

/98647/2023



# GOVERNMENT OF ODISHA

## H & UD DEPARTMENT JAGATSINGHPUR MUNICIPALITY JAGATSINGHPUR

### SHORT RE-QUOTATION CALL NOTICE

#### SUPPLY OF FURNITURE TO ALKA ASHRAM, JAGATSINGHPUR MUNICIPALITY.

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 13.7. 2023 to dt. 24.7. 2023

LAST DATE OF RECEIVED BID DOCUMENTS:- Dt. 26.7. 2023 upto 5.00 PM

DATE & TIME OF OPENING BID DOCUMENTS :- Dt. 27.7. 2023 at 11.00 AM

COST OF TENDER PAPER :- ₹ 600.00 (Rupees:- Six Hundred) only  
COST OF EMD :- ₹ 1,000.00 (Rupees:- One thousand) only

Name of the Bidder

DD No /Dt

EXECUTIVE OFFICER  
JAGATSINGHPUR MUNICIPALITY  
JAGATSINGHPUR, ODISHA.  
PIN 754103

/98647/2023

**OFFICE OF THE MUNICIPAL COUNCIL, JAGATSINGHPUR**No 2534, Date 11/07/2023**SHORT RE-QUOTATION CALL NOTICE**

Executive Officer, Jagatsinghpur Municipality Jagatsinghpur invites sealed Quotation Call Notice from interested/ intending eligible Firms/ Agencies/ Contractors for "SUPPLY OF FURNITURE TO ALKA ASHRAM, JAGATSINGHPUR MUNICIPALITY" DTCN alongwith terms & conditions can be obtained in the office of the Municipal Council, Jagatsinghpur during office hours on payment of ₹600.00 (Rupees:-Six Hundred) only (not refundable) in shape of DD/ BD and also available on office website [www.jagatsinghpur.nic.in](http://www.jagatsinghpur.nic.in) from dt. 13.7..2023 to dt. 24.7..2023. Paper cost shall be paid as per the same method noted in DTCN downloaded online.

The firms/ agencies/ Contractors must be accompanied with photo copy of valid (i) PAN (ii) GSTIN (iii) Complete Organisation details, Authenticated proof of the firm. The sealed Quotation and other documents will be received offline on or before dt. 26.7..2023 upto 5.00 PM only thorough Speed Post/ Registered Post only and will be opened on dt. 27.7..2023 at 11.00 AM in presence of the bidder or their authorized representatives. The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.



*Executive Officer*  
*Jagatsinghpur Municipality*

Memo 2535 Dt 11/07/2023

Copy to DM, Jagatsinghpur/ P.D., Jagatsinghpur/ ADM, Jagatsinghpur / EE, R&B, Division, PPA for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.



*Executive Officer*  
*Jagatsinghpur Municipality*

Memo 2536 Dt 11/07/2023

Copy to Accountant/ Cashier, Jagatsinghpur Municipality for information and necessary action.



*Executive Officer*  
*Jagatsinghpur Municipality*

**OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR**

**QUOTATION SCHEDULE**

**SUPPLY OF FURNITURE TO ALKA ASHRAM, JAGATSINGHPUR  
MUNICIPALITY**

- 1 Quotation Call Notice No : \_\_\_\_\_ dt.
- 2 Name of the Quotationer : . . . . .
- 3 Cost of Quotation Schedule : Rs.600/- (Rupees Six Hundred) only.
- 4 Money Receipt No: \_\_\_\_\_/ Date \_\_\_\_\_ for the cost of Quotation Schedule.
- 5 Sale of Quotation Schedule from **Date:** 13.7.23 to dt. 24.7.23 upto **05.00 PM**
- 6 Last Date of Received the Quotation with all Documents : Date: 26.7.23 upto **05.00 PM**
- 7 Opening of the Quotation Date : 27.7.23 at **11.00 AM**
- 8 TP Cost amount Rs.600.00 vide DD/ BC/. \_\_\_\_\_ / Date \_\_\_\_\_.
- 9 EMD amount Rs.1,000.00 vide DD/ PO/ BC/ TDR/ \_\_\_\_\_ / Date \_\_\_\_\_.
- 10 Bid Security Declaration vide Letter No. \_\_\_\_\_ / Date. \_\_\_\_\_



**Executive Officer**  
**Jagatsinghpur Municipality**

/98647/2023

**TERMS AND CONDITIONS**

- 1 The details of bid documents schedule and set of term & conditions is available in the Municipality office, Jagatsinghpur and office website [www.Jagatsinghpur.nic.in](http://www.Jagatsinghpur.nic.in). on payment of ₹600.00 (Rupees:- Six Hundred) Only (Non-refundable) towards cost of tender documents in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Paper cost shall be paid as per the same method downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹1,000.00 (Rupees:- One Thousand) Only in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Quotation without EMD shall not be accepted in any case and will be rejected summarily.
- 3 The sale of tender documents start from dt. 13.7.2023 to dt. 24.7.2023. Request for tender quotation documents through Speed post/ Registered Post only, otherwise the same will not be entertained.
- 4 The completed & sealed Quotation and other documents will be received only through Speed Post/ Reagistered Post on or before dt. 26.7.2023 upto 5.00 PM by the Executive Officer, Jagatsinghpur Municipality. The envelope containing the tender documents should be superscripted with "SUPPLY OF FURNITURE TO ALKA ASHRAM, JAGATSINGHPUR MUNICIPALITY".
- 5 The Quotation/ bid documents will be opened on dt. 27.7.2023 at 11.00 AM in the chamber of Executive Officer/ Chairperson, Jagatsinghpur Municipality, Jagatsinghpur in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 Bidder should submit self attested copies of (i) PAN, (ii) GSTIN (iii) Firm/ Agency/ Contractor details alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
- 8 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Tender call notice should be filled up and signed.
- 9 The bidder shall quote in item wise as per work described in scope of work and BoQ.
- 10 The quoted rate shall be inclusive of all taxes and duties if any. Taxes and duties shall be mentioned separatly if required.
- 11 Any correction or overwriting in the offer should be attested by the quotationer.
- 12 **The bidder should submit their bid documents in two covers i.e. Technical Bid & Financial Bid separately in one cover.**
- 13 The rate should be mentioned in both figures and words.
- 14 The rate is valid for one calender year.
- 15 The quotationer shall submit the quotation schedule duly signed by him with seal.
- 16 Validity period of bid- 90 calender days from the date of opening the bid

- 17 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Jagatsinghpur Municipality.
- 18 The EMD shall be forfeited on the following grounds :
  - i If the successful bidder fails to executive work in time.
  - ii If the bidder does not change/ rectify any defects found in the work.
  - iii On refusal to enter in to a contract after the contract is awarded to a bidder.
- 19 Bid Submitted through by hand/ courier will not be entertained and will be rejected wihtout assigning any reason thereof.
- 20 Quotation shall not be considered through Power of Attorney and No joint venture (JV) is eligible to apply the bid.
- 21 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authorized letter.
- 22 The rate should be mantioned in both figures and words.
- 23 The materials will be inspected by the Executive Officer/ Municipal Engineer/ Junior Engineer of Jagatsinghpur Municipalty.
- 24 Payment will be made as per the availability of fund.
- 25 Any material found deffect is to be replaced immediately free of cost.
- 26 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.



*Executive Officer*  
*Jagatsinghpur Municipality*

ANNEXURE-I

**BILL OF QUANTITIES FOR:- "SUPPLY OF FURNITURE TO ALKA ASHRAM,  
JAGATSINGHPUR MUNICIPALITY".**

<i>Sl No</i>	<i>Description</i>	<i>Qty.</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Rate</i>	<i>Amount (Including Taxes)</i>
<i>1</i>	<i>2</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>1</i>	Office Table (8 ft X 2 ft) with draw (Made with Ply with following specification- Top: 19 MM, Others Sorrrounding with shelve: 10 MM)	<i>1</i>	<i>Nos</i>			
<i>2</i>	Kuson Chair (Nilkamal)	<i>5</i>	<i>Nos</i>			
<i>3</i>	Plastic Chair (Nilkamal)	<i>25</i>	<i>Nos</i>			
<b>Total</b>						₹ -

(Rupees in Words.....)



**Executive Officer**  
**Jagatsinghpur Municipality**