

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, JAGATSINGHPUR

No. 1923 // CDVO (JSP) Dt. 04.04.2023**Quotation Call Notice for engagement of hired vehicles for MVUs in Naugaon, Balikuda & Jagatsinghpur blocks of Jagatsinghpur District for the year 2023-24.**

Sealed quotations are invited from interested reputed Travel Agencies or private individual / service provider for providing hired vehicles (BOLERO, TUV-300, SUMO-Gold/ Ertiga) for use in Mobile Veterinary Units in Naugaon, Balikuda & Jagatsinghpur blocks of Jagatsinghpur district on monthly rent basis @ Rs. 31,000/ PM maximum inclusive of all taxes for the year 2023-24. **The GST registration by the Service Provider/ owner of the vehicle is mandatory.** (Preference will be given to BS-IV compliant petrol vehicle / BS-VI compliant diesel vehicles).The application form along with terms and conditions for hiring/ engagement of vehicles, will be available in the Office of the Chief District Veterinary Officer, Jagatsinghpur during office hours of the working days and also in the website of district portal Jagatsinghpur.nic.in from **3.00 PM of Dt.04.04.2023 to 3.00 PM of 20.04.2023 on payment of Rs.100/-** in shape of cash or Demand Draft towards the cost of application form.

A sum of **Rs. 5,000/-** shall be deposited by the intending bidders in shape of Accounts Payee Bank Draft drawn in favour of the "Chief District Veterinary Officer, Jagatsinghpur" and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

The sealed quotation (s) completed in all respect should reach the undersigned on or before **Dt. 20.04.2023 by 04.00 P.M.** The quotations received after due date and time will not be entertained. The undersigned reserves the right to cancel/ reject the quotation without assigning any reasons thereof.

Date of sale of application	03.00 PM of 04.04.2023 to 03.00 P.M. of 20.04.2023	During office hours from the CDVO office
Last date of submission of application	04.00 PM of 20.04.2023	At CDVO office, Jagatsinghpur
Opening of the sealed quotation/ bid	11. 00 AM of 21.04.2023	At CDVO office, Jagatsinghpur


(Dr. B. K. Parida)
Chief District Veterinary Officer,
Jagatsinghpur

Memo No. 1924 // CDVO (JSP) Dt. 04.04.2023

Copy forwarded to District Informatics Officer, NIC, Jagatsinghpur for information with a request to hoist the notice in the district website for wide publicity.

Handwritten signature and date: Harid, 4/4/2023

Chief District Veterinary Officer
Jagatsinghpur

Memo No. 1925 // CDVO (JSP) Dt. 04.04.2023

Copy forwarded to all BDOs / Deputy Director (DVH), Jagatsinghpur / all BVOs of Jagatsinghpur district for information with a request to display the notice on their office notice board for wide publicity.

Handwritten signature and date: Harid, 4/4/2023

Chief District Veterinary Officer,
Jagatsinghpur

Memo No. 1926 // CDVO (JSP) Dt. 04.04.2023

Copy submitted to Sub-collector, Jagatsinghpur for kind information with a request to display the notice on the office notice board for wide publicity.

Handwritten signature and date: Harid, 4/4/2023

Chief District Veterinary Officer,
Jagatsinghpur

Memo No. 1927 // CDVO (JSP) Dt. 04.04.2023

Copy to the CDVO office, Jagatsinghpur, Notice board / Accounts section.

Handwritten signature and date: Harid, 4/4/2023

Chief District Veterinary Officer,
Jagatsinghpur

Memo No. 1928 // CDVO (JSP) Dt. 04.04.2023

Copy submitted to Collector and District Magistrate, Jagatsinghpur/ CDO-cum-EO, Zilla Parishad, Jagatsinghpur for favour of kind information with a request to allow display the notice on the office notice board for wide publicity.

Handwritten signature and date: Harid, 4/4/2023

Chief District Veterinary Officer,
Jagatsinghpur

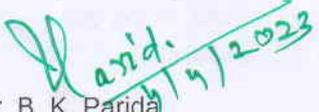
**Application for
engagement of hired
vehicle in MVUs
of Naugaon, Balikuda,
Jagatsinghpur block of
Jagatsinghpur district
on monthly rate basis**

Cost of application form-Rs.100/-

GENERAL BID INFORMATIONS

- 1) One vehicle to be quoted for one block only. If the bidder submit the bid of one/ same vehicle for more than one block, all the bids submitted by the bidder will be rejected & the bidder will be disqualified to participate in the bid. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration (preference will be given to newer vehicles) and must have valid **Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment, Pollution under control certificate etc.** which are mandatory for movement of Vehicle. The self attested copies of these documents are to be furnished with the quotation.
- 2) The type of vehicle to be hired is Bolero/ Sumo Gold/ TUV 300/ Ertiga (the suitable one to be preferred for MVU work that should accommodate minimum **03** persons excluding the driver with space for keeping all need based laboratory equipments, medicines, biological etc.
- 3) The vehicle preferably should be white/ off white in colour & should be BS-IV compliant petrol vehicle/ BS- VI diesel vehicle.
- 4) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 5) The Driver should be well behaved, gentle and obedient in nature.
- 6) A sum of **Rs. 5, 000/-** shall be deposited by the intending bidders in shape of Accounts Payee Bank Draft drawn in favour of the "Chief District Veterinary Officer, Jagatsinghpur" and submitted along with the quotation as security deposit failing which the bid will be rejected. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 7) The vehicle must have a fuel efficiency of minimum **10 Km per liter.**
- 8) The monthly rate of hire charges (excluding fuel and lubricants) is quoted separately in the general bid information sheet of the vehicle provided with the application form. The hiring charges is fixed at maximum Rs.31, 000/- (inclusive of all taxes) In case of similar quoted price, preference will be given to local vehicle (same block to which the vehicle belongs) /newer vehicle. In addition, lower hiring charges with higher mileage than the specified rate will also be given preference.

- 9) The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per liter) and name of the Driver with driving License No. and period of validity etc. should be specifically provided in the general bid information sheet of the vehicle(provided with the application form) to be furnished with the Quotation (**Annexure-I**).
- 10) The Quotation completed in all respect should reach the undersigned on or before **Dt. 20.04.2023 by 4.00 P.M** and **shall be opened on 21.04.2023 at 11.00 A.M.** in presence of the bidder(s) or their authorized representative(s). There will be no bar in opening of the sealed quotations, if the bidder(s) or their authorized representative(s) remain absent. The authorized representative must have to produce the original copy of the authorization letter (signed by the bidder) along with a copy of Aadhar/ Voter ID/ DL as proof of identity or else he/she will not be allowed to remain present.
- 11) Use of mobile by the bidder / authorized representative will not be allowed & its violation will lead to disallow the bidder/ authorized representative to remain present during opening of sealed quotations. If required the bid of the concerned bidder will be rejected.
- 12) The application form of quotation containing General Bid Information & Terms and Conditions for Hiring of Vehicles will be available with the Office of the Chief District Veterinary Officer, Jagatsinghpur on payment of Rs. 100/- in office hours from **03.00 PM of Dt. 04.04.2023 to 3.00 PM of Dt. 20.04.2023** or can be downloaded from the website of district portal Jagatsinghpur.nic.in from **03.00 PM of Dt.04.04.2023 to 3.00 PM of Dt. 20.04.2023**. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount **Rs.100/-** (Rupees One Hundred) only towards the cost of application along with the Quotation. When the application form is purchased from the office of the CDVO, Jagatsinghpur, the original copy of the money receipt towards deposit of **Rs.100/-** for application form to be furnished while submitting the filled in application form.
- 13) Non-submission of any of the required documents or information will subject to rejection of the application/bid.
- 14) The bid/ quotation received after due date & time will not be entertained.
- 15) The Undersigned reserves the right to cancel/ reject any/ all the quotations without assigning any reason thereof.


Dr. B. K. Parida

Chief District Veterinary Officer,
Jagatsinghpur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution control certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charge to be paid on monthly basis does not include cost of diesel, which is to be paid separately basing on actual consumption. All the expenditure of the vehicle towards minor/ major repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. and payments towards insurance, road tax, fitness etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a licensed, good driver (gentle, well behaved, obedient, and non-alcoholic) and the salary of the driver shall be borne by the owner.
4. In case of absence of driver for whatever reason, the owner shall arrange the substitute to run the vehicle.
5. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
6. The vehicle should be regularly serviced and maintained to avoid any breakdown. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder without compromising the services of MVU. If the owner failed to arrange/replace, alternative arrangement will be made by the client and the expenditure will have to be borne by the owner of the vehicle. If he/she fails to pay the expenditure so incurred, the same will be deducted from the bill of the owner. In addition, GPS tracking device along with its software will be installed in the MVU.
7. An agreement will be made before engagement.
8. In case the vehicle does not report regularly, the authority will be at liberty to

9. The vehicle will be stickered as per the MVU guidelines in addition, GPS tracking device along with its software will be installed in the MVU. The vehicle owner if disagreed for stickering of the vehicle or installation of GPS tracking device will not be engaged.
10. Monthly hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding months, as far as possible within fifteen days of the submission of bills and no advance payment will be made. The vehicle owner has to supply POL for the month until reimbursement of the HSD bills.
11. If the services are found to be unsatisfactory, the owner shall be given one month notice and the agreement will be terminated.
12. In case the vehicle owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The bidder shall not be an employee / relative of the employee of this office.
15. The Quotationer / Vehicle owner earlier engaged in MVU service and found to have deviated the norms of Agreement will not be considered for selection even if he/ she gives lowest quotation in the present bid.


Dr. B. K. Parida
Chief District Veterinary Officer,
Jagatsinghpur

To

The Chief District Veterinary Officer,
Jagatsinghpur.

Sub: Submission of Quotation for engagement of hired vehicle in MVU on monthly rate basis.

Sir,

With reference to your quotation call notice for hiring of vehicles for Mobile Veterinary Units in **Naugaon, Balikuda & Jagatsinghpur** block (strike out which is not applicable) on monthly rate basis. I am to inform you that I have gone through the General bid information and Terms & conditions mentioned in the application form and accordingly submitting herewith my offers in filled in application form as per the prescribed formats along with the required self attested documents for consideration of engagement of the vehicle in MVU Naugaon, Balikuda & Jagatsinghpur blocks(strike out which is not applicable). The demand draft (No date.....)for Rs. 5000/- towards security deposit / copy of the money receipt/ demand draft (No..... date.....) for **Rs. 100/-** (strike out whichever is not applicable) is enclosed for necessary action at your end.

Yours sincerely,

Full signature of the applicant
with date and address

NB: - Do not include copy of general bid information & terms and conditions given in the application form while submitting your quotation/ bid.

Annexure-I

GENERAL BID INFORMATIONS FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Year of Manufacture :
3. Model & colour :
4. Date of registration :
5. Fitness Certificate validity :
6. Tax payment validity :
7. Contact carriage permit validity :
8. Insurance validity :
9. Pollution control validity :
10. DD/ MR No. & date for Rs. 100/- :
11. DD No. & date for Rs.5000/- :
12. Name & address of the Driver :
 - a) Name:
 - b) Address:
 - c) Contact no:
13. Driver's D. L. No. & Validity :
14. Proposed hiring Charges of the vehicle :
(Per month excluding fuel cost)
15. Rate of fuel consumption (Mileage) :
(Kms per litter)
16. Name & Complete address of the owner (attach ID proof & residential proof)
 - a) Name :
 - b) Address :
 - c) Mobile
 - d) Telephone.....

"Certified, that the information mentioned above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer

NB: This form to be submitted after filling the required information and attaching self attested legible/clear photocopy of the required documents in support of proof.