

I/109620/2023

GOVERNMENT OF ODISHA



H & UD DEPARTMENT PARADEEP MUNICIPALITY, PARADEEP

"ENGAGEMENT OF VEHICLE ON HIRE BASIS IN PARADEEP MUNICIPALITY OFFICE"

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 08 . 12 . 2023 to dt. 18 . 12 . 2023

Up to 5:00 PM

LAST DATE OF RECEIPT OF BID DOCUMENTS:- Dt. 19 . 12 . 2023 Upto 01.00 PM

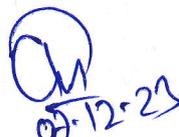
DATE & TIME OF OPENING THE BID DOCUMENTS :- Dt. 19 . 12 . 2023 at 03.00 PM

COST OF TENDER PAPER :- ₹ 500.00

COST OF EMD :- ₹ 5,000.00

Name of the Bidder :

MR No : /Dt


EXECUTIVE OFFICER
PARADEEP MUNICIPALITY
PARADEEP, ODISHA

I/109620/2023

OFFICE OF THE PARADEEP MUNICIPALITY, PARADEEP

No 5428 / Date 07-12-2023

QUOTATION CALL NOTICE

The Executive Officer, Paradeep Municipality on behalf of Paradeep Municipality, Dist-Jagatsinghpur invites sealed quotations regarding '**ENGAGEMENT OF VEHICLE ON HIRE BASIS IN PARADEEP MUNICIPALITY OFFICE**' from interested Travel Agencies/ Tour Operators or Private individuals having up to date GSTN & PAN card for providing one Mahindra TUV 300 or Mahindra Bolero (AC diesel driven) vehicle for official use in Paradeep Municipality office on monthly rent basis. DTCN can be obtained from the district portal i.e. www.jagatsinghpur.nic.in or from Office of the Municipal Council, Paradeep on payment of paper cost of ₹500.00 (Rupees five hundred) only which is non refundable in the shape of cash/ bank draft/ bankers cheque drawn in favour of the Executive Officer, Paradeep Municipality payable at Paradeep from any nationalized bank from 10:00 AM dt. 08.12.2023 to dt. 18.12.2023 up to 05:00 PM during office hours. The quotation will reach to the undersigned on or before dt. 19.12.2023 upto 01.00 PM. The same will be opened on dt. 19.12.2023 at 03.00 PM in presence of the bidders or their authorized representatives if any in the chamber of the undersigned. The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.



07-12-23
Executive Officer

Paradeep Municipality

Memo No. 5429 / Date 07-12-2023

Copy to Office Notice Board for wide publication.

Copy forwarded to the ADM, Paradeep/ PPA, Paradeep/ PD-DUDA, Jagatsinghpur with a request to display the quotation call notice in their respective notice boards for wide publication



07-12-23
Executive Officer

Paradeep Municipality

Memo No. 5430 / Date 07-12-2023

Copy submitted to the Director, I&PR Department, Government of Odisha, Bhubaneswar with a request to publish the same in one Odia daily newspaper for one edition.



07-12-23
Executive Officer

Paradeep Municipality

Memo No. 5431 / Date 07-12-2023

Copy to the DIO-NIC, Jagatsinghpur with a request to publish the same in the district portal.



07-12-23
Executive Officer

Paradeep Municipality

I/109620/2023

- 1 The details of bid documents (DTCN), specification, schedule, quantities and set of term & conditions is available in the district portal i.e. www.jagatsinghpur.nic.in and also available in Municipality Office, Paradeep. The DTCN can be obtained from district portal or from office in person on payment of ₹500.00 (Rupees five hundred) only towards cost of tender/ quotation documents in shape of Cash/ DD/ Bankers Cheque drawn on any Nationalized Bank in favour of the Executive Officer, Paradeep Municipality payable at Paradeep. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily. The cost of tender/ quotation paper is not refundable. The terms and conditions as given in the tender/ quotation call notice No. 5428 / dt 07.12.2023 form an integral part of this detail tender call notice.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹5000.00 (Rupees five thousand) only in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of the Executive Officer, Paradeep Municipality payable at Paradeep.
- 3 The sale of tender documents start from **10:00 AM** dt. 08.12.2023 to dt. 18.12.2023 up to **05:00 PM**. Request for tender/ quotation documents through post will not be entertained.
- 4 The completed sealed tender/ quotation documents should reach the office of the Executive Officer, Paradeep Municipality, Paradeep on or before dt. 19.12.2023 up to 01:00 PM positively. The authority will not be responsible for any delay towards non receipt of tender/ quotation documents in time. The envelope containing tender documents should be superscripted with "**EGAGEMENT OF VEHICLE ON HIRE BASIS IN PARADEEP MUNICIPALITY OFFICE**" with tender/ quotation no & date, else tender will not be opened.
- 5 The tender/ quotation/ bid documents will be **opened on dt. 19.12.2023 at 03:00 PM** in the office chamber of the Executive Officer, Paradeep Municipality in presence of bidders or their authorised representatives if any who wish to attend. If office happens to be closed for any reason on the date for receiving/ opening of the tender as specified, then the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 The contract is valid for one calender year.
- 8 The hired vehicles during the period of contract must have all necessary valid MVI documents such as Registration Certificate (RC), Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and Driving License of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
- 9 The hire charges to be paid on monthly basis is final but does not include cost of diesel which is to be supplied by department or paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair/ replacement of spare parts, lubricating oil of engine, gear box and differential coolant, tyres & tubes, batteries etc. will be borne by the bidder.
- 10 It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
- 11 In case of breakdown of vehicle for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle.
- 12 In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
- 13 Bidder should submit self attested copies of (i) PAN & (ii) GSTN along with the bid. Quotation without one or more of these documents are bound to be rejected.


Executive Officer
Paradeep Municipality

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'EGAGEMENT OF VEHICLE ON HIRE BASIS IN PARADEEP MUNICIPALITY OFFICE'		
1	Registration No. of vehicle	
2	Type of vehicle	
3	Year of manufacture	
4	Model	
5	Date of registration	
6	Name & address of the owner of vehicle	
7	Fitness Certificate validity	
8	Permit validity	
9	Insurance validity	
10	Name/ address of the Driver	
11	Driving License No. & validity of DL of the Driver	
12	Rate of fuel consumption/ Mileage per liter	Supply by Department
13	Contact Number of the Service Provider/ Tnderer/ Quotattoner/ Bidder	
14	Proposed hire charge of the vehicle per month excluding fuel cost	Rs.

(Rupees _____) Only

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the Bidder


07-12-23
Executive Officer
Paradeep Municipalty