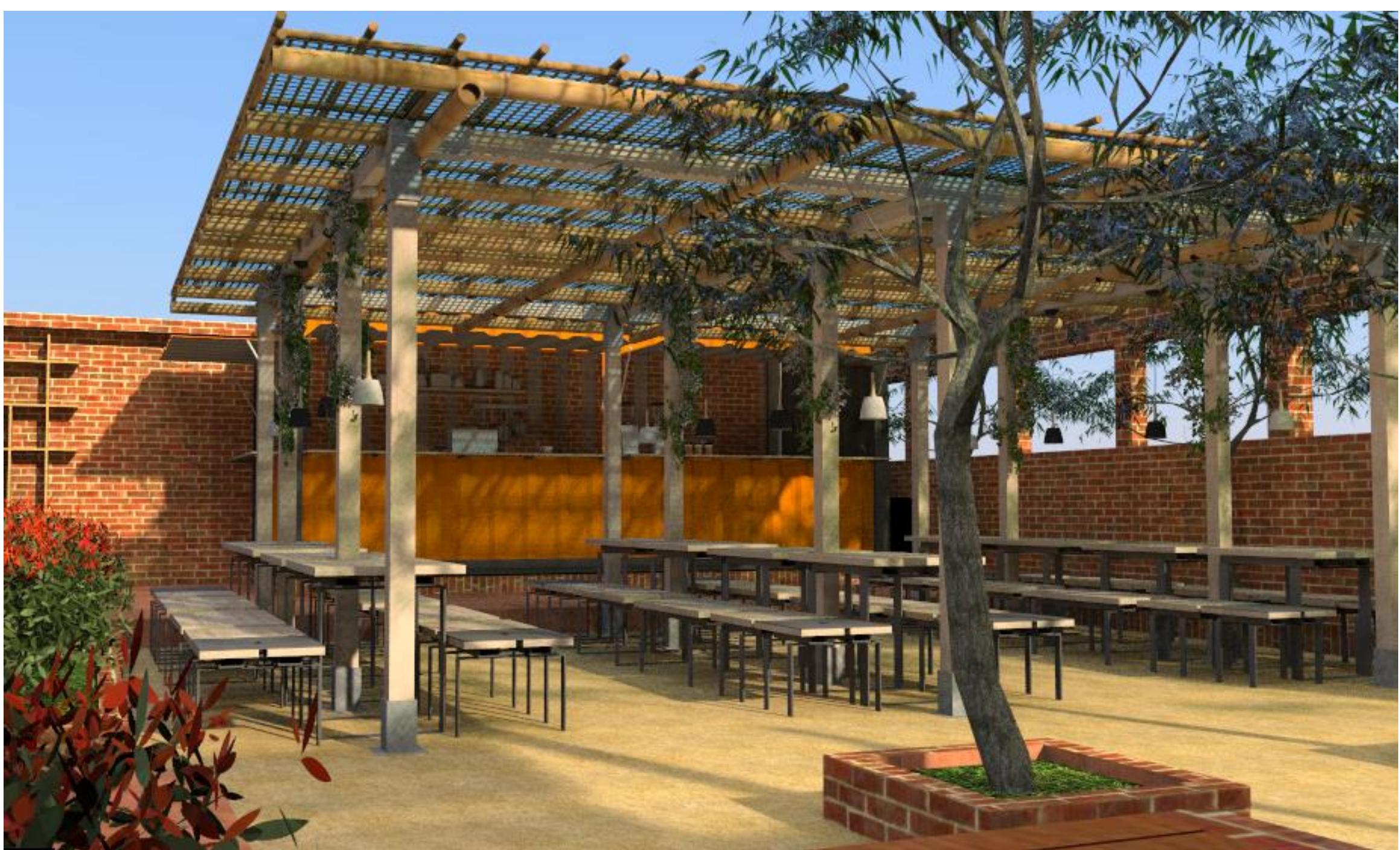
TERRACOTA
FLOORING

Mission
Shakti
café

Café

Option 1

SEATING- 48 PEOPLE



Café

Option 2

SEATING- 54 PEOPLE
(44 GF + 10 TERRACE)



Café

Option 2

SEATING- 54 PEOPLE
(44 GF + 10 TERRACE)

TERRACOTA
FLOORING

BAMBOO THATCH SHADE

STEEL FRAME

BAMBOO STRUCTURE

CONTAINERS (5)

EXPOSED
BRICK
MASONRY



Café

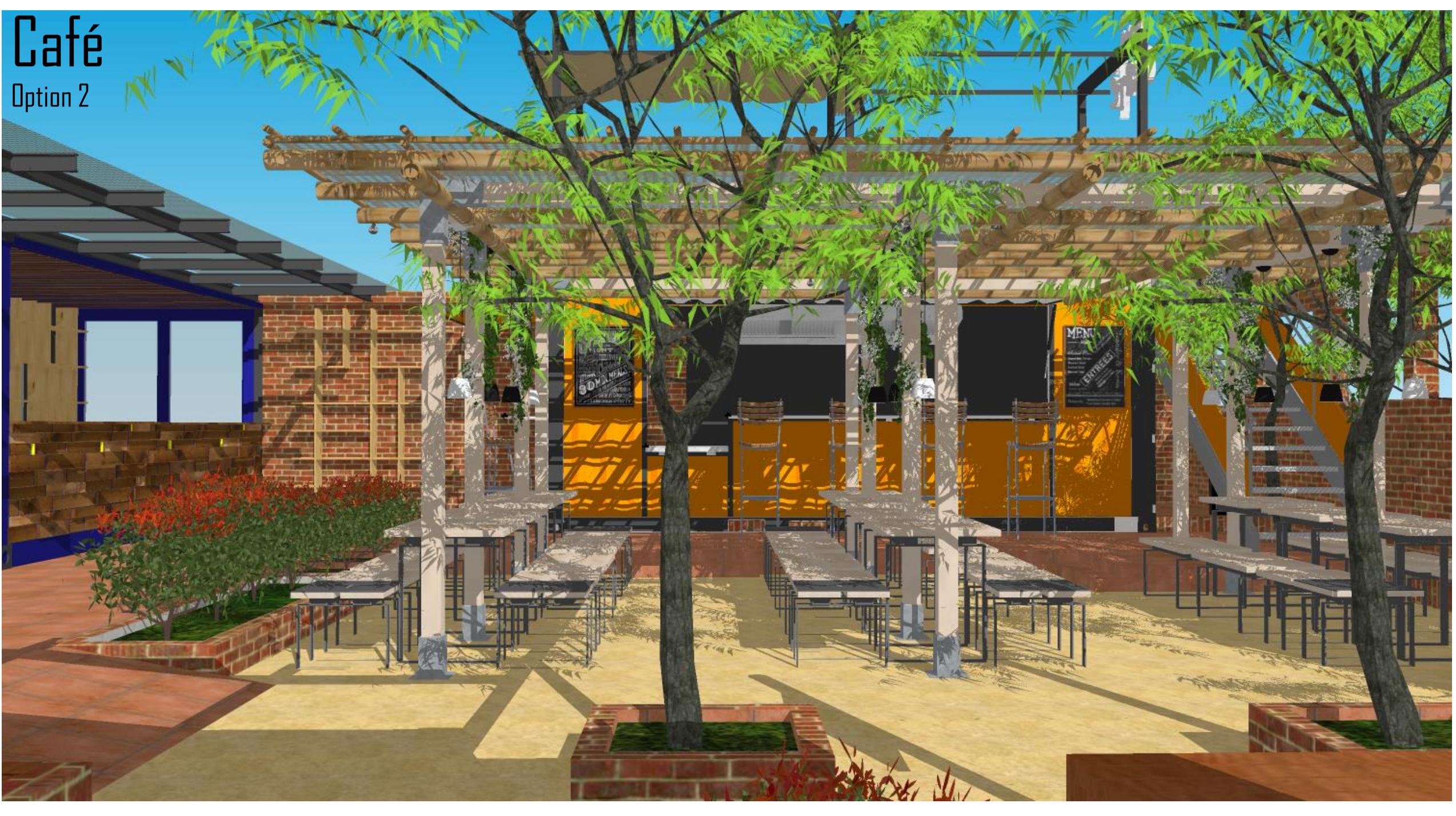
Option 2

SEATING- 54 PEOPLE
(44 GF + 10 TERRACE)



Café

Option 2







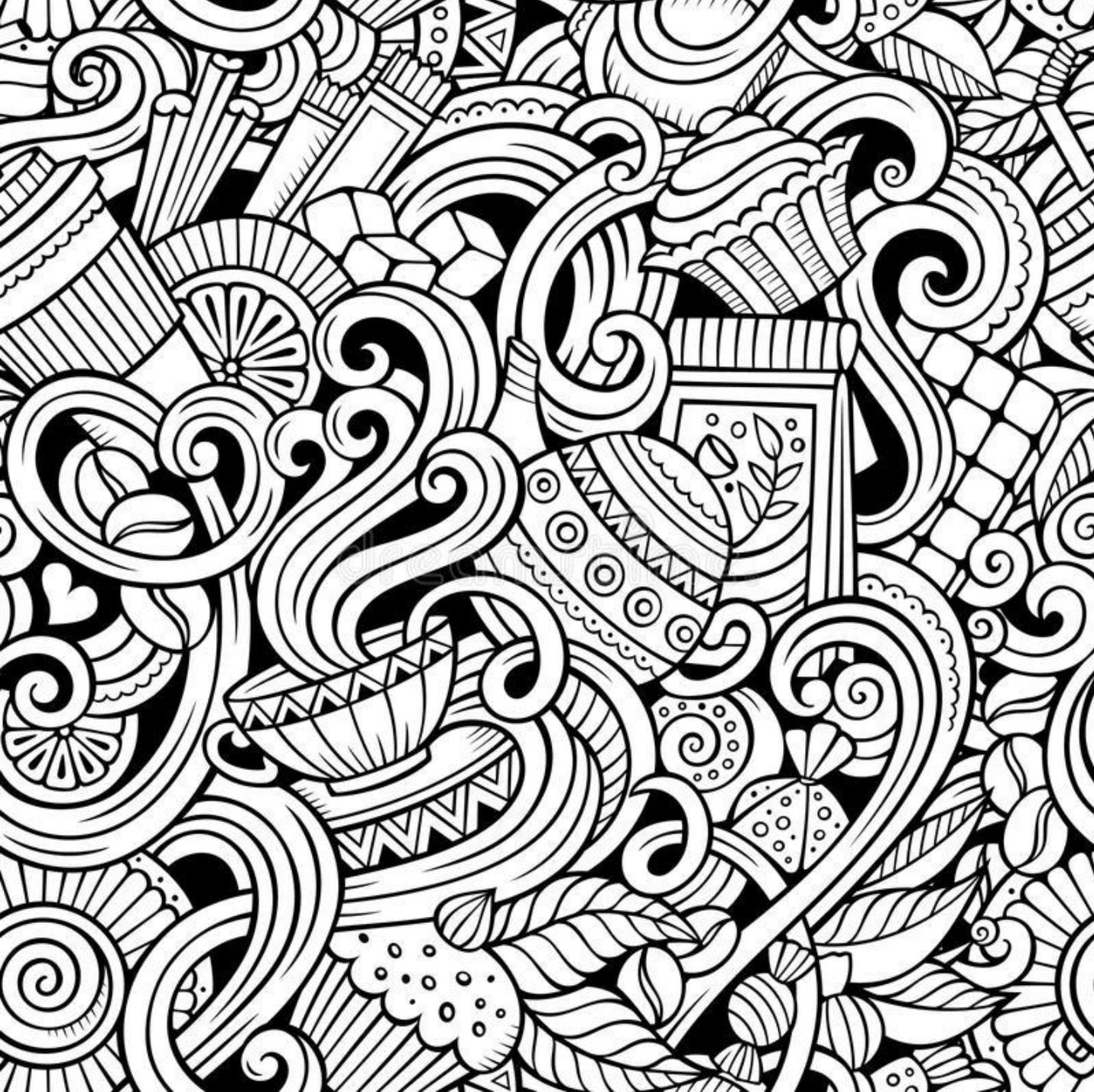
BIJU SCIENCE PARK

SPECIAL CIRCUIT HOUSE

ICZMP

CAFÉ

< MARINE ROAD >



Thank You