



OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, JAGATSINGHPUR

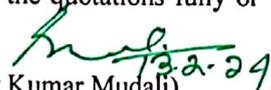
Quotation Call Notice

No- 341 / Agril. Date:- 13.02.2024

Sealed Quotation is hereby invited by Chief District Agriculture Officer, Jagatsinghpur from intending reputed Firms empanelled by I & PR Department, Govt of Odisha 2024 for Preparation of Documentary video film under the Scheme "**Comprehensive Rice Fallow Management Project**" (CRFM) during current Rabi-2023- 24 in the 8 blocks of the district. The Firm should submit the required documents in sealed cover with superscribing with Quotation for Preparation of Documentary video film under CRFM to the O/o- the Chief District Agriculture Officer, Jagatsinghpur on or before **23.02.2024 at 5.00 P.M.** through Regd. Post/ Speed Post /Couriers or Spl. Messenger during office hour and the sealed quotations will be opened **26.02.2024 at 4.00 PM** in presence of the Quotation Committee members constituted by the CDAO, Jagatsinghpur & representative/authorized agents of the participating Firms. The CDAO, Jagatsinghpur will not be liable for any delay or not offering the quotation within the stipulated date & time mentioned above.

Eligibility Criteria (Self attested documents required to be submitted)

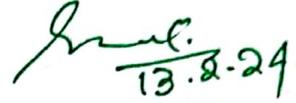
1. The bidder must be a registered firm / Partnership firm / Sole Proprietorship Firm.
2. The Agency must furnish a copy of valid PAN & GSTIN Registration Certificate and clearance of IT & GST up to March - 2023
3. Average annual turnover of last 3(three) Consecutive years must not be less than 50 Lakh (Turn Over statement of the last 3years Certificate by Chartered Accountant is to be furnished). & also in Annexure- II
4. The bidder must not have been barred or black listed by any State/ Central Government Departments / Govt. Agencies of any PSUs (A declaration to this effect shall be furnished)
5. The Agency must be empanelled by I & PR Department, Govt. of Odisha. The agency must have conducted documentation & preparation of Video CDs for similar agricultural assignments under Department of Agriculture & Farmers Empowerment, Govt. of Odisha during the last 3(three) Consecutive financial Years.(copies of the work orders / Agreement to be furnished serially Year wise).
6. The agency must conducted documentation & preparation of Video CDs in the Jagatsinghpur District in Agriculture or line department in various Schemes minimum of 3 to 4 Years experience.
7. The Agency also registered in MSME, Odisha.
8. The quotation documents should accompany with Profile of the Agency (Annexure-I) & financial bid including GST (Annexure-III).
9. The Tender documents shall accompany with an EMD of Rs.5,000/- (Rupees five thousand) in shape of DD / BC in favour of Chief District Agriculture Officer, Jagatsinghpur payable at Jagatsinghpur & which will be retained till completion of the assignment and releasing of full & final payment.
10. Bid Processing fee of Rs.500/- (Rupees five hundred) only will be deposited for tender paper in shape of DD / BC/ Cash (Non Refundable).
11. The undersigned reserves the right to accept / modify / reject any or all the quotations fully or partially without assigning any reason thereof.


(Sanjiv Kumar Mudali)
Chief District Agriculture Officer
Jagatsinghpur



Memo No.....342.....Agril. Date...13.02.2024.....

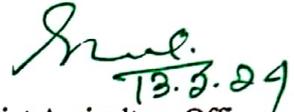
Copy forwarded to the PA to Collector & DM, Jagatsinghpur / Chief District Veterinary Officer, Jagatsinghpur/ District Fisheries Officer, Jagatsinghpur / Assistant Director of Horticulture, Jagatsinghpur / Asst. Director of Soil Conservation, Jagatsinghpur/ Agriculture District Officer (Jagatsinghpur/Tirtol for information and necessary action. He is requested to display the Quotation Call Notice in his Office Notice Board for wide circulation.


13.2.24

Chief District Agriculture Officer
Jagatsinghpur

Memo No.....343...../Agril. Dated...13.02.2024//

Copy forwarded to the District Informatics Officer, NIC, Jagatsinghpur for information & necessary action. He is requested to float the Quotation Call Notice in District NIC website from dt. 13.02.2024 to 23.02.2024 for wide publicity.


13.2.24

Chief District Agriculture Officer
Jagatsinghpur

Profile of the Agency
Format –I DETAILS OF THE BIDDER

Sl No	Description	Full Details
1	Name of the Bidder	
2	Address for Communication Postal: Tel: Fax:	
3	Name of the authorized Person signing & submitting the bid Mob No: Email Id:	
4	Firm Registration / Incorporation Details Registration No: Date & Year:	
5	EMD DD NO: Date: Name of the Bank:	
6	PAN No: GISIN No:	
7	Agree to Provide Processing Fee Cash: Cheque: DD:	
8	Whether accept all the terms & conditions as specified in Tender documents	

Authorized Signatory (In full and initials) _____

Name & Designation with Date and Seal


13.2.24
(Sanjiv Kumar Mudali)
Chief District Agriculture Officer
Jagatsinghpur

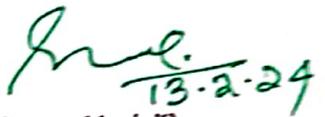


(Annexure-II)

FORMAT FOR FINACIAL CAPABILITY OF THE AGENCIES:

Sl. No	Financial Year	Annual Turnover (In Rs)	IT Return (In Rs)
1	FY 2020-21		
2	FY 2021-22		
3	FY - 2022-23		
	Average Annual Turn Over.		

(Enclose Certificate issued by Chartered Accountant of annual turnover along with IT return statement)


13.2.24
(Sanjiv Kumar Mudali)
Chief District Agriculture Officer
Jagatsinghpur



**FINANCIAL BID
COVERING LETTER
(In Bidder's Letter Head)**

Annexure-III

To,
The Chief District Agriculture Officer, Jagatsinghpur

Sub:- Quotation Call Notice for Selection of Agency for Preparation Documentary video film under the Scheme CRFM- 2023-24.

Having gone through the Quotation document, we are pleased to quoted the following Cost for Preparation Documentary video film for Assignment.

Specification	Rates per minute	Rates per minute including GST	Remarks
Deliverable includes soft copy of final out put Documentary / Tele films in 4K & FHD in MOV & MP4 format. All Audio Mixed and unmixed files in MP3 in SSD only.			

Yours sincerely

Signature of the Authorized Signatory

Name of the Signatory: _____

Desingnation : _____

Name of the Firm : _____

Address : _____


13.2.24.

(Sanjiv Kumar Mudali)
Chief District Agriculture Officer
Jagatsinghpur

