

**ORMAS**
ODISHA RURAL DEVELOPMENT & MARKETING SOCIETY
O/o ZILLA PARISHAD, SANARA-JAGATSINGHPUR-754104

No. 498 Dt. 13-06-2023
Tender Call Notice

ORMAS, Jagatsinghpur inviting the quotations/tender from the reputed firm/ Agencies/ /Vendors/ Suppliers for printing or installation of the following marketing activity of Producer Groups/Cluster of ORMAS Jagatsinghpur such as: **Printing of Brochure/Catalogue /Bill Book/ Banner/product tag/visiting card/way board/signage/IEC** for wide advertisement/publication of ORMAS PG/SIIGs products in the district. The Advertisements of items are given below.

Sl No	Description of Item	Required Qty in Nos.	Unit Price in Rs. (Inclusive of GST, other taxes etc.)	Amount in Rs. (Inclusive of GST, other taxes etc.)	Maximum budget cost of work in Rs. (Inclusive of GST, other taxes etc.)
1	Product Brochure of Size A4 (300 GSM Art board Paper Glossy) of 20 pages in each booklet printed on both side	50			25,000/-
2	Product Catalogue of Port side sales & Café Paradip of Size A4 (300 GSM Art board Paper Glossy) of 20 pages in each booklet printed on both side	150			75,000/-
3	Flex Banner of Size 6" X 4"	50			25,000/-
4	Bill Book of Size (1/8) – 100 pages each booklet	30			9,000/-
5	Visiting card of Size 6" X 4"	2000			6,000/-
6	Product Tag with ORMAS logo of Size 6" X 4"	5000			30,000/-
7	Sticker of ORMAS logo of Size 4"	2000			10,000/-
8	Product wise leaflet/Pamphlet	1000			20,000/-
9	Way board/signage of Size 4" X 4" (stainless-steel frame with stand) at least 5 ft. height from ground with concrete base.(to be installed at different locations in Paradip)	3			45,000/-
Total					2,45,000/-



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The quotation will be received in office of the Dy CEO, ORMAS Jagatsinghpur, O/o Zilla Parishad Jagatsinghpur from 17th June 2023 up to 11 AM on Dt: 01.07.2023 and will be opened on Dt: 01.07.2023 at 3 PM. The undersign reserves the right to accept or to reject any or all the quotation without assigning any reason thereof. The following term & conditions to be complied for Applying for the **Printing of Brochure/Catalogue /Bill Book/ Banner/product tag/visiting card/way board/signage/IEC work:**

- 1) The rate quoted should be inclusive of all Taxes, delivery and installation charges at **ORMAS, O/o Zilla Parishad Jagatsinghpur and Paradip for way boards/signage.**
- 2) Eligibility criteria of the Bidder: -
 - i) Copy of PAN Number
 - ii) Copy of GST registration certificate.
 - iii) Copy of MSME -UDYAM registration certificate.
 - iv) Copy of IT returns for last financial year .
 - v) Experience certificate of 2 years in similar work.
- 3) Each Bidders shall submit only one sealed quotation.
- 4) A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the ORMAS, Jagatsinghpur payable at SBI Jgatsinghpur ADB and needs to be submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
- 5) A sum of Rs.5,00/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the ORMAS, Jagatsinghpur payable at SBI Jgatsinghpur ADB and needs to be submitted along with the quotation as tender paper cost.
- 6) Interested bidders may submit their sealed quotation in the prescribed format super scribing "**Tender for Procurement of Marketing activities, Product Development & Branding of Producer Group work**" on the envelope to the Dy. CEO, ORMAS Jagatsinghpur, O/o O/o Zilla Parishad Jagatsinghpur within the stipulated date and time mentioned above through speed post or drop box in the office.
- 7) The 1st Lower Bidder cannot be claiming to supply the items, as the items will be purchased as per the specification and quality. The undersigned is not bound to place order to the lowest Quotation. While considering the lowest Quotation of any item other conditions such as suitability of the items, financial standard of the Quotation, past business experience/brand, reliability of the guarantee etc. will also be considered.
- 8) The original certificate may be produced for verification when asked for. Quotation papers received beyond the stipulated date and time, and other required document shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non-receipt of the same.
- 9) The Quotation has to bear the responsibility for proper and timely delivery and installation of items and he has to bear the loss or damage if any of items during transit and installation.
- 10) The evaluation form of quotation, format for submission of quotation can be collected from the Office up to Dt01.07.2023 up to 11 AM.
- 11) Any legal dispute arising out of this is subject to concerned district jurisdiction only.
- 12) Notwithstanding the above, ORMAS Jagatsinghpur reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.



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Yours Faithfully

CDO-cum-EO,ZP
Jagatsinghpur

Memo No: 498-(i) Date: 13-06-2023

tender Copy to the DIO,NIC Jagatsinghpur for upload on the portal and wide publication of the

CDO-cum-EO,ZP
Jagatsinghpur

Memo No: 498(ii) Date: 13-06-2023

Copy to Notice board of ZP Jagatsinghpur/Collectorate Jagatsinghpur/Municipality
Jagatsinghpur for the wide publication.

CDO-cum-EO,ZP
Jagatsinghpur