



GOVERNMENT OF ODISHA

H & UD DEPARTMENT JAGATSINGHPUR MUNICIPALITY JAGATSINGHPUR

SPOT QUOTATION CALL NOTICE

“SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL FLAG IN HIGH MAST OF JAGATSINGHPUR MUNICIPALITY”

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 02.08.2024 to dt. 06.08.2024

LAST DATE OF RECEIVED BID DOCUMENTS:- Dt. 07.08.2024 upto 5.00 PM

DATE & TIME OF OPENING BID DOCUMENTS :- Dt. 08.08.2024 at 11.00 AM

COST OF TENDER PAPER :- ₹ 500.00 (Rupees:- Five Hundred) only

Name of the Bidder

DD/ MR No

/Dt

EXECUTIVE OFFICER
JAGATSINGHPUR MUNICIPALITY
JAGATSINGHPUR, ODISHA.

PIN 754103

OFFICE OF THE MUNICIPAL COUNCIL, JAGATSINGHPUR

No 2485, Date 02.08.2024

QUOTATION CALL NOTICE

Executive Officer, Jagatsinghpur Municipality Jagatsinghpur invites sealed Quotation Call Notice from interested/ intending Quotationers for "SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL FLAG IN HIGH MAST OF JAGATSINGHPUR MUNICIPALITY" in all respect including cost, carriage & taxes of all materials etc, complete as per the size and specification of the Municipality Authority and as per the specification. DTCN alongwith terms & conditions can be obtained from the District Website i.e. <https://jagatsinghpur.odisha.gov.in/> and Municipality website i.e. <https://jspurmunicipality.odisha.gov.in/>.

Preference shall be given to those quotationers who have already rendered similar type service. Mere submission of Quotation does not guarantee for fulfillment of eligibility criteria. Rate should be quoted inclusive of all taxes & transportation cost. The sealed Quotation and other documents will be received offline on or before dt. **02.08.2024 upto 5.00 PM only thorough Speed Post/ Registered Post/ By Hand only** and will be opened on dt. **08.08.2024 at 11.00 AM** in presence of the bidder or their authorized representatives. The Quotationer shall submit quotation as per prescribed format in Annexure-I.

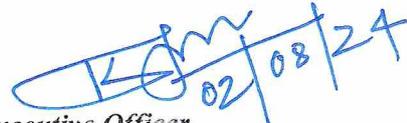
The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.


Executive Officer
Jagatsinghpur Municipality

Memo 2486 Dt 02.08.2024

Copy to DM, Jagatsinghpur/ P.D., Jagatsinghpur/ ADM, Jagatsinghpur / Tender committee member of Jagatsinghpur Municipality/ EE, R&B, Division, PPA for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.


Executive Officer
Jagatsinghpur Municipality

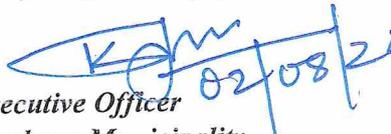
Memo 2487 Dt 02.08.2024

Copy Submitted to the DIO, NIC, Jagatsinghpur with a request to upload the quotation in District website & Municipality website of Jagatsinghpur Municipality for wide publication.


Executive Officer
Jagatsinghpur Municipality

Memo 2488 Dt 02.08.2024

Copy submitted to the Director, I & PR Department, Government of Odisha, Odisha, Bhubaneswar for publication of **Quotation Call Notice** on or before **03.08.2024** on two local daily Odiya news paper with minimum PR. Rate.


Executive Officer
Jagatsinghpur Municipality

OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR

QUOTATION SCHEDULE

**SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL FLAG IN HIGH
MAST OF JAGATSINGHPUR MUNICIPALITY**

- 1 Quotation Call Notice No : _____ dt.
- 2 Name of the Quotationer :
- 3 Cost of Quotation Schedule : Rs. 500/- (Rupees Five Hundred) only.
- 4 DD/ MR No: _____/ Date _____ for the cost of Quotation Schedule.
- 5 Sale of Quotation Schedule from **Date: 02.08.2024 to dt. 06.08.2024 upto 05.00 PM**
- 6 Last Date of Received the Quotation with all Documents : Date: 07.08.2024 **upto 05.00 PM**
- 7 Opening of the Quotation Date : **08.08.2024 at 11.00 AM**
- 8 TP Cost amount Rs. 5,00.00 vide DD/ BC/ MR. _____/ Date _____.


Executive Officer
Jagatsinghpur Municipality

INFORMATION FOR THE INTENDING QUOTATIONERS

- 1 The rate should be quoted by the quotationer as per Annexure-I and work will be executed as per the specification.
- 2 Detail Specification is as per the direction of Engineer-in-charge.
- 3 Tax amount or rate of taxes to be indicated inclusively in the quotation
- 4 Validity of quotation shall be one year from the date of opening of the same.
- 5 Rate to be quoted in Indian Currency.
- 6 The selected quotationer should execute the work within a month from the date of issue of work order.
- 7 Payment will be made subject to completion of work in all respect.
- 8 The rate should be quoted both in words & figures.
- 9 Selection of quotation will be held basing on experience and the lowest rate quoted by the quotationer.

TERMS AND CONDITIONS

- 1 The details of bid documents schedule and set of term & conditions is available in the Municipality office, Jagatsinghpur and office website <https://jagatsinghpur.odisha.gov.in/> <https://jspurmunicipality.odisha.gov.in> on payment of **₹500.00 (Rupees:- Five Hundred)** Only (Non-refundable) towards cost of tender documents in shape of DD/ Banker cheque/ MR drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Paper cost shall be paid as per the same method downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.
- 2 The sale of tender documents start from **dt. 02.08.2024 to dt. 06.08.2024**. Request for tender quotation documents through Speed post/ Registered Post/ By Hand only, otherwise the same will not be entertained.
- 3 The completed & sealed Quotation and other documents will be received only through Speed Post/ Reagistered Post/ By hand on or before **dt. 07.08.2024 upto 5.00 PM** by the Executive Officer, Jagatsinghpur Municipality. The envelope containing the tender documents should be superscripted with "**SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL FLAG IN HIGH MAST OF JAGATSINGHPUR MUNICIPALITY**".
- 4 The Quotation/ bid documents will be opened on **dt. 08.08.2024 at 11.00 AM** in the chamber of Executive Officer/ Chairperson, Jagatsinghpur Municipality, Jagatsinghpur in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the Quotation as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 5 The Municipality will not be responsible for postal delay.
- 6 Sealed quotations are invited from eligible **intending quotationers**
- 7 Bidder should submit self attested copies of (i) PAN, (ii) GSTIN (iii) Firm/ Agency details alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
- 8 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Tender call notice should be filled up and signed.

- 9 The bidder shall quote in item wise as per work described in scope of work and BoQ.
- 10 The quoted rate shall be inclusive of all taxes and duties if any. Taxes and duties shall be mentioned separately if required.
- 11 Any correction or overwriting in the offer should be attested by the quotationer.
- 12 **The bidder should submit their bid documents in two covers i.e. Technical Bid & Financial Bid separately.**
- 13 The rate should be mentioned in both figures and words.
- 14 Quoted rate should be inclusive of all cost, taxes etc. GST and other taxes and duties (in %) if any should be mentioned separately.
- 15 Any other Govt. taxes as applicable from time to time will be borne by the tenderer.
- 16 Quantity of Material as specified in tender schedule may be varied as per our requirements.
- 17 Materials shall be guaranteed and to be maintained for a period of three years from the date of installation. Any defect noticed during the Guarantee period, the materials shall be replaced by the supplier in free of cost.
- 18 All the documents furnished by the bidders are subject to verification by the issuing authority.
- 19 The Jagatsinghpur Municipality reserves the right to accept or reject any tender or annual the quotation process and reject all tenders at any time prior to award of the contract, without assigning any reason, whatsoever to the affected tenderers.
- 20 The quotationer shall have governed by the law of India and interpretations in accordance with such laws.
- 21 Jagatsinghpur Municipality is not responsible for any dispute of Labour, and the Labourers so provided shall not be in any way be the employees of Jagatsinghpur Municipality
- 22 The payment (s) will be made to tenderer are subject to deduction of tax (s) Cess leviable by any Government as per rule from time and will be made after the supply, fitting and fixing of goods in all respect as per the specification.
- 23 The contract will be for one year in the first instance. However, the contract can be extended on the same terms & conditions subject to satisfactory work by the tenderer.
- 24 The quotationer shall be responsible for all injuries and accidents to persons employed by him. The workmen shall be insured against personal accidents arising out of or during course of their duties.
- 25 In the event of injury, illness or mishapening to any worker, the Jagatsinghpur Municipality will not be liable to pay any compensation. The insurance covered shall include the liability under the workmen's Compensation Act.
- 26 The quotationer shall not appoint any sub company/agency to carry out any obligation under the contract.
- 27 The quotationer shall abide by all the law of land including Labour Laws (PF, Income Tax, Service Tax or any other extra taxes levied by the Government) Companies Act, TAX deduction liabilities, welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herein, through any such onus shall be the exclusive responsibility of the contractor and it shall not involve the Jagatsinghpur Municipality in any way whatsoever. Compliance of these provisions shall be ensured.
- 28 No claim shall be entertained towards any expenses made by any quotationer for submission of the tender in case of cancellation/ rejection/ acceptance/ withdrawal of the quotation.

- 29 If the quotationer repeatedly violates the terms & conditions of the contract shall be liable to be terminated and security so deposited shall be forfeited.
- 30 The quotationer shall have certificate for Income Tax Officer of tax exemption otherwise income tax at the rate as applicable as per Income Tax Rules shall be deducted at source.
- 31 The rate is valid for one calender year.
- 32 The quotationer shall submit the quotation schedule duly signed by him with seal.
- 33 Validity period of bid- 90 calender days from the date of opening the bid
- 34 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Jagatsinghpur Municipality.
- 35 The EMD shall be forfeited on the following grounds :
- i If the successful bidder fails to executive work in time.
 - ii If the bidder does not change/ rectify any defects found in the work.
 - iii On refusal to enter in to a contract after the contract is awarded to a bidder.
- 36 Bid Submitted through by hand/ courier will not be entertained and will be rejected wihtout assigning any reason thereof.
- 37 Quotation shall not be considered through Power of Attorney and No joint venture (JV) is eligible to apply the bid.
- 38 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authorized letter.
- 39 The rate should be mantioned in both figures and words.
- 40 The materials will be inspected by the Executive Officer/ Municipal Engineer/ Junior Engineer of Jagatsinghpur Municipalty.
- 41 Payment will be made as per the availability of fund.
- 42 Any material found deffect is to be replaced immediatly free of cost.
- 43 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

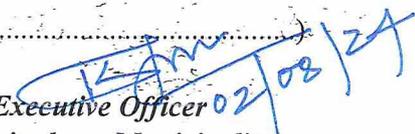
Seal & Signature of the Quotationer


Executive Officer
Jagatsinghpur Municipality

**Bill of quantities for "SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL
FLAG IN HIGH MAST OF JAGATSINGHPUR MUNICIPALITY"**

<i>Sl No</i>	<i>Description</i>	<i>Unit</i>	<i>Rate</i>	<i>Amount (Including Taxes)</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
1	SUPPLY AND INSTALLATION OF TRICOLOR NATIONAL FLAG FOR 20 Mtr POLE HIGH MAST OF SIZE 14 X 21 Ft OF JAGATSINGHPUR MUNICIPALITY	1 Pc		
Total				₹ -

(Rupees in Words.....)


Executive Officer 02/02/24
Jagatsinghpur Municipality