



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: JAGATSingHPUR
(Tourism Development Office)

No. 30 /TSM Dt. 07.02.2026 /

TENDER CALL NOTICE

Sealed tenders are hereby invited from intending firms / outstanding agencies for providing support for obtaining CRZ clearance from State CRZ Authority for development of Beach Front Project at Paradeep in Jagatsinghpur District. The broad scope of services required through this Tender, shall be inter alia as indicated as ANNEXURE – A

The tender papers along with Detailed Tender Call Notice will be available in this official website i.e <https://jagatsinghpur.odisha.gov.in> from **07.02.2026 at 11 A.M** and may be downloaded from the said website for submission. The tender paper cost, EMD and other relevant documents must reach at the office of the undersigned through **registered post / speed post / Drop Box on or before 4.00 P.M of dtd.16.02.2026**. The cost of tender paper is non-refundable. Any tender receive after the specified date shall be rejected. The technical tender paper will be opened in presence of the tenderers of their authorized representatives on dtd.16.02.2026 at 5.00 PM and the date of opening of financial bid of those bidders who have qualified in the technical bid. The date of opening of financial bid will be communicated latter on through mail/Letter.

Not with standing anything contained in this Expression of Interrest(EOI), Tenderer reserves the right to accept or reject any proposal, or to annual the bidding process or reject all proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

ADDRESS FOR CORRESPONDENCE

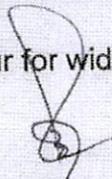
To

The Collector & District Magistrate
Jagatsinghpur
At/PO/Dist – Jagatsinghpur
PIN – 754 103

Additional District Magistrate
Jagatsinghpur

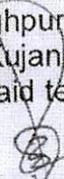
Memo No. 31 / Dt. 07.02.2026 /

Copy to notice board of Collectorate, Jagatsinghpur for wide circulation.


Additional District Magistrate
Jagatsinghpur

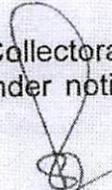
Memo No. 32 / Dt. 07.02.2026 /

Copy forwarded to the Additional District Magistrate, Paradeep /CDO-cum-EO, Zilla Parishad, Jagatsinghpur/Sub-Collector, Jagatsinghpur/Executive Officer, Paradeep Municipality, Block Development Officer, Kujang/Tirtol, Tahasildar, Kujang/Tirtol for information with a request to publish the said tender notice on their office Notice Board for wide publicity.


Additional District Magistrate
Jagatsinghpur

Memo No. 33 / Dt. 07.02.2026 /

Copy forwarded to the District Informatics Officer, Collectorate, Jagatsinghpur for information & with a request to publish the said tender notice on the District Website.


Additional District Magistrate
Jagatsinghpur



Expression of Interest

for

Selection of Consultant

for

**providing support for obtaining CRZ Clearance from State
CRZ Authority for Development of Beach front Project at
Paradeep**

EOI Notice No.:

Date of Publication:

DISTRICT ADMINISTRATION, JAGATSINGHPUR

Email ID- dm-jagatsinghpur@od.gov.in

Website-<https://jagatsinghpur.odisha.gov.in/>

TERMS OF REFERENCE (TOR)

District Administration, Jagatsinghpur, Jagatsinghpur, Odisha, on behalf of the Tourism Department, Government of Odisha, proposes to undertake the development of the beach front at Paradeep, located in Jagatsinghpur district of Odisha. The proposed development aims to enhance coastal tourism infrastructure and promote sustainable recreational and eco-tourism activities while preserving the coastal environment and local heritage.

Since the project site falls within the Coastal Regulation Zone (CRZ) as defined under the CRZ Notification, 2019, issued by the Ministry of Environment, Forest and Climate Change (MoEF&CC), Government of India, it is mandatory to obtain CRZ clearance from the Competent Authority prior to the commencement of any construction or developmental activities.

In this regard, District Administration, Jagatsinghpur invites Expressions of Interest (EoI) from experienced and reputed Consulting Firms / Companies / Organizations having proven track record and expertise in environmental consultancy particularly in obtaining statutory CRZ clearances for coastal and tourism infrastructure projects.

01. OBJECTIVE OF THE ASSIGNMENT:-

To engage a competent Consultant who shall be responsible for the end-to-end process of **preparation & submission of proposal and facilitation for CRZ clearance** for the proposed project from the State CRZ Authority as applicable under the CRZ Notification, 2019.

02. ELIGIBILITY CRITERIA:-

- a) The agency must be government registered body with valid registration certificate, GST and PAN.
- b) The Consultancy Agency should have registered Office in Odisha State.
- c) The agency must have previous experience on providing consultancy services for CRZ/environment related clearance of any infrastructure project or similar nature of work.

03. SCOPE OF WORK:-

- a) The agency shall be required to conduct field survey, evaluate the site taking into consideration the High Tide Line (HTL), Low Tide Line (LTL) and guideline of Coastal Zone Management (CZM) applicable to CRZ area. The architectural drawing of the infrastructure and land details will be provided by District Administration, Jagatsinghpur.
- b) The agency shall facilitate to prepare HTL, LTL & CRZ maps of the site in 1:4000 scales and 7km radius CRZ map of the site in 1:25000 through one of the seven authorized Government institutions/ organizations, identified by the Ministry of Environment, Forest and Climate Change vide its Office memorandum No.J-17011/8/92-IA-III, dated the 8th August, 2019. The

required fees towards preparation of the map will be paid by the District Administration, Jagatsinghpur to the organization directly after submission of Proforma invoice.

- c) The agency shall prepare Rapid Environment Impact Assessment (EIA) report for the project, as applicable.
- d) The agency shall prepare Risk Assessment Report and Disaster Management Plan.
- e) The agency shall prepare the reports/documents as per requirements under CRZ Notification-2019 by updating the existing data available in the District Administration, Jagatsinghpur and submit all the documents/ reports/ maps to the District Administration, Jagatsinghpur.
- f) The agency shall facilitate for online submission of the CRZ proposal in PARIVESH portal by District Administration, Jagatsinghpur.
- g) District Administration, Jagatsinghpur shall bear all expenses relating to statutory fees to be deposited to the government or any other organization authorized by the government.
- h) The agency shall meet any quarry as and when required for CRZ Clearance of the project.
- i) The agency would support District Administration, Jagatsinghpur for CRZ clearance of the project. However, the decision of the OCZMA would be final for holding the authority meeting, placing the proposal in the meeting and issuing necessary CRZ clearance.

04. DELIVERABLES: -

The agency shall submit the following documents for the project in both hard copy and soft copy format;

- i. Project summary details as per Annexure-V of the CRZ notification-2019.
- ii. Satellite Image (google) showing the project area.
- iii. CRZ map indicating the project location in 1:25,000 scale.
- iv. CRZ maps of the site in 1: 4000 scale along with report prepared through one of the seven authorized Govt. institutions/ organizations (SINo-2-b).
- v. The CRZ map normally covering 7 kilometer radius around the project site in 1:25,000 scale
- vi. Disaster Management Report, Risk, Assessment Report and Management Plan
- vii. Rapid Environment Impact Assessment (EIA) report, for the project

05. CONTRACT PERIOD:-

01. For submission of document to the District Administration, Jagatsinghpur, Odisha, as per deliverables (SI No. 04)	03 (Three) Months
02. Contract period	Valid till obtaining of CRZ Clearance of the project/final decision from Competent Authority

06. PAYMENTSCHEDULE:-

Sl. No	Deliverables	Percentage of Payment
1	Submission of survey report on evaluation of the site taking into consideration the High Tide Line (HTL), Low Tide Line (LTL) and guideline of Coastal Zone Management (CZM) applicable to CRZ area	20%
2	Submission of draft documents/ reports submission as per deliverables (SI No.4) to the District Administration, Jagatsinghpur, Odisha	25%
3	Submission final documents/ reports as per deliverables (SI No.4) to the District Administration, Jagatsinghpur, Odisha	30%
4	Online submission of proposal in the PARIVESH Portal	20%
5	Obtaining of CRZ clearance from Competent Authority or final decision of the authority	5%

Taxes & Duties:

- i. GST as applicable due on the charges for the services being provided by agency would be deducted at source by the paying authority from each payment.
- ii. TDS as applicable will be deducted in each payment by the Client.

07. BID FORMAT:-

The EOI shall be having Technical Bid & Financial Bid. Both these bids shall be put in a common envelop sealed & stamp super. Each of these bids shall be clearly specified in bold letters as '**Technical Bid**' and '**Financial Bid**'

(a) Technical Bid

The following documents should be included in the Technical Bid in absence of which the Bid is liable for rejection:

- ❖ Documents as per the prescribed format (**Annexure-I**) duly stamped and signed in all pages.
- ❖ Registration Copy of Company/Firm/Agency

- ❖ Copies of Income Tax (PAN) and valid Goods & Service Tax (GST)
- ❖ In support of eligibility criteria, a statement showing similar works executed by them and Certificates / documentary evidence of their work from the organization.
- ❖ DD of Rs. 20000/-to word EMD
- ❖ DD of Rs. 5000/-to word Cost of tender paper

(b) Financial Bid

The agency shall quote lump sum fees to be paid for consultancy charges for the project as per **Annexure-II**.

08. EOI Document Fee and EMD:-

The non-refundable EOI document fee of Rs. 5,000/- (Rupees Five Thousand only) shall be submitted in the form of a Demand Draft drawn from any scheduled commercial bank in favour of **The Collector, Jagatsinghpur** payable at Jagatsinghpur. Additionally, a refundable Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand only) must also be furnished separately in the form of a Demand Draft from any scheduled commercial bank in favour of **The Collector, Jagatsinghpur** payable at Jagatsinghpur. Both the EOI document fee and the EMD must be submitted along with the Technical Proposal. Proposals submitted without the requisite EOI document fee and EMD shall be treated as non-responsive and will be rejected outright.

09. SELECTION PROCEDURE:-

The agency shall be selected based on the eligibility of the Technical Bid and the lowest (L1) price quoted by the bidder.

10. VALIDITY OF BID:-

Bid shall remain valid for 90 (Ninety) days from the date of opening.

11. AWARD OF WORK:-

A Letter of Acceptance (LOA) shall be issued by the Collector, Jagatsinghpur to the selected Agency after selection. The selected Agency shall report to the Collector, Jagatsinghpur Authority within seven (07) days from the date of receipt of the LOA for signing of the Agreement.

12. COMMENCEMENT OF ASSIGNMENT:-

The Consultant shall commence the Services within Seven (7) days from the date of signing of the Agreement.

13. RIGHT TO TERMINATION:-

- (a) The Authority of District Administration, Jagatsinghpur reserves the right to terminate the Agreement, if it is found that the performance of the agency is not satisfactory at any point of time during the period of the contract.
- (b) Either party can terminate the agreement by giving one month written notice.

14. BIDDING PROCEDURE: -

- (i) Bidders are requested to download the EOI Document from the official website of District Administration, Jagatsinghpur (<https://jagatsinghpur.odisha.gov.in/>) or can be collected from office of District Administration, Jagatsinghpur, Odisha during office hours in all working days.
- (ii) Bidders are requested to submit their Bid in the following address through Speed Post/ Registered Post/ Courier/ by Hand.

To,

**The Collector,
Jagatsinghpur District,
Jagatsinghpur (Odisha)-754103**

- (iii) The last date for receipt of the bid is 16.02.2026 upto 4.00 PM. The Bid will be submitted in the above address on or before the due date and time. The Bid can be submitted through Speed Post/ Registered Post/ Courier/ by Hand. District Administration, Jagatsinghpur will not be held responsible for any postal/Courier delay. No Bid will be entertained after due date and time of submission.
- (iv) The EOI shall be opened on 16.02.2026 at 5.00 PM in the Office of Collector, Jagatsinghpur, Odisha in presence of bidders or their authorized representatives who wish to attend. Bidders who participated in the bid can witness the opening of bid. If the office happens to be closed on the date of opening of Bids as specified, the bids will be opened on the next working day at the same venue.
- (v) Corrigendum, addendums and clarification of the EOI terms, if any, can be downloaded from the official website of Collector, Jagatsinghpur (<https://jagatsinghpur.odisha.gov.in/>).
- (vi) The authority reserves the right to reject any or all bids without assigning any reason thereof.

TECHNICAL BID

Expression OF Interest (EOI) for selection of consultant to provide support for obtaining CRZ Clearance for Development the Beach front at Paradeep in Jagatsinghpur district Odisha

1. Name of the Agency :
2. Year Established :
3. Address of Office :
4. PAN No. :
5. GST No. :
6. Telephone No./ Email :
Address.
7. EMD Details
8. List of CRZ/environment :
related clearance of any
infrastructure project or
similar nature of work
(Applicant must attach work
experience testimonies from
client such as contract
agreement copy/
completion certificate etc.)

Dated this _____ day of _____ 2026

Signature of Authorized Signatory:

Name & Designation:

Company/ Firm Seal

ANNEXURE-II

FINANCIAL BID

To

**The Collector,
Jagatsinghpur, Odisha**

Sub:- Financial Proposal for engagement of consultant for obtaining CRZ Clearance on behalf of District Administration, Jagatsinghpur, Odisha for the project "Development the Beach front Project at Paradeep in Jagatsinghpur district Odisha".

Dear Sir,

We, the undersigned, offer to provide consultancy services for the above assignment in accordance with the EoI. Our Financial Proposal is as follows;

Sl. No.	Item	Lump-sum Fees excluding GST (in Indian Rupees)
1	consultancy services for obtaining CRZ clearance from the competent Authority for the project on development the beach front at Paradeep in Jagatsinghpur district Odisha	Rs. (Figure):- Words:-

The Financial Proposal is without any condition

Signature and Seal of the Bidder _____

Name :-
Designation :-
Agency :-
Date :-

*TDS will be deducted as per Income Tax Rules.

*GST will be paid extra as applicable

Note:- The applicant should quote lump-sum consultancy fee for the services and exclusive of all applicable taxes, duties. (**Taxes and duties may be indicated separately**).