



GOVERNMENT OF ODISHA
OFFICE OF THE MINING OFFICER, JAGATSINGHPUR

E - mail: mojspur.mm@gov.in

Notice No. 1911 /MM, Jagatsinghpur/ Date 28.07.2025

Quotation Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private Individuals for providing **1 (One)** AC driven BOLERO (preferably new model) having seating capacity not more than Seven including driver, which shall conform to the "Terms and Conditions of Annexure – I" for use in the **office of the Mining officer, Jagatsinghpur** on monthly rent basis i.e. maximum **37,200/-** (Thirty-Seven thousand Two hundred only).

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on Gem platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. **5000/-** deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of '**Mining Officer, Jagatsinghpur**' and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of _____ KM per liter.
9. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (KM covered per litre) and name of the Driver, Driving License No. and period

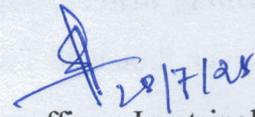
of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-B).

10. The Quotation completed in all respect should reach the undersigned on or before **13.08.2025 by 11.30 A.M.** and shall be opened on the same day at **4.00 P.M.** in presence of the bidders or their authorized representatives present at that time.

11. All the documents must be inserted in the sealed envelope along with the Applicants name and address superscribed on the envelope and clearly marked the "Quotation Call Notice for Hiring of Vehicle" on the top of envelope.

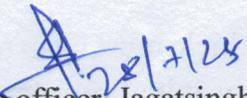
12. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with **29.07.2025** can be downloaded from district Website Jagatsinghpur <https://jagatsinghpur.odisha.gov.in/> from **Date 29.07.2025 to Date 13.08.2025.**

13. The Mining Officer, Jagatsinghpur reserves the rights to cancel / reject the Quotation without assigning any reasons thereof.


Mining officer, Jagatsinghpur

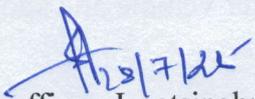
Memo No.....1913...../MM, Jagatsinghpur, dt..28.07.2025

Copy forwarded to all Prime Govt. Offices of Jagatsinghpur District with a request to display the Quotation Call Notice in the Notice Board for wide publicity.


Mining officer, Jagatsinghpur

Memo No.....1914...../ MM, Jagatsinghpur, dt..28.07.2025

Copy Submitted to the DeGM, Jagatsinghpur with a request to publish the Quotation Call Notice in the District Portal for wide publicity.


Mining officer, Jagatsinghpur

Memo No.....1915...../ MM, Jagatsinghpur, dt..28.07.2025

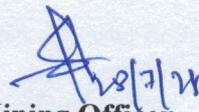
Copy submitted to the Director of Mines and Geology, Odisha, Bhubaneswar / Director of Minor Mineral, Odisha, Bhubaneswar/ Collector and District Magistrate, Jagatsinghpur for favour of kind information.


Mining officer, Jagatsinghpur

TERMS AND CONDITINS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by bidder.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. The period of the contract shall be for a period of 3 years which may be extended by maximum 1 year subject to satisfactory performance.
5. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
7. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
8. The vehicles shall report for duty for minimum of 25 days in a month.
9. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
10. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
11. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Mining Officer
Jagatsinghpur

GENERAL INFORMATION FOR HIRING OF VEHICLES

1. Name of the Traveling Agency/Tour Operator/Private Individuals:
2. Identity Proof of the applicant :
3. Present address for communication :
4. Registration No. of Vehicle :
5. Type of Vehicle (AC/Non-AC) :
6. Year of Manufacture :
7. Model :
8. Date of Registration :
9. Name & complete address of the owner of the vehicle :
10. Fitness certificate validity :
11. Permit Validity :
12. Insurance Validity :
13. Name / Address of the Driver :
14. D. L. No. & Validity of the D.L. of the Driver :
15. Proposed hire charges of the vehicle per month
(excluding fuel cost) :
16. Rate of fuel consumption / Mileage per liter :
17. Contact Number of the Service Provider (Tenderer/Quotationer): Mob:
18. PAN No. of the Service Provider :
19. Details of Security Deposit amount :
20. Details of application fee paid :

"Certified that the information submitted above is true to the best of my knowledge and belief".

***Seal & Signature of the
Quotationer/Tenderer***