

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
JAGATSINGHPUR

Letter No 4602 /CDM&PHO, Jagatsinghpur, Dt 30 / 10 //2024

QUOTATION/TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private Individuals for providing 2(two) nos. of AC Petrol driven vehicles (Tiago/Bolt/Celerio) preferably BS-VI emission compliant having sitting capacity not more than 5 including driver for official use in O/o the CDM&PHO, Jagatsinghpur on monthly rent basis. The Last date for submission of tender document is 13.11.2024 up to 1 PM which should reach to the O/o the CDM&PHO, Jagatsinghpur through Registered/ Speed Post only. For details of the tender please visit Jagatsinghpur district website <https://jagatsinghpur.odisha.gov.in>.

Sd/- Dr Satrughna Dash
Chief District Medical & Public Health Officer
Jagatsinghpur

[Signature]
30.10.24
Chief District Medical &
Public Health Officer, Jagatsinghpur
[Signature]



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Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private Individuals for providing 2(two) nos. of AC Petrol driven vehicles (Tiago/Bolt/Celerio) preferably BS-VI emission compliant having sitting capacity not more than 5 including driver, which shall conform to the Terms & Conditions (Appendix-A) for official use in O/o the CDM&PHO, Jagatsinghpur on monthly rent basis:

1. The Service Provider shall have a valid OGST registration to participate in the tendering.
2. The Service Provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- per vehicle shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Chief District Medical & Public Health Officer, Jagatsinghpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of 17 KM per litre.
9. The details of the make and year of manufacturer of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before 13.11.2024 by 1 P.M through Registered/Speed Post only and shall be opened on the same day at 4 P.M in presence of the bidders or their authorized representatives. The undersigned will not be held responsible for any postal delay.
11. The Maximum Hire Charges per month per vehicle is Rs.20000/- P.M.
12. The application form of quotation/tender containing General Bid Information & Terms and Conditions for Hiring of vehicles etc. will be available with CDM&PHO Office, Jagatsinghpur on payment of Rs.1000/- from 10 A.M to 5 P.M or can be downloaded from Jagatsinghpur district website <https://jagatsinghpur.odisha.gov.in> from dt. 30.10.2024 to 12.11.2024. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs.1000/- (Rupees one thousand) only towards the cost of application along with the application.
13. The undersigned reserves every right to cancel any/all tenders or this tender call process without assigning any reason thereof.

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Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times.
- 2) The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- 3) The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to paid separately basing on the actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
- 4) It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
- 5) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- 6) In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
- 7) The vehicles shall report for duty for minimum of 25 days in a month.
- 8) The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.
- 9) In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
- 10) Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 11) The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
- 12) If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- 13) In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- 14) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

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Annexure-B

General Information

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of manufacturer	
8	Make & Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/Address of the Driver	
16	D.L No. & Validity of the D.L of the Driver	
17	Proposed hire charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption/Mileage per litre	
19	Contact Number of the Service Provider (tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief.

AP
30/12/24
Chief District Medical &
Public Health Officer, Jagatsinghpur

Seal & Signature of the Quotationer/Tenderer