



ଜଗତସିଂହପୁର ଯୌରପରିଷଦ, ଜଗତସିଂହପୁର
OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR



ଗୃହ ଓ ନଗର ଉନ୍ନୟନ ବିଭାଗ, ଓଡ଼ିଶା

Detailed Quotation Call Notice

Name of the work: - “Water Kiosks-Paniya Jala Bitarana Kendra
(Supply of drinking water) in different
places of Jagatsinghpur Municipality”

Issued against Bank Draft / Banker's Cheque No _____ dt _____


Executive Officer
Jagatsinghpur Municipality



ଜଗତସିଂହପୁର ଯୌରପରିଷଦ, ଜଗତସିଂହପୁର
OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR



ଗୃହ ଓ ନଗର ଭବନସ୍ଥଳ ବିଭାଗ, ଓଡ଼ିଶା

Detailed Quotation Call Notice

Name of the Work: - "Water Kiosks-Paniya Jala Bitarana Kendra (Supply of drinking water) in different places of Jagatsinghpur Municipality"

Cost of DQCN : Rs.500.00 +GST 18%(Non-refundable)

Last Date of sale of DQCN : 5 pm. of dt.26.03.2026

Last Date of Receipt of Quotation : 4.00 pm. of dt.30.03.2026

Date of opening : 11.30 am. of dt.31.03.2026

Each Quotation should be accompanied with : (i) Requisite EMD.
(ii) Xerox copy of PAN, GSTIN.
(iii) Xerox copy of appropriate valid Registration Certificate if any.



ଜଗତସିଂହପୁର ଘୌରପରିଷଦ, ଜଗତସିଂହପୁର
OFFICE OF THE JAGATSINGHPUR MUNICIPALITY, JAGATSINGHPUR



ଗୃହ ଓ ନଗର ଉନ୍ନୟନ ବିଭାଗ, ଓଡ଼ିଶା

No.- 1759

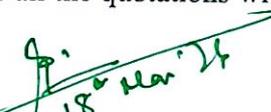
Date. 18.03.2026

Quotation Call Notice

On behalf of the Municipal Council, Jagatsinghpur Municipality, sealed quotations are invited from intending bidders/NGOs for "Water Kiosks-Paniya Jala Bitarana Kendra (Supply of drinking water) in different places of Jagatsinghpur Municipality" including cost of all materials etc, complete in conformity with the Detailed Quotation Call Notice and as per the direction of the Municipal authority.

The last date of submission of quotation is 30.03.2026 up to 4.00 P.M and will be opened on 31.03.2026 at 11.30 p.m. The sealed quotations should be sent to the Executive Officer, Jagatsinghpur Municipality through registered post/speed post only up to 4.00 p.m on dt. 30.03.2026. Further detailed information regarding specification and format for quotations is available in the district website and Municipality website i.e. www.jagatsinghpur.nic.in and www.jagatsinghpurmunicipality.nic.in from 20.03.2026 to 26.03.2026 only.

Authority reserves the right to reject or accept any or all the quotations without assigning any reason thereof.


Executive Officer
Jagatsinghpur Municipality

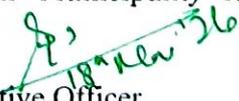
Memo No..1760...../ JSPURM. /Dt. 18.03.2026

Copy forwarded to the Director, I & PR Deptt, Jagatsinghpur with a request to get it published in to two leading Oriya Daily Newspapers on or before 20.03.2026 for wide circulation. The enclosed complimentary copy of the Quotation Call Notice may be sent to the Executive Officer, Jagatsinghpur Municipality, Jagatsinghpur for reference.


Executive Officer
Jagatsinghpur Municipality

Memo No..1761...../ JSPURM. /Dt. 18.03.2026

Copy submitted to Chairperson, Jagatsinghpur Municipality for kind information.


Executive Officer
Jagatsinghpur Municipality

Memo No..1762...../ JSPURM. /Dt. 18.3.2026

Copy submitted to District Information Officer, NIC, Jagatsinghpur for publication in District website & Municipality website for wide publication.


Executive Officer
Jagatsinghpur Municipality

Memo No. 1763...../ JSPURM. /Dt. 18.03.2026

Copy submitted to the Additional Chief Engineer, PH, Circle, Cuttack-cum-Inspector of Local Works, Jagatsinghpur Municipality/Collector & District Magistrate, Jagatsinghpur/PD, DRDA, Jagatsinghpur/PD, DUDA, Jagatsinghpur/Treasury Officer, Jagatsinghpur for kind information with a request to please display a copy of this Notice in his/her office Notice Board for wide circulation and information of the intending bidders.


Executive Officer

Jagatsinghpur Municipality

Memo No. 1764...../ JSPURM. /Dt. 18.03.2026

Copy to HA, Jagatsinghpur Municipality / Office Notice Board of Jagatsinghpur Municipality for information of all concerned and the intending bidders.


Executive Officer

Jagatsinghpur Municipality



Annexure-I

OFFICE OF THE MUNICIPAL COUNCIL: JAGATSINGHPUR

Details of Item

Name of the Work: Water Kiosks-Paniya Jala Bitarana Kendra (Supply of drinking water) in different places of Jagatsinghpur Municipality

Sl. No.	Description of Work	Unit	Quantity
1	Supply of drinking water in different places of Jagatsinghpur Municipality area with all cost, i.e cost of Mud pots, mug, paper glass, Installation of Temporary sheds with ceiling and fixed banner as per approved design and size of Municipal Authority, transportation of drinking water from source to drinking water point with supply of cold(ice), salt with sugar and lemon water, as per the ratio (40ltr water : 1kg Sugar: 1/2kg salt:10no's of lemon:1kg ice), cost of labour charges for supply of water at designated points for about 8(eight) hours including all cost, carriage, taxes etc, complete and as per the direction of Municipal Authority.	Per each location	1

Rate in Figures: -

Rate in Words: -

No. of Corrections:
No. of Over writings:
No. of Interpolations:

Signature of Quotationer


Executive Officer
Jagatsinghpur Municipality

INFORMATION FOR THE INTENDING QUOTATIONERS

1. The rate should be quoted by the quotationer in item wise attached in DQCN as per Annexure-I and all materials will be supplied as per the specification.
2. The quotation **must be accompanied** with **EMD of 1% of quoted amount** in shape of **NSC / Postal SB pass book / KVP**, duly pledged in favour of the **Executive Officer, Jagatsinghpur Municipality** or **Bank Draft / Pay Order / Banker's Cheque** from any **Nationalized Bank**, drawn in favour of the **Executive Officer, Jagatsinghpur Municipality** or through **Miscellaneous Receipt, separately, failing which, the quotation shall be rejected out-rightly.**
3. The quotation should also be accompanied with attested photo copies of
 - i. Valid and up to date (**PAN CARD**),
 - ii. **GSTIN** certificate,
 - iii. **Registration Certificate**, if any.

Terms and Conditions

- 1) Tax amount or rate of taxes to be indicated inclusively in the quotation.
- 2) Validity of quotation shall be one year from the date of opening of the same.
- 3) Rate to be quoted in Indian Currency only.
- 4) The selected quotationer should supply the drinking water is "safe and clean" from the date of issue of work order.
- 5) Proper sanitation & hygiene should be maintained.
- 6) Long hand dispensers should be used to avoid direct contact.
- 7) Water should be replaced daily to ensure freshness and safety.
- 8) Minimum size of the Water Kiosks should be **8feetx8feet**
- 9) No plastic material should be used in water kiosks for any purpose.
- 10) Payment will be made subject to supply the water in all respect as per the satisfaction of the authority.
- 11) The quotationer should furnish attested photo copy of GSTIN Registration and PAN along with Quotation paper.
- 12) The materials used for distribution of drinking water should be hygienic and used for a minimum period i.e. up to the month of 30th June 2026.
- 13) Selection of the quotationer will be made basing on the lowest rate as decided by the Chairperson/Executive Officer of the council.

The authority reserves the right to reject any or all the quotations without assigning any reasons thereof.

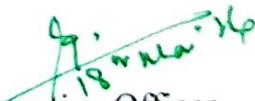
TERMS AND CONDITIONS.

1. Sealed Quotations are invited from eligible intending **bidders/NGOs**.
2. Quoted rate should be inclusive of all cost, taxes etc.
3. The quotation without earnest money will not be accepted.
4. The Jagatsinghpur Municipality reserves the right to accept or reject any quotation or annul the quotation process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever to the affected quoter or quoters.
5. The Quotationer shall be governed by the law of India and interpretations in accordance with such laws.
6. Jagatsinghpur Municipality is not responsible for any dispute any Labour, and the Labourers so provided shall not be in any way be the employees of Jagatsinghpur Municipality.
7. The payment (s) will be made to quotationer are subject to deduction of tax (s) Cess leviable by any Government as per rule from time and will be made after the supply and successful completion of minimum one month time.
8. The contract will be for one year only.
9. The quotationer shall be responsible for all injuries and accidents to persons employed by him. The workmen shall be insured against personal accidents arising out of or during course of their duties.
10. In the event of injury, illness or mishapening to any worker, the Jagatsinghpur Municipality will not be liable to pay any compensation. The insurance covered shall include the liability under the workmen's Compensation Act.
11. The quotationer shall have to deposit 1% of EMD of the total contract value quoted by him along with the quotation in shape of NSC/Postal time deposit Pass Book duly pledged in favour of the Executive Officer, Jagatsinghpur Municipality or Bank Draft/bankers Cheque from the Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality or through Miscellaneous Receipt. The earnest money thus deposited shall be refunded only to unsuccessful quotationers on receipt of application from the quotationer to that effect. The EMD of quotation accepted or proposed to be accepted, shall be retained in the Municipal Council Office till such time after completion of the work, as the competent authority of Municipal

Council shall deem fit. EMD for a bunch of quotations, if submitted, shall in no case be entertained.

12. The quotationer shall not appoint any sub company/agency to carry out any obligation under the contract.
13. The quotationer shall abide by all the law of land including Labour Laws (PF, Income Tax, Service Tax or any other extra taxes levied by the Government) Companies Act, TAX deduction liabilities, welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herein, through any such onus shall be the exclusive responsibility of the contractor and it shall not involve the Jagatsinghpur Municipality in any way whatsoever. Compliance of these provisions shall be ensured.
14. If the quotationer wants to rescind the contract voluntarily or otherwise, he is required to give a notice of at least 30 days failing which the amount of security deposit including any other dues will be recovered from him for making alternate agreement till the new quotation is assigned to the other party.
15. No claim shall be entertained towards any expenses made by any quotationer for submission of the quotation in case of cancellation/rejection/acceptance/withdrawal of the quotation.
16. If the quotationer repeatedly violates the terms & conditions of the contract shall be liable to be terminated and security so deposited shall be forfeited.
17. The quotationer shall have certificate for Income Tax Officer of tax exemption otherwise income tax at the rate as applicable as per Income Tax Rules shall be deducted at source.

Quotationer


Executive Officer
Jagatsinghpur Municipality.

Schedule - I

DOCUMENTS TO BE ATTACHED WITH THE QUOTATION

<u>Sl. No.</u>	<u>Particulars Attached</u>	
1.	Cost of Tender Paper	Yes/No
2.	Earnest Money deposit.	Yes / No
3.	Terms & conditions duly signed by the contractor on each page.	Yes / No
4.	Attested copy of up-to-date PAN & GSTIN Certificate.	Yes / No
5.	Registration Certificate if any	Yes/No

Note: In absence of above documents(s), quotations shall be rejected.

Place:

Date:

Signature of Quotationer with stamp.