

I/107642/2023

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: JAGATSINGHPUR

(District Social Welfare)

No 2886 Date 07/11/2023 //**Tender call Notice for engagement for hire Vehicle for year 2023-24 of DSWO Section Jagatsinghpur.**

Sealed quotations/tender are invited interested reputed Travel Agencies/ Tour Operators of private individuals for providing 02 nos of Non AC/AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Term and conditions (Annexure-I)

II. for official use in District Social Welfare Office on monthly rent basis:

01. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage permit, proof of up to date tax payment etc. Which are mandatory for plying of vehicle.
02. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The Driver should be well behaved, gentle and obedient in nature.
04. A sum of Rs.10,000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the District Social Welfare Office submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
05. The month rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The maximum hiring charges per month is Rs.20,000/-(Rupees twenty thousand) only as per govt. letter.
06. The vehicle must achieve a fuel efficiency of 17Kms per litre.
07. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-III)
08. The Quotation completed in all respect should reach office of the District Social Welfare Office on or before 21.11.2023 by 03.00 P.M through registered post/ in drop box placed in DSWO Section and shall be opened on the same day at 04.00 P.M in the presence of the quotation committee members, bidders or their authorized representatives.
09. The application form of quotation/ tender containing General Bid information (Annexure-III) and Term and conditions (Annexure-II) for Hiring of vehicles etc. will be available with office of the District Social Welfare Officer, Jagatsinghpur on payment of Rs.2000/- in shape of cash from 07.11.2023 to 21.11.2023, 17h or can be downloaded from www.jagatsinghpur.nic.in Date. 07.11.2023 to Date 21.11.2023, 17h in case the application form is downloaded from www.jagatsinghpur.nic.in the applicant shall furnish a Demand Draft in favour of DSWO, Jagatsinghpur for an amount Rs.2000/- (Rupees Two Thousand) only towards the cost of tender paper along with the application.


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Annexure-II

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rest basis.

01. The hired vehicle during period of contract. Shall have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
02. The hire charges to be paid for monthly basis is final but does not include cost diesel which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
03. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
04. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
05. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
06. The vehicles shall report for duty for minimum of 25 days in a month.
07. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
08. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt., norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen dates of the submission of bills by the service provider and no advance payment will be made.
09. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the engagement.

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11. In case the service provided intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of engagement .
12. If the bidder violates any of the terms of contract, Govt. shall forfeit the entire amount of security deposit.


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