

I/101263/2023(2)

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: JAGATSINGHPUR
(NIZARAT SECTION)
Quotation Call Notice

No 11259 //Niz Date 7/8/2023 //

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one vehicle **TUV300/Bolero/SX7/Ertiga**, which shall confirm to the Terms and conditions (Annexure-I) for official use by the Additional District Magistrate (Revenue), Collectorate, Jagatsinghpur on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not be older than 3 years from the date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Collector & District Magistrate, Jagatsinghpur and be submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rent of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).The maximum hire charges per month is Rs. 31,000/- (Rupees Thirty One Thousand) only as per Govt. norm.
6. The Vehicle must achieve a fuel efficiency of 10 (Ten) Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure -III).
8. The Quotation completed in all respect should reach the office of the undersigned on or before 16.08.2023 by 4.30 p.m. through Regd.post/In drop Box placed in the Nizarat Section in the following

(2) address and shall be opened on the same day at 5.30 p.m. in presence of the Quotation committee members, bidders or their authorized representatives.

9. The application form of quotation/ tender containing general Bid information (Annexure - III) & terms and conditions for hiring of vehicles etc. (Annexure - I) will be available in this office website <https://jagatsinghpur.nic.in> or will be available in the office of the District Nizarat Section, Collectorate, Jagatsinghpur on payment of Rs.100/- (Rupees One Hundred) only in shape of Cash on or before 11.08.2023 by 4.30 p.m on only working days. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One Hundred) only in favour of **“Collector & District Magistrate, Jagatsinghpur”** towards cost of Tender paper.

ADDRESS

Collector & District Magistrate , Jagatsinghpur

At/P.O./P.S./Dist- **Jagatsinghpur**

PIN-754103

RD
5/8/23

**Collector & District Magistrate,
Jagatsinghpur**

Memo No. : 11260 Date: 7/8/2023

Copy submitted to the DIO, NIC, Jagatsinghpur with a request to get the above quotation notice published immediately in the Official website of the district.

RD
5/8/23

**Collector & District Magistrate,
Jagatsinghpur**

Memo No. : 11281 Date: 7/8/2023

Copy submitted to the Additional District Magistrate, Paradeep/CDO-Cum-E.O.Zillaparisad, Jagatsinghpur/ Sub Collector, Jagatsinghpur/ All District Level Officers, Jagatsinghpur district with a request to publish the quotation call notice in their notice board for wide publication.

RD
5/8/23

**Collector & District Magistrate,
Jagatsinghpur**

(2)

Annexure - I**TERMS & CONDITIONS FOR HIRING OF VEHICLES.**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1.The hired vehicles , during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2.The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine Gear Box , differential Coolant, Tires & Tubes, Battery etc and other operating cost including taxes(except service tax on hire charges) will be borne by the bidder.

3 .It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4.In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5.In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6.The vehicles shall report for duty for minimum of 25 days in a month.

7.In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8.Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9.The vehicle shall not be more than 3 Years old from the initial registration and also in good running condition during the period of contract.

10.If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11.In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. GST Registration is compulsory for any service provider in order to provide hired vehicles to Govt. offices.

13.If the bidder violates any of the terms of contract, the Collector & District Magistrate, Jagatsinghpur shall forfeit the entire amount of security deposit.

**Signature of the
Quotation/Tender Calling Authority**

(2)

ANNEXURE-IIIGENERAL INFORMATION FOR HIRING VEHICLES

1. Registration Number of the vehicle :
 2. Type of vehicle(AC/NON AC) :
 3. Year of manufacture :
 4. Model :
 5. Date of registration :
 6. Name and complete address of the
Owner of vehicle :
 - 7.Fitness certificate validity :-
 - 8.Permit validity :-
 - 9.Insurance Validity :-
 - 10.Name and address of the driver :-
 - 11.D.L.No. & validity of the D.L. of the driver :-
 12. Proposed hire charges of the vehicle per
Month excluding fuel cost :-
 - 13.Rate of fuel consumption/Mileage per litre :-
 - 14.Contact Number of the service provider (Tenderer/Quotationer)
- Mobile No..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal and signature of the
Tenderer/Quotationer