

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, JAGATSINGHPUR

No. 1628 Dated. 30/12/2022 //

Quotation Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 no of Non AC/AC Diesel driven vehicles having sitting capacity not more than 5 including driver, which shall conform to the Terms and conditions (**Annexure-I**) for official use in Office Of the CDPO, Jagatsinghpur on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not more than 3 year old from the date of initial registration and must have valid Registration Certificate Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payments etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the CDPO, Jagatsinghpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The Vehicle must achieve a fuel efficiency of 10 km. per litre.
7. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure-II**).
8. The Quotation completed in all respect reach the undersigned on or before Dt.13.01.2023 by 2 P.M. and shall be opened by Sub-Collector, Jagatsinghpur on dt.16.01.2023 at 3 P.M in presence of the bidders or their authorized representatives in the Office of the Sub-Collector, Jagatsinghpur.
9. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with CDPO Office, Jagatsinghpur on payment of Rs 100/- by cash from Dt.30.12.2022 to 13.01.2023 or can be download from the Website www.jagatsinghpur.nic.in. In case the application form is downloaded from district website, the applicant shall deposit an amount Rs.100/-(Rupees One Hundred) only by cash towards the cost of application alongwith the application. The authority reserves the right to accept or reject any quotation without assigning any reason thereof.

Sund
30.12.22
Child Development Project Officer

Child Development Project Office,
Jagatsinghpur

Memo No. 1629⁽⁴⁾ Dated. 30/12/2022 /

Copy submitted to the Sub-Collector, Jagatsinghpur / DSWO, Jagatsinghpur for favour of kind information.

Copy submitted to the District Informatics Officer, Jagatsinghpur for kind information and he is requested to hoist the above tender call notice in the district website.

Copy to the Notice Board of CDPO, Jagatsinghpur for wide publication.

Sund
30.12.22
Child Development Project Officer

Child Development Project Office,
Jagatsinghpur

GENERAL BID INFORMATIONS

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration (preference will be given to newer vehicles) and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment, Pollution control certificate etc. which are mandatory for movement of Vehicle. The self attested copies of these documents are to be furnished with the quotation.
2. The vehicle preferably is white/ off white in colour.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Accounts Payee Bank Draft drawn in favour of the "Child Development Project Officer, Jagatsinghpur" along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The vehicle must achieve a fuel efficiency of minimum 10 Km per litre.
7. The monthly rate of hire charges (excluding fuel and lubricants) is quoted separately in the general bid information sheet of the vehicle provided with the application form. The hiring charges is fixed at maximum **Rs.14,000/-**. (inclusive of all taxes) In case of similar quoted price, preference will be given to local vehicle (same block to which the vehicle belongs) /newer vehicle. In addition, lower hiring charges with higher mileage than the specified rate will also be given preference.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver with driving License No. and period of validity etc. should be specifically provided in the general bid information sheet of the vehicle(provided with the application form) to be furnished with the Quotation (Annexure-I).
9. The Quotation completed in all respect should reach the undersigned on or before Dt. **13.01.2023** by 2.00 p.m. and shall be opened on 16.01.2023 at 3.00 P.M. in presence of the bidder(s) or their authorized representative(s). There will be no bar in opening of the sealed quotations, if the bidder(s) or their authorized representative(s) remain absent.

10. The application form of quotation containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with the Office of the **Child Development Project Officer, Jagatsinghpur** on payment of Rs. 100/- in office hours from 10 AM of Dt.30.12.2022 to 2.00 PM of 13.01.2023 or can be downloaded from the website of district portal www.Jagatsinghpur.nic. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only towards the cost of application along with Security deposit amounting to Rs.5000/- (Rupees five thousand) only & Quotation. When the application form is purchased from the office of the CDPO, Jagatsinghpur, the original copy of the money receipt towards deposit of Rs.100/- for application form to be furnished while submitting the filled in application form.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution control certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charge to be paid on monthly basis does not include cost of diesel, which is to be paid separately basing on actual consumption. All the expenditure of the vehicle towards minor/ major repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. and payments towards insurance, road tax, fitness etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a licensed, good driver (gentle, well behaved, obedient, and non-alcoholic) and the salary of the driver shall be borne by the owner.
4. In case of absence of driver for whatever reason, the owner shall arrange the substitute to run the vehicle.
5. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
6. The vehicle should be regularly serviced and maintained to avoid any breakdown. In case of breakdown for reasons whatsoever the

replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder without compromising the services. If the owner failed to arrange/replace, alternative arrangement will be made by the client and the expenditure will have to be borne by the owner of the vehicle. If he/she fails to pay the expenditure so incurred, the same will be deducted from the bill of the owner.

7. An agreement will be made before engagement.

8. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding months, as far as possible within fifteen days of the submission of bills and no advance payment will be made.

10. If the services are found to be unsatisfactory, the client shall be given one month notice and the agreement will be terminated.

12. In case the vehicle owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

14. The bidder shall not be an employee / relative of the employee of this office.

SPD
30.12.22

Child Development Project Officer
Jagatsinghpur
Child Dev. Project Officer
Jagatsinghpur

GENERAL BID INFORMATIONS FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Year of Manufacture :
3. Model & colour :
4. Date of registration :
5. Fitness Certificate validity :
6. Tax payment validity :
7. Permit validity :
8. Insurance validity :
9. Pollution control validity :
10. DD/ MR No. & date for Rs. 100/- :
11. DD No. & date for Rs.5000/- :
12. Name & address of the Driver :
- a) Name:
- b) Address:
- c) Contact no:
13. Driver's D. L. No. & Validity :
14. Proposed hire Charge of vehicle :
(Per month excluding fuel cost)
15. Rate of fuel consumption :
(Mileage per litre)
16. Name & Complete address of the owner (attach ID proof & residential proof)
- a) Name :
- b) Address :
- c) Mobile
- d) Telephone.....

"Certified, that the information mentioned above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer

NB: This form to be submitted after filling the required information and attaching self attested legible/clear photocopy of the required documents in support of proof.