



GOVERNMENT OF ODISHA

H & UD DEPARTMENT JAGATSINGHPUR MUNICIPALITY JAGATSINGHPUR

SHORT QUOTATION CALL NOTICE

ANNUAL MAINTAINANCE OF CC CAMERA INSTALLED AT TOWN SHIP OF JAGATSINGHPUR MUNICIPALITY

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 26.01.2024 to dt. 02.02.2024

LAST DATE OF RECEIVED BID DOCUMENTS:- Dt. 05.02.2024 upto 05.00 PM

DATE & TIME OF OPENING BID DOCUMENTS :- Dt. 06.02.2024 at 11.00 AM

COST OF TENDER PAPER :- ₹ 1,000.00 (Rupees:- One thousand) only
COST OF EMD :- ₹ 2,000.00 (Rupees:- Two thousand) only

Name of the Bidder

DD No /Dt

EXECUTIVE OFFICER
JAGATSINGHPUR MUNICIPALITY
JAGATSINGHPUR, ODISHA.
PIN 754103

OFFICE OF THE MUNICIPAL COUNCIL, JAGATSINGHPUR

No 5077, Date 25.01.2024

SHORT QUOTATION CALL NOTICE

Executive Officer, Jagatsinghpur Municipality Jagatsinghpur invites sealed Quotation Call Notice from interested/ intending eligible Firms/ Fabricator Agencies/ Contractors for "ANNUAL MAINTAINANCE OF CC CAMERA INSTALLED AT TOWN SHIP OF JAGATSINGHPUR MUNICIPALITY" DTCN alongwith terms & conditions can be obtained on payment of ₹1,000.00 (Rupees:- Four thousand) only (not refundable) in shape of DD/ BD from dt. 26.01.2024 to dt. 02.02.2024 up to 05.00 PM. Paper cost shall be paid as per the same method noted in DTCN downloaded online from this Office website jspurmunicipality.odisha.gov.in.

The Registered firms/ Registered agencies/ Contractors must be accompanied with photo copy of valid (i) PAN (ii) GSTIN (iii) Complete Organisation (iv) Firm/ Agency/ Contractor Registration Certificate details, Authenticated proof of the firm. The sealed Quotation and other documents will be received offline on or before dt. 05.02.2024 upto 05.00 PM only thorough Speed Post/ Registered Post and will be opened on dt. 06.02.2024 at 11.00 AM in presence of the bidder or their authorized representatives. The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.

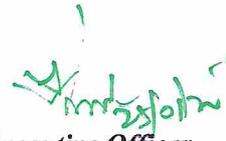


Executive Officer
Jagatsinghpur Municipality

Memo 5078 Dt 25.01.2024

Copy to DM, Jagatsinghpur/ P.D., Jagatsinghpur/ ADM, Jagatsinghpur / EE, R&B, Division, PPA for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.



Executive Officer
Jagatsinghpur Municipality

Memo 5079 Dt 25.01.2024

Copy Submitted to DIO, NIC, Jagatsinghpur for favour of kind information.



Executive Officer
Jagatsinghpur Municipality

Memo 5080 Dt 25.01.2024

Copy to Accountant/ Cashier, Jagatsinghpur Municipality for information and necessary action.



Executive Officer
Jagatsinghpur Municipality

OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR

QUOTATION SCHEDULE

**ANNUAL MAINTAINANCE OF CC CAMERA INSTALLED AT TOWN SHIP OF
JAGATSINGHPUR MUNICIPALITY**

- 1 Quotation Call Notice No : 5077 dt. 25.01.2024
- 2 Name of the Quotationer :
- 3 Cost of Quotation Schedule : Rs.1,000/- (Rupees One Thousand) only.
- 4 DD No: _____ / Date _____ for the cost of Quotation Schedule.
- 5 Sale of Quotation Schedule from Date: 26.01.2024 to dt. 02.02.2024 upto 05.00 PM
- 6 Last Date of Received the Quotation with all Documents : Date: 05.02.2024 upto 05.00 PM
- 7 Opening of the Quotation Date : 06.02.2024 at 11.00 AM
- 8 TP Cost amount Rs.1,000.00 vide DD/ BC/. _____ / Date _____.
- 9 EMD amount Rs. 2,000/- of Quoted Rate vide DD/ PO/ BC/ TDR/ _____ / Date _____.


Executive Officer
Jagatsinghpur Municipality

I/112624/2024

TERMS AND CONDITIONS

- 1 The details of bid documents schedule and set of term & conditions is available in the Municipality office, Jagatsinghpur and office website www.jspurmunicipality.odisha.gov.in. on payment of ₹ **1,000.00 (Rupees:- One thousand)** Only (Non-refundable) towards cost of tender documents in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Paper cost shall be paid as per the same method downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹ **2,000.00 (Rupees:- Two thousand)** in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Quotation without EMD shall not be accepted in any case and will be rejected summarily.
- 3 The sale of tender documents start from dt. 26.01.2024 to dt. 02.02.2024 up to **05.00 PM**. Request for tender quotation documents through Speed post/ Registered Post only, otherwise the same will not be entertained.
- 4 The completed & sealed Quotation and other documents will be received only through Speed Post/ Reagistered Post on or before dt. 05.02.2024 upto **5.00 PM** by the Executive Officer, Jagatsinghpur Municipality. The envelope containing the tender documents should be superscripted with "ANNUAL MAINTAINANCE OF CC CAMERA INSTALLED AT TOWN SHIP OF JAGATSINGHPUR MUNICIPALITY".
- 5 The Quotation/ bid documents will be opened on dt. 06.02.2024 at **11.00 AM** in the chamber of Executive Officer/ Chairperson, Jagatsinghpur Municipality, Jagatsinghpur in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 Bidder should submit self attested copies of (i) PAN (ii) GSTIN (iii) **Complete Organisation (iv) Firm/ Fabricated Agency/ Contractor Registration Certificate** details alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
- 8 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Tender call notice should be filled up and signed.
- 9 **The bidder shall quote their price in BoQ as per Annexure-I, included in Short Quotation Call Notice.**
- 10 The quoted rate shall be inclusive of all taxes and duties if any. Taxes and duties shall be mentioned separately if required.
- 11 Any correction or overwriting in the offer should be attested by the quotationer.
- 12 **The bidder should submit their bid documents in two covers i.e. Technical Bid & Financial Bid separately.**
- 13 The rate should be mentioned in both figures and words.
- 14 The new materials/ device will be installed, if the device/ materials are not repairable and also the cost of material will be born by the ULB.
- 15 The Change of Material or any device executed after getting proper approval from the undersign and also the damaged materials should be handed over to this ULB.

I/112624/2024

- 16 Payment will be made year wise 70% of the quoted rate initially and similarly rest 30% after successful completion of each year AMC Period.
- 17 The L1 Bidder will deposit 10% of the quoted rate as security money before executing the agreement/ work order.
- 18 All the Security password and lock keys will be handed over to this ULB.
- 19 The rate is valid for one calender year.
- 20 The quotationer shall submit the quotation schedule duly signed by him with seal.
- 21 Validity period of bid- 90 calender days from the date of opening the bid
- 22 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Jagatsinghpur Municipality.
- 23 The EMD shall be forfeited on the following grounds :
 - i If the successful bidder fails to executive work in time.
 - ii If the bidder does not change/ rectify any defects found in the work.
 - iii On refusal to enter in to a contract after the contract is awarded to a bidder.
- 24 **Bid Submitted through by Speed Post/ Registered Post before due time as per DTCN. Otherwise, it will not be entertained and will be rejected wihtout assigning any reason thereof.**
- 25 Quotation shall not be considered through Power of Attorney and No joint venture (JV) is eligible to apply the bid.
- 26 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authorized letter.
- 27 The bidder should provide mail ID, contact No. and postal address for any correspondence.
- 28 **The bidder should have minimum three years of experience in the simillar field.**
- 29 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authority letter.
- 30 **The rate should be mantioned in both figures and words.**
- 31 The materials will be inspected by the Executive Officer/ Municipal Engineer/ Junior Engineer of Jagatsinghpur Municipalty.
- 32 Payment will be made as per the availability of fund.
- 33 Any material found deffect is to be replaced immediately free of cost.
- 34 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.


Executive Officer
Jagatsinghpur Municipality

**Bill of quantities for "ANNUAL MAINTAINANCE OF CC CAMERA INSTALLED
AT TOWN SHIP OF JAGATSINGHPUR MUNICIPALITY".**

Sl No	Unit Description	Qty.	Unit	Year	Rate	Amount (Including Taxes)
1	2	4	5	6	7	8
1	<u>CC Camera Installed 8 Places of Town Ship</u> <u>Places: (Gandhi Chhak, College Chhak, Court Chhak, Police Station Chhak, Purohitpur Chhak, Hatapola, Post Office Chhack & Sipi Chhak)</u> <u>Materials Used:</u> 32 Channel Network Video Recorder- 2 Nos, 4 MP IP Bullet Camera- 27 Nos, 2 MP PTZ Camera-8 Nos, Hard Drive 8 TB-1 Nos, 8 Port POE Switch-8 Nos, 55" LED TV 4K-1 Nos, Media Converter-1 Nos, 16 Port Switch-1Nos, LIU 6 Port-8 Nos, 24 Port LIU-1 Nos, Pigtail Wire- 32 Nos, SC OFC Connector- 16 Nos, 2 Mtr Patch Cord- 40 Nos, 1 Mtr Patch Cord- 10 Nos, Out door Rack- 1 Nos, 9 U Rack with Accessories- 1 No, Inverter 2 KVA-1 Nos, GI Wire-10,000 Mtr, 6 Core Fibre Cable-10,000 Mtr	8	No	1st Year		
				2nd Year		
				3rd Year		
Total						₹ -

(Rupees in Words.....)

Seal & Signature of the Bidder


 Executive Officer
 Jagatsinghpur Municipality